

## Appendix 1

This Appendix lists the oversubscription criteria for all schools which do not use the West Sussex County Council standard oversubscription criteria for Community and Voluntary Controlled schools (reproduced at the bottom of this page). It includes all Church Voluntary Aided Schools, Foundation Schools, Free schools, Academies as well as Community and Voluntary Controlled schools which use variations of the standard West Sussex County Council oversubscription criteria.

Where a school was oversubscribed in September 2020 the number of places offered in each category are listed beside the criteria. For oversubscribed schools the total number of places offered, together with the criteria and distance of the last place offered, is shown at the bottom of the oversubscription criteria.

### **FAITH SCHOOL ADMISSION ARRANGEMENTS and COVID-19:**

Some faith based admission authorities define children's or families' membership or practice of the faith for the purpose of school admissions through regular attendance at a place of worship over a specified period. Due to the coronavirus (COVID-19) outbreak, there have been restrictions on the opening of places of worship (especially for communal worship) and parents and their children may have been unable to attend their place of worship as normal.

This has meant that faith schools with admissions arrangements that prioritise applicants based on membership or practice of the faith, evidenced through regular attendance at a place of worship and/or at communal worship, may find their admission arrangements have been affected for the September 2021 intake.

When making a preference for a faith school please check the school's website to see what changes to their arrangements they may have made. For example, some schools may have changed their Supplementary Information Form (SIF) or faith leader reference requirements. If in doubt please check directly with the school.

**Please note that it is a parent's responsibility when making an application to a faith school to ensure that any changes to the original admissions arrangements are complied with.**

### **West Sussex County Council standard oversubscription criteria for**

#### **Community and Voluntary Controlled schools**

1. Looked after children (children in public care) and children who were previously looked after who leave care under a special guardianship, residence, child arrangement or adoption order. See page 9 for more information. Evidence must be provided.
2. Children who are subject to a special guardianship order who have not previously been in local authority care. Evidence must be provided.
3. Children who need a place at the school on exceptional and compelling social, psychological or medical grounds. See page 9 for more information. Evidence must be provided.
4. Children who live in the catchment area with brothers or sisters already attending the school and who will still be there when the child starts.
5. Other children who live in the catchment area.
6. Children who live outside the catchment area with brothers or sisters already attending the school and who will still be there when the child starts.
7. Children of staff in either or both of the following circumstances: where the member of staff has been employed at the school for two or more years at the time which the admission to the school is made; and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
8. Other children who live outside the catchment area.

## Appendix 1 Index Infant and Primary Schools for the Southern area

Appendix 1 Infant and Primary Schools for the Northern area is available on our website

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Town	School Name	SIF	Page
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Worthing	Goring CE Primary School	Yes	291
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**Angmering – St Margaret’s CE Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school’s full Admissions Policy on their website. A copy of the school’s Supplementary Information Form follows this table.

	<b>Oversubscription Criteria St Margaret’s CE Primary School 2021</b>	<b>How places were allocated for September 2020</b>
	Children with an Education Health and Care Plan	<b>1</b>
A	A ‘looked after child’ or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who, at the time of application, is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (section 22 (1) of the Children Act 1989 applies)	<b>0</b>
B	Children living within the Ecclesiastical Parish of Angmering with brothers and sisters, who, on the date of entry are still attending St Margaret's CE Primary School.	<b>22</b>
C	Children of parents who normally attend St Margaret's Parish Church or St Margaret’s Community Church at least fortnightly, and who have been attending either church with their children for at least a year, and who live in the Ecclesiastical Parish of Angmering	<b>0</b>
D	Children resident in the Ecclesiastical Parish of Angmering	<b>25</b>
E	Children who need a place at St Margaret's CE Primary School on exceptional and compelling social, psychological or medical grounds	<b>0</b>
F	Children living outside the Ecclesiastical Parish of Angmering with brothers and sisters, who on the date of entry are still attending St Margaret's CE Primary School.	<b>10</b>
G	Children of parents who normally attend St Margaret's Church or St Margaret’s Community Church at least fortnightly, and who have been attending either church with their children for at least a year, who live outside the Ecclesiastical Parish of Angmering	<b>0</b>
H	Children of parents who attend either another Church of England church or a church of another Christian denomination, which is itself a full member of Churches Together in Britain and Ireland or of the Evangelical Alliance, who normally attend worship at least fortnightly, and who have been attending church with their children for at least a year and live outside the Ecclesiastical Parish of Angmering	<b>0</b>
I	All other children whose parents wish them to attend St Margaret's CE Primary School.	<b>2</b>
	<b>Total offers</b>	<b>60</b>
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria I 1746.33</b>



*Learning God's Way*

Headteacher: Mr M Jee

01903 785416

[school@stmargaretsprimary.org.uk](mailto:school@stmargaretsprimary.org.uk)

[stmargaretsprimary.org.uk](http://stmargaretsprimary.org.uk)

### SUPPLEMENTARY FORM FOR CHILDREN APPLYING TO ST MARGARET'S CE PRIMARY SCHOOL FOR SEPTEMBER INTAKE UNDER A CHURCH CATEGORY

It is the responsibility of parents to provide evidence of church attendance when applying to St Margaret's CE Primary School under a church category (categories C, G and H).

Please complete this form and pass on to the leader of your church who can then complete and forward it to School.

In the absence of this information you cannot be considered under a church category for admission.

Name of Child:

Date of Birth:

Name of Church attended:

Contact name and number:

Level of commitment (weekly, fortnightly etc.):

To the Church Leader: On a separate sheet, please comment upon the attendance at church of the family of the above named child, stating whether they have been attending at least twice a month over the past year.

Name \_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_

St Margaret's C.E. Primary School, Arundel Road, Angmering, West Sussex, BN16 4LP

*To develop a life-long love of learning; to grow spiritually and reflect Jesus in our words and action; to foster self-respect and love for others;  
to provide opportunities for ALL to flourish; to serve our community; to prepare and equip for an ever-changing world.*

**Angmering – St Wilfrid’s Catholic Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school’s full Admissions Policy on their website.

**\*All applicants who requested this school for September 2020 were offered a place, including children who applied after the deadline and those whose preferences for other schools couldn’t be offered where this was either their catchment school or the nearest school with a place available.**

	<b>Oversubscription Criteria St Wilfrid’s Catholic Primary School 2021</b>	How places were allocated for September 2020*
	Children with an Education Health and Care Plan	
1	Catholic looked after children or previously looked after children	
2	Catholic children with a brother or sister at the school at the time of admission, resident in the parish of East Preston or Rustington	
3	Catholic children with a brother or sister at the school at the time of admission, who are not resident in the parish of East Preston or Rustington	
4	Catholic children without a brother or sister at the school at the time of admission, resident in the parish of East Preston or Rustington	
5	Catholic children without a brother or sister at the school at the time of admission, who are not resident in the parish of East Preston or Rustington	
6	Other looked after children or previously looked after children	
7	Catechumens, Candidates for Reception into the Church and children who are members of an Orthodox Church	
8	Other children with a brother or sister at the school at the time of admission	
9	Children of other Christian denominations whose membership is evidenced by a minister of religion	
10	Children of other faiths whose membership is evidenced by a religious leader.	
11	Any other children.	
	<b>Total offers</b>	
	<b>The criteria and distance in metres of the last place offered.</b>	



# St Wilfrid's Catholic Primary School

*A Catholic School in the Diocese of Arundel and Brighton*

Arundel Road, Angmering, West Sussex BN16 4JR

Telephone: 01903 782188

Email: [office@st-wilfrids-angmering.w-sussex.sch.uk](mailto:office@st-wilfrids-angmering.w-sussex.sch.uk)

[www.stwilfridsangmering.co.uk](http://www.stwilfridsangmering.co.uk)

## SUPPLEMENTARY INFORMATION FORM

### For admission in 2021-22

#### Important note to Parent/Carer:

- If you are expressing a preference for a place for your child at this school and wish to apply in connection with one of the faith criteria, you should complete this Supplementary Information Form (SIF).
- If you do not complete the SIF and return it to the school with all supporting documents by the closing date, your child may not be placed in the appropriate faith criterion. This is likely to affect your child's chance of being offered a place.
- For a Reception Year Admission in the normal admissions round for the Year **2021–22**, the completed SIF, together with all supporting documents, should be returned to the school by **15 January 2021**.
- For an In-Year Admission in the Year **2021–22**, the completed SIF, together with all supporting documents, should be returned to the school as soon as possible.
- If you are applying to more than one Catholic school, you will need to fill out a separate SIF for each school.
- You **must** also complete the local authority Common Application Form (CAF). The SIF is not valid without the CAF.

**PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS****Child Details**Surname Forenames (in full) Gender Boy ☐ Girl ☐ Date of birth:  /  / Child's Home Address  Post Code: Is the child resident in the parish of East Preston with Angmering or Rustington? Yes ☐ No ☐  
(Zoomable maps of the parishes are available at: [www.abdiocese.org.uk/Parishes](http://www.abdiocese.org.uk/Parishes))Home Telephone Number Proposed Date of Admission **Parent/Carer Details**Name (in full) Address  
(if different from child) Contact telephone number(s) Email Address 

**Brothers/Sisters:** When completing the Local Authority's Common Application Form (CAF), it is important that you provide details of any brothers and sisters who will be attending this school at the proposed time of admission. If this information is not provided on the CAF, the governors may not be able to place the application within the correct criteria. As a 'back-up mechanism', if you would also like to confirm to governors here (**NB this is optional**), that there will be a brother/sister at the school at the time of admission, please list below the Name(s)/Year Group(s) of the brother(s) &/or sister(s):

Name of child: \_\_\_\_\_ Year Group: \_\_\_\_\_

Name of child: \_\_\_\_\_ Year Group: \_\_\_\_\_

Name of child: \_\_\_\_\_ Year Group: \_\_\_\_\_



**Applications for Catholic children - evidence required:**

My child is a Baptised Catholic or has been received into the Church

Yes

☐

No

☐

Date of Baptism

Parish where child baptised

**Note:** A copy of the Certificate of Baptism/Reception into the Church must be included with this application.**Applications from Catechumens or Candidates for Reception - evidence required:**

If application is being made for a place at the school where the parent/carer is a Catechumen or a Candidate for reception into the Catholic Church, evidence of their being a member of the catechumenate of a Catholic Church or a candidate for reception will be required. Proof of acceptance into the catechumenate, and evidence for a candidate, should be by a confirmatory letter from the appropriate priest. This evidence should be provided at the same time as this form is returned to the school.

**Applications for children who are members of an Orthodox Church - evidence required:**

If application is being made for a place at the school where the child is a member of an Orthodox Church, evidence of membership will be required. A letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest, will be required. The letter and a certificate of baptism or reception from the authorities of that Church should be provided at the same time as this form is returned to the school.

**Applications for children of other Christian denominations - evidence required:**

If application is being made for a place at the school where the child is a member of another Christian denomination, a letter confirming membership of that Christian denomination, and signed by the appropriate minister of religion, will be required. The letter should be provided at the same time as this form is returned to the school.

**Applications for children of other faiths - evidence required:**

If application is being made for a place at the school where the child is a member of another faith, a letter confirming membership of that faith, and signed by the appropriate faith leader, will be required. The letter should be provided at the same time as this form is returned to the school.

**Application Declaration (to be signed by parent/carers)**

Please note, for a valid application, the Common Application Form (CAF) must be returned either online or in paper form to the appropriate Local Authority.

*I have completed and returned (either online or by post) the Local Authority Common Application Form (CAF) to the Local Authority*

Yes

☐

No

☐

*showing **St. Wilfrid's Catholic Primary School, Angmering** as one of my preferred schools*

*I confirm that I have read and understood the Admissions Policy and that the information I have given on this form is accurate and truthful. I understand that I must notify the school immediately if there is a change to these details and that should any information I have given prove false, the Governors may withdraw any offer of a place, even if the child has already started at the school. (An example of false information would be the use of an address that is not the child's normal residence).*

Signed:

Parent/Carer Signature: \_\_\_\_\_

Print full name Mr/Mrs/Miss/Ms/Dr: \_\_\_\_\_

.....

Date:

**IMPORTANT**

CHECKLIST: ☐ I have fully completed this Supplementary Information Form ☐ I have enclosed, where applicable, a copy of:

- ☐ Certificate of Baptism in a Catholic Church (for Catholic applicants) or
- ☐ Certificate of Reception into Full Communion with the Catholic Church (for Catholic applicants) ☐ Confirmatory letter from the priest (for applications from Catechumens)
- ☐ Confirmatory letter from the priest (for applications from Candidates for Reception)
- ☐ Letter from priest and certificate of Baptism / Reception (for members of an Orthodox Church) ☐ Letter from minister of religion confirming membership of other Christian denomination (for members of other Christian denominations)
- ☐ Letter from faith leader confirming membership of other faith (for members of other faiths)

**Additional Note for Catholic applicants:**

The School may request additional supporting evidence if the written documents that are provided do not clarify the fact that the child was baptised or received into the Catholic Church e.g. where the name and address of the church is not on the certificate or where the name of the church does not state whether it is a Catholic church or not. Those who have difficulty obtaining written evidence of baptism or reception into the Church should contact their parish priest.

**When you have completed this form please return it (together with supporting documentation, if applicable) to: The Admissions Manager (Mrs M Feest) at St Wilfrid's Catholic Primary School, Arundel Road, Angmering, West Sussex BN16 4JR**

**Reminder:**

The closing date for return of this form for a Reception Year place for September **2021** is: **15 January 2021**.

**Note:** The school is committed to protecting the information provided by parents/carers and using it only for the purpose for which it was obtained. For information on the school's Privacy Notice please look on the school website or contact the school for a hard copy.

## Appendix 1

### **Arundel – Arundel CE Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website. A copy of the school's Supplementary Information Form follows this table.

	<b>Oversubscription Criteria Arundel CE Primary School 2021</b>	<b>How places were allocated for September 2020</b>
	Children with an Education Health and Care Plan	<b>0</b>
1	Looked after children or children who were previously looked after but immediately after being looked after became subject to a child arrangements order or special guardianship order (A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions. The definition in Section 22(1) of the Children Act 1989 applies)	<b>0</b>
2	Children of Parents whose home address is within the ecclesiastical parishes of Arundel and South Stoke and who worship regularly at either of the parish churches	<b>0</b>
3	Children who have a sibling in the school at the time of admission or previously on the roll	<b>16</b>
4	Children of parents whose home address is within the ecclesiastical parishes of Arundel and South Stoke	<b>5</b>
5	Children of parents who regularly worship at either of the parish churches of Arundel and South Stoke	<b>1</b>
6	Children of parents who regularly worship at another Christian Church	<b>3</b>
7	Service or other premium children who must provide evidence of status, if not supplied from their pre-school setting	<b>0</b>
8	Children of parents who desire a place in the school	<b>5</b>
	<b>Total offers</b>	<b>30</b>
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria 8 4786.70</b>



**Application Form for Arundel Church of England Primary School**

<b>Child's Details:</b>	
Surname:	Forename:
Middle Name(s)	Date of Birth:
Boy or Girl:	
Address:	
Post Code:	
Home Telephone No.:	

<b>Mother's Details:</b>	
Surname:	Forename:
Address <i>(if different from child's)</i> :	
Post Code:	
Home Telephone No.:	

<b>Father's Details:</b>	
Surname:	Forename:
Address <i>(if different from child's)</i> :	
Post Code:	
Home Telephone No.:	

<b>Please give detail for your application</b> (e.g. moving into area, siblings, starting school):
--



<b>Previous Nursery/Playschool/School:</b>
<b>Requested date or term of admission:</b>

<b>Requested date or term of admission:</b>
.....
<b>Names &amp; dates of birth of siblings already attending Arundel CofE (Aided) Primary:</b>
Name..... Date of Birth: .....
Name: ..... Date of Birth: .....
Name: ..... Date of Birth: .....

<b><i>Please state under which category you wish to make your application. Please circle one category only:-</i></b>							
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>

I understand that this form is **not** an offer of a place and I confirm that the information given above is correct

Signed: .....

Parent/Guardian Date: .....

If you wish your application to be considered under category 1, 2, 4 or 5, please pass this form to Father David Twinley of St Nicholas Church, Arundel for verification. If in the case of category 5, please pass to your priest for verification.

I can/cannot confirm that this family have regularly attended the Church of

.....

Signed: .....

Print Name: ..... Date: .....

**Arundel – St Philip’s Catholic Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school’s full Admissions Policy on their website. A copy of the school’s Supplementary Information Form follows this table.

	<b>Oversubscription Criteria St Philip’s Catholic Primary School 2021</b>	How places were allocated for September 2020
	Children with an Education Health and Care Plan	1
1	Catholic looked after children or previously looked after children	0
2	Catholic children with a brother or sister at the school at the time of admission, resident in the parish of Arundel or Storrington. <i>The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church</i>	0
3	Catholic children with a brother or sister at the school at the time of admission, who are not resident in the parish of Arundel or Storrington	5
4	Catholic children without a brother or sister at the school at the time of admission, resident in the parish of Arundel or Storrington	3
5	Catholic children without a brother or sister at the school at the time of admission, who are not resident in the parish of Arundel or Storrington	6
6	Other looked after children or previously looked after children	1
7	Catechumens, Candidates for Reception into the Church and children who are members of an Orthodox Church <i>If application is being made for a place at the school where the parent/carer is a Catechumen or Candidate for reception into the Church, evidence of their being a member of the Catechumenate of a Catholic Church or a Candidate for reception will be required. Proof of acceptance into the catechumenate, and evidence for a candidate, should be by letter from the appropriate priest. Applications for children from an Orthodox Church must be supported with a certificate of baptism and a letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest.</i>	0
8	Other children with a brother or sister at the school at the time of admission	8
9	Children of other Christian denominations whose membership is evidenced by a minister of religion. <i>The application must be supported by a letter confirming membership of the Christian denomination, signed by the minister of religion.</i>	5
10	Children of other faiths whose membership is evidenced by a religious leader. <i>The application must be supported by a letter confirming membership of that faith, signed by the faith leader</i>	0
11	Any other children	1
	<b>Total offers</b>	<b>30</b>
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria 11 426.42</b>



# St Philip's Catholic Primary School

*A Catholic School in the Diocese of Arundel and Brighton*

London Road, Arundel, West Sussex, BN18 9BA

Telephone: 01903 882115

Email: [office@st-philips.w-sussex.sch.uk](mailto:office@st-philips.w-sussex.sch.uk)

[www.stphilipsarundel.org.uk](http://www.stphilipsarundel.org.uk)

## SUPPLEMENTARY INFORMATION FORM

### For admission in 2021-22

#### Important note to Parent/Carer:

- If you are expressing a preference for a place for your child at this school and wish to apply in connection with one of the faith criteria, you should complete this Supplementary Information Form (SIF).
- If you do not complete the SIF and return it to the school with all supporting documents by the closing date, your child may not be placed in the appropriate faith criterion. This is likely to affect your child's chance of being offered a place.
- For a Reception Year Admission in the normal admissions round for the Year 2021-22, the completed SIF, together with all supporting documents, should be returned to the school by **15 January 2021**.
- For an In-Year Admission in the Year 2021-22, the completed SIF, together with all supporting documents, should be returned to the school as soon as possible.
- If you are applying to more than one Catholic school, you will need to fill out a separate SIF for each school.

**PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS****Child Details**Surname Forenames (in full) Gender Boy ☐ Girl ☐ Date of birth:  /  / Child's Home Address  Post Code: Is the child resident in the parish of Arundel or Storrington? Yes ☐ No ☐(Zoomable maps of the parishes are available at [www.abdiocese.org.uk/Parishes](http://www.abdiocese.org.uk/Parishes))Home Telephone Number Proposed Date of Admission **Parent/Carer details**Name (in full) Address  
(if different  
from child) Contact  
telephone  
number(s) Email  
Address 

**Brothers/Sisters:** When completing the Local Authority's Common Application Form (CAF), it is important that you provide details of any brothers and sisters who will be attending this school at the proposed time of admission. If this information is not provided on the CAF, the governors may not be able to place the application within the correct criteria. As a 'back-up mechanism', if you would also like to confirm to governors here (**NB this is optional**), that there will be a brother/sister at the school at the time of admission, please list below the Name(s)/Year Group(s) of the brother(s) &/or sister(s):

Name of child: \_\_\_\_\_ Year Group: \_\_\_\_\_

Name of child: \_\_\_\_\_ Year Group: \_\_\_\_\_

Name of child: \_\_\_\_\_ Year Group: \_\_\_\_\_



**Applications for Catholic children - evidence required:**

My child is a Baptised Catholic or has been received into the Church

Yes

☐

No

☐

Date of Baptism

Parish where child baptised

**Note:** A copy of the Certificate of Baptism/Reception into the Church must be included with this application.**Applications from Catechumens or Candidates for Reception - evidence required:**

If application is being made for a place at the school where the parent/carer is a Catechumen or a Candidate for reception into the Catholic Church, evidence of their being a member of the catechumenate of a Catholic Church or a candidate for reception will be required. Proof of acceptance into the catechumenate, and evidence for a candidate, should be by a confirmatory letter from the appropriate priest. This evidence should be provided at the same time as this form is returned to the school.

**Applications for children who are members of an Orthodox Church - evidence required:**

If application is being made for a place at the school where the child is a member of an Orthodox Church, evidence of membership will be required. A letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest, will be required. The letter and a certificate of baptism or reception from the authorities of that Church should be provided at the same time as this form is returned to the school.

**Applications for children of other Christian denominations - evidence required:**

If application is being made for a place at the school where the child is a member of another Christian denomination, a letter confirming membership of that Christian denomination, and signed by the appropriate minister of religion, will be required. The letter should be provided at the same time as this form is returned to the school.

**Applications for children of other faiths - evidence required:**

If application is being made for a place at the school where the child is a member of another faith, a letter confirming membership of that faith, and signed by the appropriate faith leader, will be required. The letter should be provided at the same time as this form is returned to the school.

### Application Declaration (to be signed by parent/carer)

Please note, for a valid application, the Common Application Form (CAF) must be returned either online or in paper form to the appropriate Local Authority.

*I have completed and returned (either online or by post) the Local Authority Common Application Form (CAF) to the Local Authority*

Yes

☐

No

☐

*Showing **St Philip's Catholic Primary School, Arundel** as one of my preferred schools*

*I confirm that I have read and understood the Admissions Policy and that the information I have given on this form is accurate and truthful. I understand that I must notify the school immediately if there is a change to these details and that should any information I have given prove false, the Governors may withdraw any offer of a place, even if the child has already started at the school. (An example of false information would be the use of an address that is not the child's normal residence).*

Signed:

Parent/Carer Signature: \_\_\_\_\_

Print full name Mr/Mrs/Miss/Ms/Dr: \_\_\_\_\_

Date:

### IMPORTANT

**CHECKLIST:** ☐ I have fully completed this Supplementary Information Form ☐ I have enclosed, where applicable, a copy of:

- ☐ Certificate of Baptism in a Catholic Church (for Catholic applicants) or
- ☐ Certificate of Reception into Full Communion with the Catholic Church (for Catholic applicants) ☐ Confirmatory letter from the priest (for applications from Catechumens)
- ☐ Confirmatory letter from the priest (for applications from Candidates for Reception)
- ☐ Letter from priest and certificate of Baptism / Reception (for members of an Orthodox Church) ☐ Letter from minister of religion confirming membership of other Christian denomination (for members of other Christian denominations)
- ☐ Letter from faith leader confirming membership of other faith (for members of other faiths)

#### Additional Note for Catholic applicants:

The School may request additional supporting evidence if the written documents that are provided do not clarify the fact that the child was baptised or received into the Catholic Church e.g. where the name and address of the church is not on the certificate or where the name of the church does not state whether it is a Catholic church or not. Those who have difficulty obtaining written evidence of baptism or reception into the Church should contact their parish priest.

**When you have completed this form please return it (together with supporting documentation, if applicable) to:**

**The Admissions Secretary, St Philip's Catholic Primary School, London Road, Arundel, West Sussex BN18 9BA.**

#### Reminder:

The closing date for return of this form for a Reception Year place for September 2021 is: **15 January 2021.**

Note: The school is committed to protecting the information provided by parents/carers and using it only for the purpose for which it was obtained. For information on the school's Privacy Notice, please look on the school website (<https://www.stphilipsarundel.org.uk/>) or contact the school for a hard copy.

## Ashurst – Ashurst CE Primary School

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website.

**\*All applicants who requested this school for September 2020 were offered a place, including children who applied after the deadline and those whose preferences for other schools couldn't be offered where this was either their catchment school or the nearest school with a place available.**

	<b>Oversubscription Criteria Ashurst CE Primary School 2021</b>	How places were allocated for September 2020*
	Children with an Education Health and Care Plan	
1	A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions	
2	Children of parents who reside within the West Sussex County Council boundaries of Ashurst and whose parents are regular worshippers of St James Church, Ashurst	
3	Children who will have a brother or sister in the school at the time of admission and who reside within the West Sussex County Council boundaries of Ashurst	
4	Children of parents who reside within the West Sussex County Council boundaries of Ashurst.	
5	Children who will have a brother or sister in the school at the time of admission and whose parents are regular worshippers at St James Church, Ashurst	
6	Children who will have a brother or sister in the school at the time of admission	
7	Children of parents who do not reside within the West Sussex County Council boundaries of Ashurst and who regularly worship at St James Church, Ashurst	
8	Other children	
	<b>Total offers</b>	
	<b>The criteria and distance in metres of the last place offered.</b>	

# ASHURST C E (AIDED) PRIMARY SCHOOL



## ADMISSION

### SUPPLEMENTARY INFORMATION

2021-2022

FULL NAME OF CHILD: .....

DATE OF BIRTH: .....

**ASHURST CE (AIDED) PRIMARY SCHOOL**

ASHURST, STEYNING, WEST SUSSEX, BN44 3AY

Telephone: 01403-710426

E-mail: [office@ashurstcofe-pri.w-sussex.sch.uk](mailto:office@ashurstcofe-pri.w-sussex.sch.uk)

Headteacher: Mrs J Williams BEd (Hons)

Dear Parents

Thank you very much for your interest in a place at Ashurst CE Aided Primary School.

Please apply to the LA for a formal Admissions Form if you wish to proceed with a placement for your child.

In the meantime, should you require any further information regarding the school, please do not hesitate to contact me.

Yours sincerely

Mrs Janet Williams

**Headteacher**

**Admission Arrangements:**

Ashurst is a small village Church of England (Aided) Primary School for pupils aged 4 - 11 years.

As an Aided school, admissions are decided by the Governing Body in accordance with arrangements made with West Sussex County Council (LA).

Parents seeking a placement for their child at Ashurst CE Aided Primary School must apply to the LA for a formal Application Form and to the school for a Supplementary Information Form.

The last date for completed Application Forms to be submitted to the LA is 15<sup>th</sup> January 2021.

The last date for completed Supplementary Information Forms to be returned to the school is 15<sup>th</sup> January 2021.

The Admissions Panel of the school's Governing Body meets in the Spring Term to consider all pupils formally registered by the LA for entry the following academic year, and to decide on the allocation of places in accordance with the criteria for admission stated in the school's Admission Policy.

Parents of all pupils formally registered as seeking a place at Ashurst CE Aided Primary School, are notified by the LA on/after 16<sup>th</sup> April 2021 of the outcome of the Governors' Meeting (*date to be confirmed*).

The school year consists of three terms: the Autumn Term which begins in September, the Spring Term which begins in January and the Summer Term which begins in April. Full-time educational provision in school normally begins at the start of the term of the pupil's 5th birthday.

Pupils offered a place at Ashurst Primary for the following academic year, are given a choice of starting school in a part-time capacity before the term of their 5th birthday. They are offered the choice of starting in a part-time capacity in September or January.

Prior to starting school, children are invited to meet their teacher and join in general activities for one morning during the half term before their enrolment.

**CONFIDENTIAL**

**APPLICATION FOR ADMISSION TO ASHURST CE (AIDED) SCHOOL**

Names & Address of \* Parent/s; Guardian/s; Person(s) having actual custody:

Post Code:

Telephone Number:

Names of brothers/sisters:

Date of Birth of brothers/sisters:

Please state which criterion and number you are applying under, according to the Admissions Policy, and supply any necessary supporting papers eg clergy reference (please see attached):

Signature of \*Parent(s)/Guardians/Person(s) having actual custody:

Date:

**Applications to be in by 15<sup>th</sup> January 2021.**

**The LA will inform parents of the Governors' allocation of places on/after 16<sup>th</sup> April 2021.**

Please note that for all of the above criteria, the postal address of the child will be that of the parent or parents with whom he resides.

\* Please delete where applicable.

**Barnham – Barnham Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website.

	<b>Oversubscription Criteria Barnham Primary School 2021</b>	How places were allocated for September 2020
1	Children with an Education Health and Care Plan	<b>0</b>
2	Looked after children (children in public care), children who were previously looked after who leave care under a special guardianship or residence order. Evidence must be provided	<b>0</b>
3	Children of school staff who have been working for the school for at least two years on a permanent contract	<b>0</b>
4	Children who live in the catchment area with brothers or sisters already at Barnham Primary School and who will still be attending when the child starts (brothers or sisters may be half or step-siblings by marriage or cohabitation, or foster siblings, but must be living permanently at the same address)	<b>13</b>
5	Children who live outside the catchment area with brothers or sisters already at Barnham Primary School and who will still be attending when the child starts (brothers or sisters may be half or step-siblings by marriage or cohabitation, or foster siblings, but must be living permanently at the same address)	<b>9</b>
6	Children living in the catchment area	<b>17</b>
7	Children living outside the catchment area	<b>6</b>
	<b>Total offers</b>	<b>45</b>
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria 7 3329.07</b>

**Bognor Regis – Edward Bryant Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website.

	<b>Oversubscription Criteria Edward Bryant Primary School 2021</b>	How places were allocated for September 2020
	Children with an Education Health and Care Plan	0
1	Looked after children (children in public care); Children who need a place at the school on exceptional and compelling social, psychological or medical grounds	0
2	Children who live in the catchment area with brothers or sisters already at the school and who will still be attending when the child starts (brothers or sisters may be half or step-siblings but must be living permanently at the same address);	10
3	Children who live outside the catchment area with brothers or sisters already at the school who will still be attending when the child starts;	21
4	Children of staff who have been employed by the school for at least 2 years	0
5	Other children who live in the catchment area	34
6	Other children who live outside the catchment area	25
	<b>Total offers</b>	<b>90</b>
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria 6 1612.34</b>

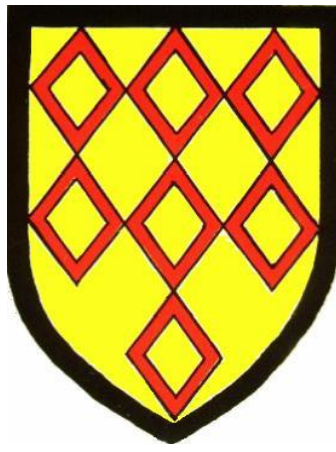


**Bognor Regis – Nyewood CE Infant School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website.

**\*All applicants who requested this school for September 2020 were offered a place, including children who applied after the deadline and those whose preferences for other schools couldn't be offered where this was either their catchment school or the nearest school with a place available.**

	<b>Oversubscription Criteria Nyewood CE Infant School 2021</b>	<b>How places were allocated for September 2020*</b>
	Children with an Education Health and Care Plan	
1	Children who are children looked after (CLA) and all previously, children looked after. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to child arrangements order or special guardianship order).	
2	Children of parents or legal guardians with at least one parent who is a regular worshipper at the churches of ● St Richard, Aldwick ● St Wilfrid, Bognor ● St Thomas A'Becket, Pagham ● Holy Cross, North Bersted ● St Mary Magdalene, South Bersted	
3	Children who have a sibling attending Nyewood CE Infant School at the time of admission. Sibling is defined in these arrangements as children who live as brother and sister in the same house, including natural brothers and sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters	
4	Children who will have a sibling attending the linked Nyewood CE Junior School at the time of admission. Sibling is defined in these arrangements as children who live as brother and sister in the same house, including natural brothers and sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.	
5	Children who need a place at the school on exceptional and compelling psychological or medical grounds	
6	Children resident within the local authority catchment area.	
7	Children whose parents are regular worshippers at any other Christian church	
8	Any other children by distance from the school, with priority for admission given to children who live nearest to the school as measured using Ordnance Survey data to plot an address in this system. Distances are measured from point data from a central point in the child's home and the school building.	
	<b>Total offers</b>	
	<b>The criteria and distance in metres of the last place offered.</b>	



# **NYEWOOD CE INFANT SCHOOL**



**APPLYING FOR A PLACE NYEWOOD  
CE INFANT SCHOOL 2021/2022**

ADMISSION OF OUR CHILD IN THE CATEGORY TICKED ON THE PRECEDING PAGE.

Christian Name \_\_\_\_\_ Middle name \_\_\_\_\_

Legal Surname \_\_\_\_\_

Preferred Forename (if different) \_\_\_\_\_

Date of Birth \_\_\_\_\_ Gender \_\_\_\_\_

Proposed month of admission \_\_\_\_\_

Parent/Carer name \_\_\_\_\_

Current Home Address

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_ Home Telephone \_\_\_\_\_

Mobile Number \_\_\_\_\_

**Siblings:**

Will there be any siblings attending Nyewood CE Infant School at the date of admission for the above child?

Yes / No\*      delete as appropriate

## Appendix 1

### Rose Green Infant School

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website.

	<b>Oversubscription Criteria Rose Green Infant School 2021</b>	How places were allocated for September 2020
	Children with an Education Health and Care Plan	0
1	Looked after children (in public care), children who were previously looked after who leave care under special guardianship, residence, child arrangement or adoption order. See page 9 for more information. Evidence must be provided.	0
2	Children who are subject to a special guardianship order who were not previously been in local authority care. Evidence must be provided;	0
3	Children who need a place at the school on exceptional and compelling social, psychological or medical grounds. See page 9 for more information. Evidence must be provided	9
4	Children who live within the catchment area for the school with brothers or sister already at the school or who will be attending the linked junior school when the child starts;	68
5	Other children who live in the catchment for the school to the West of the line shown on the map on page 58 in the Information For Parents booklet on our website	2
6	Other children who live in the catchment for the school to the East of the line shown on the map on page 58 in the Information For Parents booklet on our website	11
7	Other children you live outside the catchment area with brothers or sisters already at the school or who will be attending the linked junior school when the child starts	
8	Other children who live outside the catchment area. In the case of the oversubscription in any category priority is given to applicants who live nearest the school (measured by a straight line from the school to the child's home address using Ordinance Survey data within the curtilage of the property.	
	<b>Total offers</b>	<b>90</b>
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria 6 2842.28</b>

**Bognor Regis – Southway Primary**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website.

**\*All applicants who requested this school for September 2020 were offered a place, including children who applied after the deadline and those whose preferences for other schools couldn't be offered where this was either their catchment school or the nearest school with a place available.**

	<b>Oversubscription Criteria Southway Primary School 2021</b>	How places were allocated for September 2020*
	Children with an Education Health and Care Plan	
1	Looked after children and previously looked after children	
2	Children who attend the Southway Nursery at the time of transfer	
3	Children who live in the catchment area with brothers and sisters already at the school and who will still be attending when the child starts	
4	Children who live outside the catchment area with brothers and sisters already at the school and who will be attending when the child starts	
5	Children of staff who have been employed by the school for at least two years	
6	Other children that live in the catchment area	
7	Other children who live outside the catchment area	
	<b>Total offers</b>	
	<b>The criteria and distance in metres of the last place offered.</b>	

**Bognor Regis – St Mary’s Catholic Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school’s full Admissions Policy on their website. A copy of the school’s Supplementary Information Form follows this table.

	<b>Oversubscription Criteria St Mary’s Catholic Primary School 2021</b>	How places were allocated for September 2020
	Children with an Education Health and Care Plan	0
1	Catholic looked after children or previously looked after children	0
2	Catholic children with a brother or sister at the school at the time of admission, resident in the parish of Bognor Regis and Slindon. <i>The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest’s signature with the parish stamp or seal to confirm that the parent/carer has met with the priest</i>	11
3	Catholic children with a brother or sister at the school at the time of admission, who are not resident in the parish of Bognor Regis and Slindon. <i>The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church, and their parish priest’s signature with the parish stamp or seal to confirm that the parent/carer has met with the priest</i>	0
4	Catholic children without a brother or sister at the school at the time of admission, resident in the parish of Bognor Regis and Slindon. <i>The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest’s signature with the parish stamp or seal to confirm that the parent/carer has met with the priest</i>	12
5	Catholic children without a brother or sister at the school at the time of admission, who are not resident in the parish of Bognor Regis and Slindon. <i>The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest’s signature with the parish stamp or seal to confirm that the parent/carer has met with the priest</i>	0
6	Other Catholic children	0
7	Other looked after children or previously looked after children	0
8	Catechumens, Candidates for Reception into the Church and children who are members of an Orthodox Church. <i>If application is being made for a place at the school where the parent/carer is a Catechumen or Candidate for reception into the Church, evidence of their being a member of the Catechumenate of a Catholic Church or a Candidate for reception will be required. Proof of acceptance into the catechumenate, and evidence for a candidate, should be by letter from the appropriate priest. Applications for children from an Orthodox Church must be supported with a certificate of baptism and a letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest</i>	0
9	Other children with a brother or sister at the school at the time of admission	11
10	Children of other Christian denominations whose membership is evidenced by a minister of religion. <i>The application must be supported by a letter confirming membership of the Christian denomination, signed by the minister of religion.</i>	
11	Children of other faiths whose membership is evidenced by a religious leader. <i>The application must be supported by a letter confirming membership of that faith, signed by the faith leader.</i>	
12	Any other children	11
	<b>Total offers</b>	<b>45</b>
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria 12 923.70m</b>



# St Mary's Catholic Primary School

*A Catholic School in the Diocese of Arundel and Brighton*

Glamis Street, Bognor Regis, West Sussex, PO21 1DJ

Telephone: 01243 822287

Email: [office@stmarysbognor.co.uk](mailto:office@stmarysbognor.co.uk)

[www.st-marys-bognor.co.uk](http://www.st-marys-bognor.co.uk)

## SUPPLEMENTARY INFORMATION FORM

### For admission in 2021-22

#### Important note to Parent/Carer:

- If you are expressing a preference for a place for your child at this school and wish to apply in connection with one of the faith criteria, you should complete this Supplementary Information Form (SIF).
- If you do not complete the SIF and return it to the school with all supporting documents by the closing date, your child may not be placed in the appropriate faith criterion. This is likely to affect your child's chance of being offered a place.
- For a Reception Year Admission in the normal admissions round for the Year 2021–22, the completed SIF, together with all supporting documents, should be returned to the school by **15<sup>th</sup> January 2021**.
- For an In-Year Admission in the Year 2021 – 22, the completed SIF, together with all supporting documents, should be returned to the school as soon as possible.
- If you are applying to more than one Catholic school, you will need to fill out a separate SIF for each school.
- You **must** also complete the local authority Common Application Form (CAF). The SIF is not valid without the CAF.

**PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS****Child**Surname Forenames (in full) Gender                      Boy ☐                      Girl ☐                      Date of birth:  /  / Child's Home Address  Post Code: Is the child resident in the parish of Bognor Regis and Slindon?                      Yes ☐                      No ☐  
(For zoomable map of the parish(es) see link: [www.abdiocese.org.uk/Parishes](http://www.abdiocese.org.uk/Parishes))Home Telephone Number Proposed Date of Admission **Parent/Carer**Name (in full) Address  
(if different  
from child) Contact  
telephone  
number(s) Email  
Address 

**Brothers/Sisters:** When completing the Local Authority's Common Application Form (CAF), it is important that you provide details of any brothers and sisters who will be attending this school at the proposed time of admission. If this information is not provided on the CAF, the governors may not be able to place the application within the correct criteria. As a 'back-up mechanism', if you would also like to confirm to governors here (**NB this is optional**), that there will be a brother/sister at the school at the time of admission, please list below the Name(s)/Year Group(s) of the brother(s) &/or sister(s):

Name of child: \_\_\_\_\_ Year Group: \_\_\_\_\_

Name of child: \_\_\_\_\_ Year Group \_\_\_\_\_

Name of child: \_\_\_\_\_ Year Group \_\_\_\_\_



**Applications for Catholic children - evidence required:**

My child is a Baptised Catholic or has been received into the Church

Yes

☐

No

☐

Date of Baptism

 /  / 

Parish where child baptised

**Note:** A copy of the Certificate of Baptism/Reception into the Church must be included with this application.

Present Parish \*\*\*:

**The application should be supported by the Parish Priest's signature and stamp. Please ask your Parish Priest to sign/stamp the box below \*\*\*****NOTE: This box to be completed by priest(s) only**Name of Parish Priest(s): Signature of Parish Priest(s): 

Date:

 /  / 

Affix Parish stamp(s) or seal(s), right:

\*\*\* The priest concerned would be the priest where the parent/carer normally worship or, if they do not practise their faith by attending Mass, the parish priest of the parish in which they are resident.

**Applications from Catechumens or Candidates for Reception - evidence required:**

If application is being made for a place at the school where the parent/carer is a Catechumen or a Candidate for reception into the Catholic Church, evidence of their being a member of the catechumenate of a Catholic Church or a candidate for reception will be required. Proof of acceptance into the catechumenate, and evidence for a candidate, should be by a confirmatory letter from the appropriate priest. This evidence should be provided at the same time as this form is returned to the school.

**Applications for children who are members of an Orthodox Church - evidence required:**

If application is being made for a place at the school where the child is a member of an Orthodox Church, evidence of membership will be required. A letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest, will be required. The letter and a certificate of baptism or reception from the authorities of that Church should be provided at the same time as this form is returned to the school.

**Applications for children of other Christian denominations - evidence required:**

If application is being made for a place at the school where the child is a member of another Christian denomination, a letter confirming membership of that Christian denomination, and signed by the appropriate minister of religion, will be required. The letter should be provided at the same time as this form is returned to the school.

**Applications for children of other faiths - evidence required:**

If application is being made for a place at the school where the child is a member of another faith, a letter confirming membership of that faith, and signed by the appropriate faith leader, will be required. The letter should be provided at the same time as this form is returned to the school

## Application Declaration (to be signed by

Please note, for a valid application, the Common Application Form (CAF) must be returned either online or in paper form to the appropriate Local Authority.

*I have completed and returned (either online or by post) the Local Authority Common Application Form (CAF) to the Local Authority showing **St Mary's Catholic Primary School, Bognor** as one of my preferred schools*

Yes ☐

No ☐

*I confirm that I have read and understood the Admissions Policy and that the information I have given on this form is accurate and truthful. I understand that I must notify the school immediately if there is a change to these details and that should any information I have given prove false, the Governors may withdraw any offer of a place, even if the child has already started at the school. (An example of false information would be the use of an address that is not the child's normal residence).*

Signed:

Parent/Carer Signature: \_\_\_\_\_

Print full name Mr/Mrs/Miss/Ms/Dr: \_\_\_\_\_

Date:

### IMPORTANT CHECKLIST:

I have fully completed this Supplementary Information Form

My parish priest has signed/dated the correct section of the form (for Catholic applicants)

I have enclosed, where applicable, a copy of:

Certificate of Baptism in a Catholic Church (for Catholic applicants) or

Certificate of Reception into Full Communion with the Catholic Church (for Catholic applicants)

Confirmatory letter from the priest (for applications from Catechumens)

Confirmatory letter from the priest (for applications from Candidates for Reception)

Letter from priest and certificate of Baptism / Reception (for members of an Orthodox Church)

Letter from minister of religion confirming membership of other Christian denomination (for members of other Christian denominations)

Letter from faith leader confirming membership of other faith (for members of other faiths)

### Additional Note for Catholic applicants:

The School may request additional supporting evidence if the written documents that are provided do not clarify the fact that the child was baptised or received into the Catholic Church e.g. where the name and address of the church is not on the certificate or where the name of the church does not state whether it is a Catholic church or not. Those who have difficulty obtaining written evidence of baptism or reception into the Catholic Church should contact their parish priest.

**When you have completed this form please return it (together with supporting documentation, if applicable) to: The Admissions Manager at St Mary's Catholic Primary School, Glamis Street, Bognor Regis, PO21 1DJ**

### Reminder:

The closing date for return of this form for a Reception Year place for September 2021 is: **15 January 2021**

Note: The school is committed to protecting the information provided by parents/carers and using it only for the purpose for which it was obtained. For information on the school's Privacy Notice, please look on the school website [www.st-marys-bognor.co.uk](http://www.st-marys-bognor.co.uk) or contact the school for a hard copy.

**Bury – Bury CE Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website. A copy of the school's Supplementary Information Form follows this table.

	<b>Oversubscription Criteria Bury CE Primary School 2021</b>	How places were allocated for September 2020
	Children with an Education Health and Care Plan	
1	Looked-after children and children who were previously looked after, but ceased to be so because, immediately after being looked after, they became subject to an adoption, child arrangements or special guardianship order	1
2	Children who reside in the Parish of Bury, Coldwaltham, Hardham and Houghton and whose parents regularly attend the parish church of St John the Evangelist, Bury	0
3	Children who reside in the Parish of Bury, Coldwaltham, Hardham and Houghton and who have an elder sibling who will be attending the school at the time of anticipated admission	3
4	Children who reside in the Parish of Bury, Coldwaltham, Hardham and Houghton who do not qualify under one of the criteria above	2
5	Children who reside outside the Parish of Bury, Coldwaltham, Hardham and Houghton and who have an elder sibling who will be attending the school at the time of anticipated admission	3
6	Children who reside outside the Parish of Bury, Coldwaltham, Hardham and Houghton and whose parents regularly attend a Christian denomination participating in 'Churches Together in England	0
7	All other children.	1
	<b>Total offers</b>	10
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria 5 7803.27</b>



<b>SUPPLEMENTARY INFORMATION FORM BURY C OF E SCHOOL</b>	
Parents should fill in this form when applying for a place at the school and should ensure that they have a copy of the admission policy prior to completing the form and returning it to the school by the closing date for admission applications.	
<b>Pupil Information:</b>	
Surname of child:	Other Name(s):
Date of birth:	
Name of parent(s)/guardian(s):	
Home address:	
Home telephone:	Daytime telephone (if different):
Name and denomination of church which family attends, length of attendance and frequency:	
Name of Church of England Parish in which you live:	
Name of Minister (who can confirm your church/ attendance):	
Address of Minister:	
NB: If you have moved recently, please give the name & address of your previous minister.	
Signed:	Date:

(Parent/guardian)
<b>CLERGY REFERENCE</b>
The parents/guardians of the child named above have applied for a place at this school and have given your name as a referee. Would you kindly complete this form and return it to the family?
<p>Is your church Anglican? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If no, is your church either a full or associate member of the Churches Together in Britain and Ireland or the Evangelical Alliance? - Full member/associate member</p> <p>Have the family worshipped at your church for 6 months? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Do they attend church worship at least fortnightly? Yes <input type="checkbox"/> No <input type="checkbox"/></p>

NB In the event of an appeal, the information used on this form may be submitted to the panel as evidence.

**Chichester – Chichester Free School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website.

	<b>Oversubscription Criteria Chichester Free School 2021</b>	How places were allocated for September 2020
	Children with an Education Health and Care Plan	0
A	A 'looked after child' or a child who was previously looked after but immediately became subject to an adoption, residence or special guardianship order. A 'looked after child' is a child who is either in the care of a local authority or being provided with accommodation by a local authority as part of their social services function (Section 22 of the Children Act 1989). Evidence is required to support applications for looked after children or previously looked after children who ceased to be so because they were adopted (or become subject to a residency order or special guardianship order). Applications for looked after children should be made by the relevant social worker. Applications for children who are adopted should be supported by a copy of the adoption order and the new birth certificate. Applications for children who are subject to a residency order or special guardianship order should be supported by a letter from social services confirming the details of the arrangements for the child.	1
b	Children whose parents are founders of Chichester Free School and who have been granted this provision by the Secretary of State for Education. The founders are those individuals who have played a major role in establishing the school, undertaking activities during the application and who continued to play a significant role in the pre-opening stage and in the running of the school upon opening. A list of relevant founders is available from the school on request.	0
c	Children for whom it is essential to be admitted to this school because of special circumstances to do with significant medical, social, pastoral or psychological needs evidenced by written professional advice, explaining why these needs can realistically only be met by Chichester Free School. Decisions relating to admissions based on these needs will be made by the Board of Governors following advice from the Admissions Panel and in consultation with an appropriately qualified professional who is deemed expert in the particular field concerned	0
d	Children who, on the date of admission, will have a sibling attending Chichester Free School. Sibling means a full, step, half, adopted or fostered brother or sister, but not cousin, who will be living permanently with them at the same address at the date of their entry to the school; the school may require proof of relationship. Note – At the discretion of the Chairman of Governors and the Principal acting together on behalf of the Governing Body, in the event of oversubscription, siblings with the same date of birth, such as twins and triplets or same-year siblings may be deemed to conform to a single admission and places will be offered to all those children (where necessary, taking the school over its published admission number). The school will only exceed its PAN if, in the Governing Body's opinion, there is sufficient space to do so without any detrimental effect on the overall quality of the education provided on balance to all students within the school. The legal maximum PAN is 30 pupils for infant classes (reception and years one and two),	24

	however if the 30th pupil admitted is a twin ,triplet etc. all the children will be admitted and will be classified as permitted exceptions under Infant class size legislation.	
e	Children of staff in the following circumstances: i. Where they have been employed at the school for two or more years, at the time at which the application for admission to the school is made. ii. Where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.	0
f	If there are still places to be filled after the above five criteria have been applied, and there are still more applicants than places, then the remaining places will be filled by random allocation. Those applicants unsuccessful after random allocation would then be offered a place on the waiting list	35
	<b>Total offers</b>	60
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria Random 10021.6</b>



**Chichester – Kingsham Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website.

**\*All applicants who requested this school for September 2020 were offered a place, including children who applied after the deadline and those whose preferences for other schools couldn't be offered where this was either their catchment school or the nearest school with a place available.**

	<b>Oversubscription Criteria Kingsham Primary School 2021</b>	How places were allocated for September 2020*
	Children with an Education Health and Care Plan	
1	Children who are looked after by a local authority (i.e. in their care or provided with accommodation by the authority for a continuous period of more than 24 hours). Children who were previously looked after but immediately following being looked after became subject to an adoption order, residence or special guardianship order.	
2	Children or families with significant, physical, psychological or social need. Evidence must be attached with the application. Applications under this criterion must be supported by written evidence from an appropriate professional involved stating clearly why the preferred school is the most appropriate for the child and reasons why other schools in the local authority are inappropriate	
3	Children of a member of staff who has been employed at the school for two or more years at the time at which the application is made and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage	
4	Children who have a brother or sister (living within the same household) already on roll and who will still be attending the school or a linked school (see table below) the following academic year. This does include step-brothers/step-sisters/foster brothers/sisters living within the same household or children whose parents are married or cohabiting and live together within the same household	
5	Children living within the school's designated catchment area. If the school cannot admit all applications from the catchment area, priorities 6(i) to 6 (iii), will be used to allocate places	
6	Children living outside the school's catchment area in the following priority order: i) children attending, at the time of application, a named linked school (see table below) ii) Children eligible for the service premium at the time of application to the school. Note - service premium is paid to eligible children of armed services personnel under S14 of the Education Act 2002 iii) Children who live closest to the school, based on the shortest distance from home to school, measured 'as the crow flies'.	
	<b>Total offers</b>	
	<b>The criteria and distance in metres of the last place offered.</b>	

**Chichester – Portfield Primary Academy**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website.

	<b>Oversubscription Criteria Portfield Primary Academy 2021</b>	How places were allocated for September 2020
	Children with an Education Health and Care Plan	0
1	Children who need a place for compelling and exceptional social, psychological or medical grounds	0
2	Looked after children (children in public care) and previously looked after children	1
3	Children who live in catchment with siblings at the school who will be there when they start	3
4	Children who live out of catchment with siblings at the school who will be there when they start	9
5	Children who live in the catchment	10
6	Children who live out of catchment	7
	<b>Total offers</b>	30
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria 6 743.13</b>

**Chichester – St Richard’s Catholic Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school’s full Admissions Policy on their website. A copy of the school’s Supplementary Information Form follows this table.

	<b>Oversubscription Criteria St Richard’s Catholic Primary School 2021</b>	How places were allocated for September 2020
	Children with an Education Health and Care Plan	0
1	Catholic looked after children or previously looked after children	0
2	Catholic children with a brother or sister at the school at the time of admission, resident in the parish of Chichester with The Witterings or Selsey whose parent/carer attends Sunday Mass at least once a month. <i>The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest’s signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month</i>	7
3	Catholic children with a brother or sister at the school at the time of admission, who are not resident in the parish of Chichester with The Witterings or Selsey whose parent/carer attends Sunday Mass at least once a month. <i>The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest’s signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month</i>	1
4	Catholic children without a brother or sister at the school at the time of admission resident in the parish of Chichester with The Witterings or Selsey whose parent/carer attends Sunday Mass at least once a month <i>The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church, and their parish priest’s signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month</i>	16
5	Catholic children without a brother or sister at the school at the time of admission, who are not resident in the parish of Chichester with The Witterings or Selsey whose parent/carer attends Sunday Mass at least once a month. <i>The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest’s signature with the parish stamp or seal to confirm that the parent/carer attends Sunday Mass at least once a month</i>	3
6	Other Catholic children	3
7	Other looked after children or previously looked after children	0
	Catechumens, Candidates for Reception into the Church and children who are members of an Orthodox Church <i>If application is being made for a place at the school where the parent/carer is a Catechumen or Candidate for reception into the Church, evidence of their being a member of the Catechumenate of a Catholic Church or a Candidate for reception will be required. Proof of acceptance into the catechumenate, and evidence for a candidate, should be by letter from the appropriate priest. Applications for children from an Orthodox Church must be supported with a certificate of baptism and a letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest.</i>	1

9	Other children with a brother or sister at the school at the time of admission.	5
10	Children of other Christian denominations whose membership is evidenced by a minister of religion. <i>The application must be supported by a letter confirming membership of the Christian denomination, signed by the minister of religion.</i>	5
11	Children of other faiths whose membership is evidenced by a religious leader. <i>The application must be supported by a letter confirming membership of that faith, signed by the faith leader</i>	2
12	Any other children	2
	<b>Total offers</b>	45
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria 12 516.45</b>



# St Richard's Catholic Primary School

*A Catholic School in the Diocese of Arundel and Brighton*

Cawley Road, Chichester, West Sussex PO19 1XB

Telephone: 01243 784549 Fax: 01243 530646

Email: [office@st-richardsschool-chichester.org.uk](mailto:office@st-richardsschool-chichester.org.uk)

[www.st-richards.w-sussex.sch.uk](http://www.st-richards.w-sussex.sch.uk)

## SUPPLEMENTARY INFORMATION FORM

### For admission in 2021-22

#### Important note to Parent/Carer:

- ☐ If you are expressing a preference for a place for your child at this school and wish to apply in connection with one of the faith criteria, you should complete this Supplementary Information Form (SIF).
- ☐ If you do not complete the SIF and return it to the school with all supporting documents by the closing date, your child may not be placed in the appropriate faith criterion. This is likely to affect your child's chance of being offered a place.
- ☐ For a Reception Year Admission in the normal admissions round for the Year 2021-22, the completed SIF, together with all supporting documents, should be returned to the school by **15 January 2021**.
- ☐ **For an In-Year Admission in the Year 2021-22, the completed SIF, together with all supporting documents, should be returned to the school as soon as possible.**
- ☐ If you are applying to more than one Catholic school, you will need to fill out a separate SIF for each school.
- ☐ You **must** also complete the local authority Common Application Form (CAF). The SIF is not valid without the CAF.

**PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS****Child Details**Surname Forenames (in full) Gender Boy ☐ Girl ☐ Date of birth:  /  / Child's Home Address  Post Code: Is the child resident in the parish of Chichester with The Witterings or Selsey? Yes ☐ No ☐  
(Zoomable maps of the parishes are available at: [www.abdiocese.org.uk/Parishes](http://www.abdiocese.org.uk/Parishes))Home Telephone Number Proposed Date of Admission **Parent/Carer details**Name (in full) Address  
(if different  
from child) Contact  
telephone  
number(s) Email  
Address 

**Brothers/Sisters:** When completing the Local Authority's Common Application Form (CAF), it is important that you provide details of any brothers and sisters who will be attending this school at the proposed time of admission. If this information is not provided on the CAF, the governors may not be able to place the application within the correct criteria. As a 'back-up mechanism', if you would also like to confirm to governors here (**NB this is optional**), that there will be a brother/sister at the school at the time of admission, please list below the Name(s)/Year Group(s) of the brother(s) &/or sister(s):

Name of child: \_\_\_\_\_ Year Group: \_\_\_\_\_

Name of child: \_\_\_\_\_ Year Group: \_\_\_\_\_

Name of child: \_\_\_\_\_ Year Group: \_\_\_\_\_

**Applications for Catholic children - evidence required:**

My child is a Baptised Catholic or has been received into the Church

Yes

☐

No

☐

Date of Baptism

Parish where child baptised

**Note:** A copy of the Certificate of Baptism/Reception into the Church must be included with this application.**DECLARATION BY PARENT/CARER:****I, the Parent/Carer (of the child for whom the application is being made) attend done so for at least one year prior to the closing date for applications.**☐

No

☐

If 'YES', my signature at the end of the form confirms this as a true statement.

Parish(es) where the parent/carers worships:

**If you have answered 'Yes' to the statement regarding attendance at Mass at least once a month for at least one year prior to the closing date for applications, please ask the priest(s) at the parish(es) where you worship to verify the statement and to sign/stamp the box below.****NOTE: This box to be completed by priest(s) only**

I/We certify that \_\_\_\_\_ has signed this self-declaration form and that the information he/she has given concerning Mass attendance is accurate to the best of my/our knowledge.

Please comment, if appropriate, only to clarify the Mass attendance: \_\_\_\_\_

Name of Parish Priest(s): \_\_\_\_\_

Signature of Parish Priest(s): \_\_\_\_\_ Date: / /

Affix Parish stamp(s) or seal(s), right:

**Applications from Catechumens or Candidates for Reception - evidence required:**

If application is being made for a place at the school where the parent/carers is a Catechumen or a Candidate for reception into the Catholic Church, evidence of their being a member of the catechumenate of a Catholic Church or a candidate for reception will be required. Proof of acceptance into the catechumenate, and evidence for a candidate, should be by a confirmatory letter from the appropriate priest. This evidence should be provided at the same time as this form is returned to the school.

**Applications for children who are members of an Orthodox Church - evidence required:**

If application is being made for a place at the school where the child is a member of an Orthodox Church, evidence of membership will be required. A letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest, will be required. The letter and a certificate of baptism or reception from the authorities of that Church should be provided at the same time as this form is returned to the school.

**Applications for children of other Christian denominations - evidence required:**

If application is being made for a place at the school where the child is a member of another Christian denomination, a letter confirming membership of that Christian denomination, and signed by the appropriate minister of religion, will be required. The letter should be provided at the same time as this form is returned to the school.

**Applications for children of other faiths - evidence required:**

If application is being made for a place at the school where the child is a member of another faith, a letter confirming membership of that faith, and signed by the appropriate faith leader, will be required. The letter should be provided at the same time as this form is returned to the school.



**Application Declaration (to be signed by a parent/carer)**

Please note, for a valid application, the Common Application Form (CAF) must be returned either online or in paper form to the appropriate Local Authority.

*I have completed and returned (either online or by post) the Local Authority Common Application Form (CAF) to the Local Authority showing **St Richard's Catholic Primary School, Chichester** as one of my preferred schools*

Yes

☐

No

☐

*I confirm that I have read and understood the Admissions Policy and that the information I have given on this form is accurate and truthful. I understand that I must notify the school immediately if there is a change to these details and that, should any information I have given prove false, the Governors may withdraw any offer of a place, even if the child has already started at the school. (An example of false information would be the use of an address that is not the child's normal residence).*

Signed:

Parent/Carer Signature: \_\_\_\_\_

Print full name Mr/Mrs/Miss/Ms/Dr: \_\_\_\_\_

.....

Date:

**IMPORTANT CHECKLIST:**

- ☐ I have fully completed this Supplementary Information Form
- ☐ My parish priest has signed/dated the correct section of the form (for Catholic applicants)
- ☐ I have enclosed, where applicable, a copy of:
  - ☐ Certificate of Baptism in a Catholic Church (for Catholic applicants) or
  - ☐ Certificate of Reception into Full Communion with the Catholic Church (for Catholic applicants)
  - ☐ Confirmatory letter from the priest (for applications from Catechumens)
  - ☐ Confirmatory letter from the priest (for applications from Candidates for Reception)
  - ☐ Letter from priest and certificate of Baptism / Reception (for members of an Orthodox Church)
  - ☐ Letter from minister of religion confirming membership of other Christian denomination (for members of other Christian denominations)
  - ☐ Letter from faith leader confirming membership of other faith (for members of other faiths)

**Additional Note for Catholic applicants:**

The School may request additional supporting evidence if the written documents that are provided do not clarify the fact that the child was baptised or received into the Catholic Church e.g. where the name and address of the church is not on the certificate or where the name of the church does not state whether it is a Catholic church or not. Those who have difficulty obtaining written evidence of baptism or reception into the Catholic Church should contact their parish priest.

**When you have completed this form please return it (together with supporting documentation, if applicable) to: The Admissions Officer at St Richard's Catholic Primary School, Cawley Road, Chichester, West Sussex PO19 1XB.**

**Reminder:**

The closing date for return of this form for a Reception Year place for September 2021 is: **15 January 2021.**

**Note:** The school is committed to protecting the information provided by parents/carers and using it only for the purpose for which it was obtained. For information on the school's Privacy Notice please look on the school website or contact the school for a hard copy.

**Clymping – St Mary’s CE Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school’s full Admissions Policy on their website. A copy of the school’s Supplementary Information Form follows this table.

	<b>Oversubscription Criteria St Mary’s CE Primary School 2021</b>	How places were allocated for September 2020
	Children with an Education Health and Care Plan	0
1	A ‘looked after child’ or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who, at the time of application, is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (section 22 (1) of the Children Act 1989 applies).	1
2	The child resides in the civil or ecclesiastical parishes of Clymping	6
3	The child already has a sibling who is attending St Mary's School Clymping at the time of application	2
4	A parent of the child is a regular attendee and is on the Electoral Roll for the parish of St Mary at Clymping	0
5	A parent of the child is a regular attendee and is on the Church Electoral Roll of any other Church of England parish	0
6	A parent of the child has regular attendance as confirmed by a church leader at a church of a Christian denomination	0
7	There is exceptional reason, i.e. medical, social or educational (with written professional support) for admission to this school.	0
8	Other children	6
	<b>Total offers</b>	<b>15</b>
	<b>The criteria and distance in metres of the last place offered.</b>	Criteria 8 2541.39m



## St. Mary's C. E. Primary School

Brookpit Lane Clymping  
Littlehampton  
West Sussex BN17 5QU Tel:  
01903 714325  
Email: [office@st-marysclymping.w-sussex.sch.uk](mailto:office@st-marysclymping.w-sussex.sch.uk) Website:  
[www.st-marysclymping.org.uk](http://www.st-marysclymping.org.uk) Headteacher: J. Llewelyn  
MA(Ed)

**Year Entry .....**

### **Supplementary Information Form St Mary's CE (Aided) Primary School**

Please complete in capital letters and using black ink

**Child's Full Legal Name:** .....

**Home Address:** .....

.....

.....**Post Code:** .....

**Home Tel No:**..... **Alternative Contact No:** .....

**Email:** .....

**Child's Date of Birth** ..... **Birth Certificate Seen**      **Yes/No**

**Names of parents and/or legal guardians** (please  
state relationship of guardian to child)

**Mothers Name** .....

**Fathers Name** .....

**Legal Guardians Name** .....

**Relationship to child**.....

**Previous School Name & Address (if relevant)** .....

.....

**Any Other Information**

**Church Links**

Please give details of links, if any, which you have with your Church

e.g.    Attendance at worship   Participation in other  
         Church visits   Voluntary work for the Church

**Name of Church** .....

If you would like your parish priest/minister to support your nomination, please ask him/her to sign below:

Signature of priest/minister .....

Name of priest/minister    ..... (block capitals please)

Address for correspondence :

.....  
.....  
.....

Any other comments or statements to support your application for your child’s admission to St Mary’s CE Primary School Clymping:

Please indicate if you will be applying to any other Schools:                      Yes/No

Parent/Guardian Signature ..... Date .....

***Please return your completed form to St Marys CE Primary School for the attention of the School Office.***

-----Office Use

**Only:**  
**Date Received:**  
**Acknowledged Category**  
**pproval Accepted**

x 1

**Felpham – Bishop Tufnell CE Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website.

**\*All applicants who requested this school for September 2020 were offered a place, including children who applied after the deadline and those whose preferences for other schools couldn't be offered where this was either their catchment school or the nearest school with a place available.**

	<b>Oversubscription Criteria Bishop Tufnell CE Primary School 2021</b>	How places were allocated for September 2020*
1	Children with an Education Health and Care Plan	
2	Children of parents/legal guardians (one or both) who are regular (at least once fortnightly) worshippers at St. Mary's or St. Nicholas' Churches for a period of at least 2 years, and who live in the ecclesiastical parishes of Felpham and Middleton.	
3	Children who will have a sibling already in the School at the time of admission	
4	Children of parents who are regular worshippers at St. Mary's or St. Nicholas' and who are not resident in the ecclesiastical parishes of Felpham and Middleton.	
5	Children of parents who are resident in the parishes, and who regularly worship at another church – that is a full member of Churches Together in Britain and Ireland or of the Evangelical Alliance	
6	Children with medical or social needs, who are referred to us by the relevant agencies, if this is the only school that can cater for their specific condition (assessed by the local authority). Documentary evidence from a doctor, social worker or educational psychologist should be submitted with this application	
7	Children of parents who are resident in the ecclesiastical parishes of Felpham or Middleton	
8	Other children	
	<b>Total offers</b>	
	<b>The criteria and distance in metres of the last place offered.</b>	

**Supplementary Form for Admission  
for Church Aided Schools**

**Bishop Tufnell C.E. (Aided) Primary School**

Pennyfields, Felpham, Bognor Regis,  
West Sussex, PO22 6BN

Telephone: 01243 584412

Email: [office@tufnell.org](mailto:office@tufnell.org)

Website: <http://www.btjs.wsussex.dbprimary.com>

<b>Full Name of Child</b>	<b>Date of Birth</b> <small>(please bring in Birth Certificate for checking)</small>
<b>Boy or Girl</b>	
<b>Father's Name</b>	
<b>Mother's Name</b>	
<b>Address</b>	
	<b>Post Code</b>
<b>Telephone Numbers</b>	
<b>Brothers/Sisters Names</b>	<b>Date of Birth</b>
<b>I apply for a place at the school under criteria</b>	
<b>of the Admission Policy</b>	
<b>Signed</b>	<b>Date</b>



**This form to be completed if applying under Criteria 2, 4 or 5.**

## **Church Support For**

Application for Entry in September \_\_\_\_\_

Full name of child

\_\_\_\_\_

—

Address

\_\_\_\_\_

—

\_\_\_\_\_

Date of Birth \_\_\_\_\_

Church and Parish

\_\_\_\_\_

—

To be completed by the Incumbent or Minister for children of families who claim to be in active membership of the Church.

In the event of a Formal Appeal by the parents against the Admissions Committee's decision this form will be photocopied and sent to the parents.

**I confirm that the above child's parents attend**  
\_\_\_\_\_ **Church at least fortnightly and have done for**  
**at least two years.**

**Signed** \_\_\_\_\_ **Incumbent or Minister**



**Felpham – Downview Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website.

**\*All applicants who requested this school for September 2020 were offered a place, including children who applied after the deadline and those whose preferences for other schools couldn't be offered where this was either their catchment school or the nearest school with a place available.**

	<b>Oversubscription Criteria Downview Primary School 2021</b>	How places were allocated for September 2020*
1	Any child with a statement of special educational need naming the school will automatically be admitted to a school, under Section 324 of the Education Act 1996.	
2	Looked after children and previously looked after children, children of service personnel (UK armed forces)	
3	Children who live in the catchment area with brothers and sisters already at the school and who will still be attending when the child starts	
4	Other children that live in the catchment area	
5	Children who live outside the catchment area with brothers and sisters already at the school and who will still be attending when the child starts	
6	Other children who live outside the catchment area	
	<b>Total offers</b>	
	<b>The criteria and distance in metres of the last place offered.</b>	



## **Fernhurst – Fernhurst Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website.

**\*All applicants who requested this school for September 2020 were offered a place, including children who applied after the deadline and those whose preferences for other schools couldn't be offered where this was either their catchment school or the nearest school with a place available.**

	<b>Oversubscription Criteria Fernhurst Primary School 2021</b>	<b>How places were allocated for September 2020*</b>
	Children with an Education Health and Care Plan	
1	Children who are looked after by a local authority (i.e. in their care or provided with accommodation by the authority for a continuous period of more than 24 hours). Children who were previously looked after but immediately following being looked after became subject to an adoption order, residence or special guardianship order. Please see additional information.	
2	Children or families with significant, physical, psychological or social need. Evidence must be attached with the application. Applications under this criterion must be supported by written evidence from an appropriate professional involved stating clearly why the preferred school is the most appropriate for the child and reasons why other schools in the local authority are inappropriate	
3	Children of a member of staff who has been employed at the school for two or more years at the time at which the application is made and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage	
4	Children who have a brother or sister (living within the same household) already on roll and who will still be attending the school or a linked school (see table below) the following academic year. This does include step-brothers/step-sisters/foster brothers/sisters living within the same household or children whose parents are married or cohabiting and live together within the same household	
5	Children living within the school's designated catchment area.	
6	Children living outside the school's catchment area in the following priority order: i) children attending, at the time of application, a named linked school (see table below) ii) Children eligible for the service premium at the time of application to the school. Note - service premium is paid to eligible children of armed services personnel under S14 of the Education Act 2002 iii) Children who live closest to the school, based on the shortest distance from home to school, measured 'as the crow flies'. (This distance will be used where necessary to prioritise applications- see additional information). Should there be two or more identical distances requiring prioritisation, this will be done by casting lots	
	<b>Total offers</b>	
	<b>The criteria and distance in metres of the last place offered.</b>	

**Findon – St John The Baptist CE Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website. A copy of the school's Supplementary Information Form follows this table.

	<b>Oversubscription Criteria St John The Baptist CE Primary School 2021</b>	How places were allocated for September 2020
	Children with an Education Health and Care Plan	0
1	A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who, at the time of application, is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (section 22 (1) of the Children Act 1989 applies)	0
2	Children who live with their families in the civil Parish of Findon and who have a sibling on the School Roll at time of admission	3
3	Children with social, emotional, or medical needs that can only be met by attendance at the school	0
4	Children who live with their families in the civil Parish of Findon.	9
5	Children whose families regularly worship at St John the Baptist Church Findon and live outside the civil parish of Findon.	4
6	Children whose parents worship regularly at a Church affiliated to Churches Together in Britain and Ireland or the Evangelical Alliance and live outside the civil parish of Findon	4
7	Children who live outside the civil Parish of Findon and who have a sibling on the School Roll at time of admission.	0
8	Children who have been baptised into the Church of England.	0
9	Any other children	1
	<b>Total offers</b>	<b>21</b>
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria 9 1498.24</b>



# St John the Baptist CofE (Aided) Primary School

School Hill, Findon, West Sussex BN14 0TR

Telephone: 01903 873072 Fax: 01903 877205

E-mail: office@st-john-baptist.w-sussex.sch.uk : www.st-john-baptist.w-sussex.sch.uk

Headteacher: Richard Yelland BA

## SUPPLEMENTARY INFORMATION FORM

The Admissions Policy for this school is attached to this form.

We wish to apply for entry to St John the Baptist C of E Primary School under category 3, 5, 6 & 8 of the oversubscription criteria. Please indicate the category for which you are applying:

- For category 3, we attach supportive evidence and have completed child's name, date of birth below.

or

For category 5, 6 & 8 we confirm we have attended ..... Church at least monthly for a period of ..... or he/she was baptised on ..... (date of baptism). In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.

- The church attendance form below will also need to be completed by your member of the clergy.

Child's name ..... Date of birth.....

Parent/Carer Name ..... Date .....

Signature .....

## Supplementary Information Form For Church Attendance

As part of the school's admission procedure, we need to collect information regarding church attendance. Please could you confirm the parents' attendance of worship at your church, as stated above. If there any comments you would like to make concerning any social circumstances affecting attendance at worship, which you are aware of, please give details. Thank you for your help.

I confirm that the .....family of the following address

.....

worship at .....Church. I would also like to make the following

additional comments:

.....

Signed .....

Role in Church ..... Date.....

Print Name .....



## **Henfield – St Peter’s CE Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school’s full Admissions Policy on their website.

**\*All applicants who requested this school for September 2020 were offered a place, including children who applied after the deadline and those whose preferences for other schools couldn’t be offered where this was either their catchment school or the nearest school with a place available.**

	<b>Oversubscription Criteria St Peter’s CE Primary School 2021</b>	<b>How places were allocated for September 2020*</b>
	Children with an Education Health and Care Plan	
1	Looked after children and all previously looked after children.	
2	Children from families whose home address is in the Ecclesiastical Parish of Henfield with Shermanbury and Woodmancote, where at least one parent is committed to regular worship at St Peter’s Church, Henfield, St Giles’ Church, Shermanbury or St Peter’s Church, Woodmancote over 6 consecutive months within the determination year and have a sibling who will be attendance at the time of entry to the school.	
3	Children from families whose home address is in the Ecclesiastical Parish of Henfield with Shermanbury and Woodmancote where at least one parent is committed to regular worship at St Peter’s Church, Henfield, St Giles’ Church, Shermanbury or St Peter’s Church, Woodmancote over 6 consecutive months within the determination year.	
4	Children whose families attend worship at a Church, that is a full member of the Churches together in Britain and Ireland or of the Evangelical Alliance, where at least one parent is a committed to regular worship over 6 consecutive months within the determination year and whose home address is in the Ecclesiastical Parish of Henfield with Shermanbury and Woodmancote	
5	Children who already have a sibling or siblings who are attending the school in the term for which a place has been applied for	
6	Children from families whose home address is in the Ecclesiastical Parish of Henfield with Shermanbury and Woodmancote	
7	Any other children whose families make an application	
	<b>Total offers</b>	
	<b>The criteria and distance in metres of the last place offered.</b>	

Fabians Way Henfield West Sussex BN5 9PU	Tel : 01273 492447 Email : <a href="mailto:office@stpetershenfield.org.uk">office@stpetershenfield.org.uk</a> Web : <a href="http://www.stpetershenfield.org.uk">www.stpetershenfield.org.uk</a>
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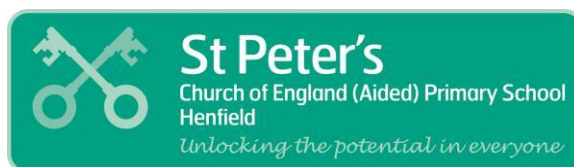
**SUPPLEMENTARY INFORMATION SHEET FOR RECEPTION INTAKE  
SEPTEMBER 2021**

Parents name(s) : Mr/Mrs/Miss/Ms (Please circle as necessary)	
Address :	
Telephone No :	Mobile No :
Email Address :	

Name of child :	Date of Birth :
Gender : Male / Female	
Brother/Sisters on Roll :	Date of birth :

I apply for a place at the school under category ____ of the admission policy (Please see overleaf). If an application is being made under categories 2, 3 or 4 then please submit the attached 'Clergy Reference Form', which needs to be completed by the Priest/Minister	
Signed : _____ Parent/Carer	Date : _____

To review our 'Privacy Notice for Pupils' which explains how and why we store personal information about pupils and their Parents/Carers, please refer to our website [www.stpetershenfield.org.uk/privacy-notice-for-pupils/](http://www.stpetershenfield.org.uk/privacy-notice-for-pupils/). It provides a guide about our legal obligations and your own rights.



Fabians Way Henfield West Sussex BN5 9PU	Tel : 01273 492447 Email : <a href="mailto:office@stpetershenfield.org.uk">office@stpetershenfield.org.uk</a> Web : <a href="http://www.st-peters-henfield.w-sussex.sch.uk/">www.st-peters-henfield.w-sussex.sch.uk/</a>
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### CLERGY REFERENCE FORM FOR RECEPTION ADMISSION

The Governors of St. Peter's Church of England (Aided) Primary School, Fabians Way, Henfield, West Sussex give priority to admitting children of **Parents** who **are committed\* to regular worship** at St. Peter's Church, Henfield, St. Giles Church, Shermanbury and St. Peter's Church, Woodmancote or a place of worship of a church that is a full member of the Churches Together in Britain and Ireland or of the Evangelical Alliance.

\*Committed is to demonstrate a commitment by attending church more than once a month at a Sunday service for at least six consecutive months within the determination year.

This completed form must be submitted to the school in addition to the Supplementary Information Sheet, by the national closing date for primary school applications, which can be found at [www.westsussex.gov.uk/admissions](http://www.westsussex.gov.uk/admissions)

I confirm that ..... (Parent/s name/s) are committed worshippers at ..... (Church name) of the address ..... (Church address).	
Signed :	Date :
Name :	Title : (Priest/Minister)
Contact number : (Should we need to contact you regarding this Clergy Reference Form)	

OFFICE USE:  
 Received by ..... Date: .....

**Lancing – Seaside Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website.

**\*All applicants who requested this school for September 2020 were offered a place, including children who applied after the deadline and those whose preferences for other schools couldn't be offered where this was either their catchment school or the nearest school with a place available.**

	<b>Oversubscription Criteria Seaside Primary School 2021</b>	How places were allocated for September 2020*
	Children with an Education Health and Care Plan	
1	Looked after children and previously looked after children	
2	Children who live in the catchment area with brothers and sisters already at the school and who will still be attending when the child starts	
3	Other children that live in the catchment area	
4	Children who live outside the catchment area with brothers and sisters already at the school and who will still be attending when the child starts	
5	Children of staff who have been employed by the school for at least two years	
6	Other children who live outside the catchment area	
	<b>Total offers</b>	
	<b>The criteria and distance in metres of the last place offered.</b>	



## Appendix 1

### **Lancing – The Globe Primary Academy**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website.

**\*All applicants who requested this school for September 2020 were offered a place, including children who applied after the deadline and those whose preferences for other schools couldn't be offered where this was either their catchment school or the nearest school with a place available.**

	<b>Oversubscription Criteria The Globe Primary Academy 2021</b>	How places were allocated for September 2020*
	Children with an Education Health and Care Plan	
1	Looked after children and previously looked after children,	
2	Previously looked after children outside of England.	
3	Children with siblings in the school	
4	Children of school staff fulfilling a skills shortage role	
5	All other children	
	<b>Total offers</b>	
	<b>The criteria and distance in metres of the last place offered.</b>	

## Appendix 1

### **Littlehampton – River Beach Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website.

	<b>Oversubscription Criteria River Beach Primary School 2021</b>	How places were allocated for September 2020
	Children with an Education Health and Care Plan	2
1	Looked after children and children who are previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order.	1
2	Children with a sibling attending the school	42
3	Children of staff who have been employed by the school for at least two years;	0
4	Other children that live in the catchment area;	44
5	Other children who live outside the catchment area.	31
	<b>Total offers</b>	120
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria 5 1808.28</b>

### **Littlehampton – St Catherine’s Catholic Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school’s full Admissions Policy on their website. A copy of the school’s Supplementary Information Form follows this table.

	<b>Oversubscription Criteria St Catherine’s Catholic Primary School 2021</b>	How places were allocated for September 2020
	Children with an Education Health and Care Plan	0
1	Catholic looked after children or previously looked after children	
2	Catholic children with a brother or sister ( <i>see note f.</i> ) at the school at the time of admission. <i>The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church</i>	6
3	Catholic children without a brother or sister ( <i>see note f.</i> ) at the school at the time of admission. <i>The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church</i>	3
4	Other looked after children or previously looked after children	0
5	Catechumens, Candidates for Reception into the Church and children who are members of an Orthodox Church ( <i>see note d. &amp; e.</i> ). <i>If application is being made for a place at the school where the parent/carer is a Catechumen or Candidate for reception into the Church, evidence of their being a member of the Catechumenate of a Catholic Church or a Candidate for reception will be required. Proof of acceptance into the catechumenate, and evidence for a candidate, should be by letter from the appropriate priest.</i> <i>Applications for children from an Orthodox Church must be supported. Applications for children from an Orthodox Church must be supported with a certificate of baptism and a letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest.</i>	0
6	Other children with a brother or sister at the school at the time of admission.	8
7	Children of other Christian denominations ( <i>see note k.</i> ) whose membership is evidenced by a minister of religion. <i>The application must be supported by a letter confirming membership of the Christian denomination, signed by the minister of religion.</i>	0
8	Children of other faiths ( <i>see note l.</i> ) whose membership is evidenced by a religious leader. <i>The application must be supported by a letter confirming membership of that faith, signed by the faith leader</i>	0
9	Any other children.	13
	<b>Total offers</b>	30
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria 9 1135.55</b>



# St Catherine's Catholic Primary School

*A Catholic School in the Diocese of Arundel and Brighton*

Highdown Drive, Littlehampton, West Sussex BN17 6HL  
Telephone: 01903 716039 Fax: 01903 722521  
Email: [office@st-catherines.w-sussex.sch.uk](mailto:office@st-catherines.w-sussex.sch.uk)  
[www.st-catherines.w-sussex.sch.uk](http://www.st-catherines.w-sussex.sch.uk)

## SUPPLEMENTARY INFORMATION FORM

### For admission in 2021-22

#### Important note to Parent/Carer:

- If you are expressing a preference for a place for your child at this school and wish to apply in connection with one of the faith criteria, you should complete this Supplementary Information Form (SIF).
  - If you do not complete the SIF and return it to the school with all supporting documents by the closing date, your child may not be placed in the appropriate faith criterion. This is likely to affect your child's chance of being offered a place.
  - For a Reception Year Admission in the normal admissions round for the Year 2021–22, the completed SIF, together with all supporting documents, should be returned to the school by **15 January 2021**.
  - For an In-Year Admission in the Year 2021-22, the completed SIF, together with all supporting documents, should be returned to the school as soon as possible.
  - If you are applying to more than one Catholic school, you will need to fill out a separate SIF for each school.
- 258 • You **must** also complete the local authority Common Application Form (CAF). The SIF is not valid without the CAF

**PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS****Child Details**

Surname	<input type="text"/>		
Forenames (in full)	<input type="text"/>		
Gender	Boy <input type="checkbox"/>	Girl <input type="checkbox"/>	Date of birth: <input type="text"/> / <input type="text"/> / <input type="text"/>
Child's Home Address	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/> Post Code:		
Home Telephone Number	<input type="text"/>		
Proposed Date of Admission	<input type="text"/>		

**Parent/Carer details**

Name (in full)	<input type="text"/>
Address (if different from child)	<input type="text"/>
Contact telephone number(s)	<input type="text"/>
Email Address	<input type="text"/>

**Brothers/Sisters:** When completing the Local Authority's Common Application Form (CAF), it is important that you provide details of any brothers and sisters who will be attending this school at the proposed time of admission. If this information is not provided on the CAF, the governors may not be able to place the application within the correct criteria. As a 'back-up mechanism', if you would also like to confirm to governors here (**NB this is optional**), that there will be a brother/sister at the school at the time of admission, please list below the Name(s)/Year Group(s) of the brother(s) &/or sister(s):

Name of child: _____	Year Group: _____
Name of child: _____	Year Group: _____
Name of child: _____	Year Group: _____

**Applications for Catholic children - evidence required:**

My child is a Baptised Catholic or has been received into the Church Yes ☐ No ☐

Date of Baptism  /  /  Parish where child baptised

**Note:** A copy of the Certificate of Baptism/Reception into the Church must be included with this application.

**Applications from Catechumens or Candidates for Reception - evidence required:**

If application is being made for a place at the school where the parent/carer is a Catechumen or a Candidate for reception into the Catholic Church, evidence of their being a member of the catechumenate of a Catholic Church or a candidate for reception will be required. Proof of acceptance into the catechumenate, and evidence for a candidate, should be by a confirmatory letter from the appropriate priest. This evidence should be provided at the same time as this form is returned to the school.

**Applications for children who are members of an Orthodox Church - evidence required:**

If application is being made for a place at the school where the child is a member of an Orthodox Church, evidence of membership will be required. A letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest, will be required. The letter and a certificate of baptism or reception from the authorities of that Church should be provided at the same time as this form is returned to the school.

**Applications for children of other Christian denominations - evidence required:**

If application is being made for a place at the school where the child is a member of another Christian denomination, a letter confirming membership of that Christian denomination, and signed by the appropriate minister of religion, will be required. The letter should be provided at the same time as this form is returned to the school.

**Applications for children of other faiths - evidence required:**

If application is being made for a place at the school where the child is a member of another faith, a letter confirming membership of that faith, and signed by the appropriate faith leader, will be required. The letter should be provided at the same time as this form is returned to the school.

**Application Declaration (to be signed by parent/carer)**

Please note, for a valid application, the Common Application Form (CAF) must be returned either online or in paper form to the appropriate Local Authority.

*I have completed and returned (either online or by post) the Local Authority Common Application Form (CAF) to the Local Authority showing **St Catherine's Catholic Primary School** as one of my preferred schools.*

Yes

No

☐☐

*I confirm that I have read and understood the Admissions Policy and that the information I have given on this form is accurate and truthful. I understand that I must notify the school immediately if there is a change to these details and that should any information I have given prove false, the Governors may withdraw any offer of a place, even if the child has already started at the school. (An example of false information would be the use of an address that is not the child's normal residence).*

Signed: Parent/Carer Signature: \_\_\_\_\_

Print full name Mr/Mrs/Miss/Ms/Dr: \_\_\_\_\_  
 .....

Date: \_\_\_\_\_

**IMPORTANT**

**CHECKLIST:** ☐ I have fully completed this Supplementary Information Form ☐ I have enclosed, where applicable, a copy of:

- ☐ Certificate of Baptism in a Catholic Church (for Catholic applicants) or
- ☐ Certificate of Reception into Full Communion with the Catholic Church (for Catholic applicants) ☐ Confirmatory letter from the priest (for applications from Catechumens)
- ☐ Confirmatory letter from the priest (for applications from Candidates for Reception)
- ☐ Letter from priest and certificate of Baptism / Reception (for members of an Orthodox Church) ☐ Letter from minister of religion confirming membership of other Christian denomination (for members of other Christian denominations)
- ☐ Letter from faith leader confirming membership of other faith (for members of other faiths)

**Additional Note for Catholic applicants:**

The School may request additional supporting evidence if the written documents that are provided do not clarify the fact that the child was baptised or received into the Catholic Church e.g. where the name and address of the church is not on the certificate or where the name of the church does not state whether it is a Catholic church or not. Those who have difficulty obtaining written evidence of baptism or reception into the Church should contact their parish priest.

**When you have completed this form please return it (together with supporting documentation, if applicable) to: The School Business Manager at St Catherine's Catholic Primary School, Highdown Drive, Littlehampton, West Sussex BN17 6HL**

**Reminder:**

The closing date for return of this form for a Reception Year place for September 2021 is: **15 January 2021.**

**Note:** The school is committed to protecting the information provided by parents/carers and using it only for the purpose for which it was obtained. For information on the school's Privacy Notice please look on the school website or contact the school for a hard copy.

## **Littlehampton – White Meadows Primary Academy**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website.

**\*All applicants who requested this school for September 2020 were offered a place, including children who applied after the deadline and those whose preferences for other schools couldn't be offered where this was either their catchment school or the nearest school with a place available.**

	<b>Oversubscription Criteria White Meadows Primary Academy 2021</b>	How places were allocated for September 2020*
	Children with an Education Health and Care Plan	
1	Looked after children and previously looked after children	
2	Previously looked after children outside of England.	
3	Children with siblings in the school	
4	Children of school staff fulfilling a skills shortage role	
5	All other children	
	<b>Total offers</b>	
	<b>The criteria and distance in metres of the last place offered.</b>	



**Rustington – Rustington Community Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website.

	<b>Oversubscription Criteria Rustington Community Primary School 2021</b>	How places were allocated for September 2020
	Children with an Education Health and Care Plan	0
1	Looked After Children (children in public care)	0
2	Children who need a place at the school on exceptional and compelling social, psychological or medical grounds	0
3	Children who live in the catchment area with brothers or sisters already at the school and who will still be attending when the child starts (brothers or sisters may be half or step-siblings but must be living permanently at the same address)	18
4	Other children who live in the catchment area	17
5	Children who live outside the catchment area with brothers or sisters already at the school who will still be attending when the child starts (brothers or sisters may be half or step-siblings but must be living at the same address)	21
6	Other children who live outside the catchment area	34
	<b>Total offers</b>	90
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria 6 6205.79</b>

## Appendix 1

### **Selsey – Medmerry Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website. A copy of the school's Supplementary Information Form follows this table.

	<b>Oversubscription Criteria Medmerry Primary School 2021</b>	How places were allocated for September 2020
	Children with an Education Health and Care Plan	0
3.4a	Looked after children (children in public care), and children who were previously looked after who leave care under a special guardianship, residence, child arrangement or adoption order	
3.4b	Children who live in the catchment area with brothers or sisters already in attendance at the school and who will still be attending when the younger sibling joins the school	8
3.4c	Children who live outside the catchment area, but who have brothers or sisters in attendance at the school who will still be attending when the younger sibling joins the school	7
3.4d	Other children living in the catchment area;	7
3.4e	All other children.	8
	<b>Total offers</b>	30
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria 3.4e 1171.74</b>

**Selsey – Seal Primary Academy**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website.

**\*All applicants who requested this school for September 2020 were offered a place, including children who applied after the deadline and those whose preferences for other schools couldn't be offered where this was either their catchment school or the nearest school with a place available.**

	<b>Oversubscription Criteria Seal Primary Academy 2021</b>	<b>How places were allocated for September 2020*</b>
i	Children with an Education Health and Care Plan	
ii	Children who are currently or previously have been in public care, children of service personnel (UK Armed Forces) and children of school staff will be given priority	
iii	Children living in the catchment area but with brothers and sisters already in school and who will still be attending when the child starts (brothers and sisters may be half or step-siblings but must be living at the same address).	
iv	Children living outside the catchment area but with brothers and sisters already in school and who will still be attending when the child starts (brothers and sisters may be half or step-siblings but must be living at the same address).	
v	Children living in the same catchment area.	
vi	Children living outside the catchment area.	
	<b>Total offers</b>	
	<b>The criteria and distance in metres of the last place offered.</b>	

## Appendix 1

### **Southwick – Eastbrook Primary Academy**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website.

	<b>Oversubscription Criteria Eastbrook Primary Academy 2021</b>	How places were allocated for September 2020
	Children with an Education Health and Care Plan	
1	Looked after children and previously looked after children	
2	Previously looked after children outside of England.	
3	Children with siblings in the school	29
4	Children of school staff fulfilling a skills shortage role	0
5	All other children	31
	<b>Total offers</b>	60
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria 5 727.16</b>

**Shoreham/Southwick – Holmbush Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website.

	<b>Oversubscription Criteria Holmbush Primary School 2021</b>	How places were allocated for September 2020
	Children with an Education Health and Care Plan	0
1	Looked After Children (children in public care) and Previously Looked After Children.	0
2	Children who need a place at the academy on exceptional and compelling social, psychological or medical grounds. Evidence must be provided.	0
3	Children of staff employed at the academy in either or both of the following circumstances: (a) Where the member of staff has been employed at the academy for two or more years at the time at which the application for admission to the academy is made (b) The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage	0
4	Children who have brothers or sisters already at the academy at the time of application and will still be in the academy at the time of admission. Brothers or sisters may be half or step-siblings (by marriage or co-habitation) or foster siblings but must be living permanently at the same address	13
5	Children who live in the catchment area.	16
6	Children who live outside the catchment area	1
	<b>Total offers</b>	30
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria 6 441.56</b>

## Appendix 1

### **Shoreham – Shoreham Beach Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website. See Map page 59 of the Information for Parents booklet.

	<b>Oversubscription Criteria Shoreham Beach 2021</b>	How places were allocated for September 2020
	Children with an Education Health and Care Plan	0
1	Children looked after (children in public care), children who were previously looked after who leave care under a special guardianship, residence or adoption order. Evidence must be provided	3
2	Children who are subject to a special guardianship order who were not previously been in local authority care. Evidence must be provided;	
3	Children who need a place at the school on exceptional and compelling social, psychological or medical grounds. Evidence must be provided	0
4	Children who live in the catchment area with brothers or sisters already at the school or who will be attending the linked junior school when the child starts	14
5	Children who live in the catchment area for this school to the East of Ferry Road shown on the map on page 59 in the Information For Parents booklet on our website	11
6	Children who live in the catchment area for this school to the West and including Ferring Road shown on the map on page 59 in the Information For Parents booklet on our website	2
7	Children who live outside the catchment area with brothers or sisters already at the school or who will be attending the linked junior school in September 2020;	0
8	Other children who live outside the catchment area.	0
	<b>Total offers</b>	<b>30</b>
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria 5 485.33</b>

**Shoreham/Southwick – St Nicolas & St Mary’s CE Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school’s full Admissions Policy on their website. A copy of the school’s Supplementary Information Form follows this table.

	<b>Oversubscription Criteria St Nicolas &amp; St Mary’s CE Primary 2021</b>	How places were allocated for September 2020
	Children with an Education Health and Care Plan	
1	Children Looked After or Previously Looked After Children and all children whose statement of special educational needs and disability (SEND) or Education, Health and Care plan (EHCP) names the school.	2
2	Children who will have a sibling at the school at the time of admission and who have a parent who worships regularly at a church which is a member of ‘Churches together in England’, ‘Churches Together in Britain and Ireland’ or ‘The Evangelical Alliance’ and who resides within the Adur District	20
3	Children who have a parent who worships regularly at St Nicolas Old Shoreham or St Mary de Haura New Shoreham and reside within the parishes of St Nicolas Old Shoreham, St Mary de Haura New Shoreham, St Julian’s Kingston Buci, St Giles’ Kingston Buci, The Church of the Good Shepherd Shoreham Beach or St Michael and All Angels Southwick	3
4	Children who have a parent who worships regularly at St Julian’s Church Kingston Buci, St Giles’ Church Kingston Buci, the Church of the Good Shepherd, Shoreham Beach or St Michael and All Angels Southwick and residing in the parishes specifically named in criterion 3	1
5	Children who have a parent who worships regularly at a church which is a full member of ‘Churches together in England’, ‘Churches Together in Britain and Ireland’ or ‘The Evangelical Alliance’ and who resides in the parishes specifically named in criterion 3.	5
6	Children who will have a sibling attending the school at the time of admission and who reside in the parishes specifically mentioned in criterion 3.	12
7	Children where there is an additional reason i.e. medical, social or educational with written professional support for admission to this school, who do not already qualify under categories 1, 2, 3, 4, 5 or 6 who reside in the parishes specifically mentioned in criterion 3.	0
8	Any other children.	17
	<b>Total offers</b>	60
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria 8 750.53</b>



## ST NICOLAS AND ST MARY C.E. VOLUNTARY AIDED PRIMARY SCHOOL

### SUPPLEMENTARY INFORMATION FORM

**(PLEASE NOTE THAT IF YOUR CHILD HAS A STATEMENT OF SPECIAL EDUCATIONAL NEED YOU SHOULD DISCUSS THE MATTER OF HIS/HER CHOICE OF SCHOOL DIRECTLY WITH THE WEST SUSSEX ADMISSIONS OFFICE IN THE FIRST INSTANCE.)**

Child's name in full (as per Birth Certificate) SURNAME .....  
FORENAMES .....

**Date of Birth** ..... **Male/Female** (delete as applicable)

**Is your child looked after or previously looked after? Yes / No** (delete as applicable)

[**'Children Looked After'** are children who are in the care of the local authority (LA) as defined by section 22(1) of the Children's Act 1989. **'Previously looked after children'** means children who were looked after but ceased to be so because they were adopted or became subject to a child arrangements order or special guardianship order.]

**PARENT(S)/CARER(S)/GUARDIAN(S)**

Please give names of parent(s) / carer(s) / guardian(s) who live(s) at the same address as the pupil or elsewhere.

1. SURNAME: ..... TITLE: .....

FORENAME: ..... RELATIONSHIP TO PUPIL: .....

FULL ADDRESS: ..... POST CODE: .....

HOME PHONE NUMBER: ..... WORK PHONE NUMBER: .....

MOBILE PHONE NUMBER: .....

EMAIL ADDRESS: .....

2. SURNAME: ..... TITLE: .....

FORENAME: ..... RELATIONSHIP TO PUPIL: .....

FULL ADDRESS: ..... POST CODE: .....

HOME PHONE NUMBER: ..... WORK PHONE NUMBER: .....

MOBILE PHONE NUMBER: .....

EMAIL ADDRESS: .....

**NAME(S) OF ANY BROTHERS OR SISTERS WHO WILL BE ATTENDING ST. NICOLAS AND ST. MARY SCHOOL AT THE TIME OF ADMISSION (Not to include brothers & sisters attending Little Fishes Nursery at the time of admission.)**

NAME: ..... Year Group .....

NAME: ..... Year Group.....

(Continues on next page)



NAME: ..... Year Group.....

NAME OF CHURCH AT WHICH YOU REGULARLY WORSHIP:

.....  
**PLEASE GIVE THE NAME AND ADDRESS OF YOUR PARISH PRIEST OR MINISTER AND ASK HIM / HER TO SEND THE ENCLOSED COMPLETED CHURCH SUPPORT FORM TO ST NICOLAS AND ST MARY PRIMARY SCHOOL UNDER SEPARATE COVER TO ARRIVE NO LATER THAN 15<sup>TH</sup> JANUARY 2021.**

In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.

TITLE: ..... INITIAL(S): ..... SURNAME: .....

ADDRESS: .....  
..... POST CODE: .....

TELEPHONE NUMBER: .....

EMAIL ADDRESS: .....

PLEASE ADD ANY INFORMATION BRIEFLY WHICH MAY BE RELEVANT TO THIS APPLICATION:

.....  
.....  
.....

**REMINDER:**

☐ Have you arranged for a church support form to be completed? YES/NO

*(This is required if applying under criteria 2, 3, 4 or 5)*

☐ Have you completed the official West Sussex County Council application form online stating the school as one of your preferences? YES/NO

☐ Have you shown proof of address in the form of a utility bill, driving licence or bank statement? YES/NO

SIGNED ..... DATE .....

**TO BE RETURNED TO ST NICOLAS & ST MARY PRIMARY SCHOOL BY 15<sup>TH</sup> JANUARY 2021**

To: The Governors (Admissions)  
St. Nicolas and St. Mary Primary School  
Eastern Avenue  
Shoreham-by-Sea  
West Sussex BN43 6PE

*St Nicolas & St Mary CE Primary School – Supplementary Form 2021/22 Page 2 of 2*



# ST NICOLAS AND ST MARY C.E. VOLUNTARY AIDED PRIMARY SCHOOL

**CHURCH SUPPORT FORM (for entry in September 2021)**

**PART 1 – TO BE COMPLETED BY PARENT(S) / CARER(S)**

Full Name of Child .....

Address .....

Date of Birth .....

Parent(s)/Guardian(s) Surname..... Forename .....

Telephone Number ..... Email address:.....

Church and Parish .....

Name and Address of Priest or Minister .....

.....Post Code ..... Tel. No. ....

**PART 2**

**TO THE PRIEST OR MINISTER**

*The Governors give places to the children of a parent or parents who fulfil the criteria as set out in the Admissions Policy.*

*This section is to be completed by the Priest or Minister for children of families who claim to worship regularly in your church.*

*In the event of a formal appeal by the parents against the Admission Committee's decision this form will be photocopied and sent to the parents.*

*The Parents/Carers have stated that at least one parent/carers worships regularly at your church. Regular worship is defined in the Admissions Policy as attending a main Church Service at least once a month over a minimum of a twelve month period prior to application for admission. Could you please confirm that this is the case by circling 'Yes' or 'No'?*

*In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.*

**YES / NO (if neither is circled the Admissions Committee shall interpret it as a 'No')**

**Please confirm whether your church is a member of Churches Together in England (CTE) or Evangelical Alliance.**

**YES / NO**

Signed (Priest or Minister) .....

Parish or Church .....

Date .....

**TO BE RETURNED TO ST NICOLAS AND ST MARY CE PRIMARY SCHOOL BY 15th JANUARY 2021**

**(A dated receipt will be issued when an application is received.)**

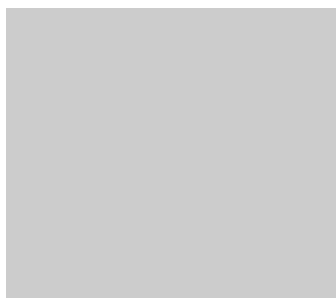
**To: The Governors (Admissions), St. Nicolas and St. Mary CE Primary School, Eastern Avenue, Shoreham-by-Sea, West Sussex BN43 6PE**

## **Shoreham – St Peter’s Catholic Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school’s full Admissions Policy on their website. A copy of the school’s Supplementary Information Form follows this table.

	<b>Oversubscription Criteria St Peter’s Catholic Primary School 2021</b>	How places were allocated for September 2020
	Children with an Education Health and Care Plan	0
1	Catholic looked after children or previously looked after children	1
2	Catholic children with a brother or sister at the school at the time of admission, resident in the parish of Adur Valley or East Worthing and Lancing, whose parent/carer attends Sunday Mass frequently and regularly. <i>The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church, and their parish priest’s signature with the parish stamp or seal to confirm that the parent/carer frequently and regularly attends Sunday Mass</i>	4
3	Catholic children without a brother or sister at the school at the time of admission, resident in the parish of Adur Valley or East Worthing and Lancing whose parent/carer attends Sunday Mass frequently and regularly. <i>The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church, and their parish priest’s signature with the parish stamp or seal to confirm that the parent/carer frequently and regularly attends Sunday Mass</i>	5
4	Catholic children with a brother or sister at the school at the time of admission, who are not resident in the parish of Adur Valley or East Worthing and Lancing , whose parent/carer attends Sunday Mass frequently and regularly. <i>The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church , and their parish priest’s signature with the parish stamp or seal to confirm that the parent/carer frequently and regularly attends Sunday Mass</i>	0
5	Catholic children without a brother or sister at the school at the time of admission, who are not resident in the parish of Adur Valley or East Worthing and Lancing whose parent/carer attends Sunday Mass frequently and regularly <i>The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church and their parish priest’s signature with the parish stamp or seal to confirm that the parent/carer frequently and regularly attends Sunday Mass</i>	1
6	Other Catholic children	6
7	Other looked after children or previously looked after children	0
8	Catechumens, Candidates for Reception into the Church and children who are members of an Orthodox Church <i>If application is being made for a place at the school where the parent/carer is a Catechumen or Candidate for reception into the Church, evidence of their being a member of the Catechumenate of a Catholic Church or a Candidate for reception will be required. Proof of acceptance into the catechumenate, and evidence for a candidate, should be by letter from the appropriate priest. Applications for children from an Orthodox Church must be supported with a certificate of baptism and a letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest.</i>	4

9	Other children with a brother or sister ( <i>see note f.</i> ) at the school at the time of admission.	6
10	Children of other Christian denominations ( <i>see note l.</i> ) whose membership is evidenced by a minister of religion. <i>The application must be supported by a letter confirming membership of the Christian denomination, signed by the minister of religion</i>	2
11	Children of other faiths ( <i>see note m.</i> ) whose membership is evidenced by a religious leader. <i>The application must be supported by a letter confirming membership of that faith, signed by the faith leader.</i>	0
12	Any other children.	1
	<b>Total offers</b>	30
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria 12 988.00</b>



# St Peter's Catholic Primary School

*A Catholic School in the Diocese of Arundel and Brighton*

Sullington Way, Shoreham by Sea, West Sussex BN43 6PJ

Telephone: 01273 454066 Fax: 01273 440257

Email: [office@stpetersshoreham.co.uk](mailto:office@stpetersshoreham.co.uk)

[www.stpeterscatholicprimary.com](http://www.stpeterscatholicprimary.com)

## SUPPLEMENTARY INFORMATION FORM

### For admission in 2021-22

#### Important note to Parent/Carer:

- If you are expressing a preference for a place for your child at this school and wish to apply in connection with one of the faith criteria, you should complete this Supplementary Information Form (SIF).
- If you do not complete the SIF and return it to the school with all supporting documents by the closing date, your child may not be placed in the appropriate faith criterion. This is likely to affect your child's chance of being offered a place.
- For a Reception Year Admission in the normal admissions round for the Year 2021–22, the completed SIF, together with all supporting documents, should be returned to the school by **15 January 2021**.
- For an In-Year Admission in the Year 2021–22, the completed SIF, together with all supporting documents, should be returned to the school as soon as possible.
- If you are applying to more than one Catholic school, you will need to fill out a separate SIF for each school.
- You **must** also complete the local authority Common Application Form (CAF). The SIF is not valid without the CAF.

## PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS

**Child Details**Surname Forenames (in full) Gender                      Boy ☐                      Girl ☐                      Date of birth:  /  / Child's Home Address  Post Code: Is the child resident in the parish of Adur Valley or East Worthing and Lancing?    Yes ☐                      No ☐  
(Zoomable maps of the parishes are available at [www.abdiocese.org.uk/Parishes](http://www.abdiocese.org.uk/Parishes))Home Telephone Number Proposed Date of Admission **Parent/Carer details**Name (in full) Address  
(if different  
from child) Contact  
telephone  
number(s) Email  
Address 

**Brothers/Sisters:** When completing the Local Authority's Common Application Form (CAF), it is important that you provide details of any brothers and sisters who will be attending this school at the proposed time of admission. If this information is not provided on the CAF, the governors may not be able to place the application within the correct criteria. As a 'back-up mechanism', if you would also like to confirm to governors here (**NB this is optional**), that there will be a brother/sister at the school at the time of admission, please list below the Name(s)/Year Group(s) of the brother(s) &/or sister(s):

Name of child: \_\_\_\_\_ Year Group: \_\_\_\_\_

Name of child: \_\_\_\_\_ Year Group: \_\_\_\_\_

Name of child: \_\_\_\_\_ Year Group: \_\_\_\_\_

**Applications for Catholic children - evidence required:**

My child is a Baptised Catholic or has been received into the Church

Yes

☐

No

☐

Date of Baptism

 /  / 

Parish where child baptised

**Note:** A copy of the Certificate of Baptism/Reception into the Church must be included with this application.**DECLARATION BY PARENT/CARER:****I, the Parent/Carer (of the child for whom the application is being made) am a frequent and regular attender\* at Sunday Mass** (note: includes Saturday evening Vigil Mass)

Yes

☐

No

☐**\* i.e at least 3 times a month over at least one year prior to the closing date for applications.***If 'YES', my signature at the end of the form confirms this as a true statement.*At which church(es) does the parent/  
carer normally worship?**If you have answered 'Yes' to the statement regarding frequent and regular Mass attendance, for at least one year prior to the closing dates for applications, please ask the priest(s) at the parish(es) where you worship to verify the statement and to sign/stamp the box below.****NOTE: This box to be completed by priest(s) only**

I/We certify that \_\_\_\_\_ has signed this self-declaration form and that the information he/she has given concerning their religious practice is accurate to the best of my/our knowledge.

Please comment, if appropriate, only to clarify the Mass attendance: \_\_\_\_\_

Name of Parish Priest(s): \_\_\_\_\_

Signature of Parish Priest(s): \_\_\_\_\_

Date:

 /  / 

Affix Parish stamp(s) or seal(s), right:

**Applications from Catechumens or Candidates for Reception - evidence required:**

If application is being made for a place at the school where the parent/carers is a Catechumen or a Candidate for reception into the Catholic Church, evidence of their being a member of the catechumenate of a Catholic Church or a candidate for reception will be required. Proof of acceptance into the catechumenate, and evidence for a candidate, should be by a confirmatory letter from the appropriate priest. This evidence should be provided at the same time as this form is returned to the school.

**Applications for children who are members of an Orthodox Church - evidence required:**

If application is being made for a place at the school where the child is a member of an Orthodox Church, evidence of membership will be required. A letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest, will be required. The letter and a certificate of baptism or reception from the authorities of that Church should be provided at the same time as this form is returned to the school.

**Applications for children of other Christian denominations - evidence required:**

If application is being made for a place at the school where the child is a member of another Christian denomination, a letter confirming membership of that Christian denomination, and signed by the appropriate minister of religion, will be required. The letter should be provided at the same time as this form is returned to the school.

**Applications for children of other faiths - evidence required:**

If application is being made for a place at the school where the child is a member of another faith, a letter confirming membership of that faith, and signed by the appropriate faith leader, will be required. The letter should be provided at the same time as this form is returned to the school.



**Application Declaration (to be signed by parent/carers)**

Please note, for a valid application, the Common Application Form (CAF) must be returned either online or in paper form to the appropriate Local Authority.

*I have completed and returned (either online or by post) the Local Authority Common Application Form (CAF) to the Local Authority showing **St Peter's Catholic Primary School, Shoreham** as one of my preferred schools.*

Yes ☐No ☐

*I confirm that I have read and understood the Admissions Policy and that the information I have given on this form is accurate and truthful. I understand that I must notify the school immediately if there is a change to these details and that should any information I have given prove false, the Governors may withdraw any offer of a place, even if the child has already started at the school. (An example of false information would be the use of an address that is not the child's normal residence).*

Signed:

Parent/Carer Signature: \_\_\_\_\_

Print full name Mr/Mrs/Miss/Ms/Dr: \_\_\_\_\_

Date:

**IMPORTANT**

**CHECKLIST:** ☐ I have fully completed this Supplementary Information Form

☐ My parish priest has signed/dated the correct section of the form (for Catholic applicants) ☐ I have enclosed, where applicable, a copy of:

- ☐ Certificate of Baptism in a Catholic Church (for Catholic applicants) or
- ☐ Certificate of Reception into Full Communion with the Catholic Church (for Catholic applicants) ☐ Confirmatory letter from the priest (for applications from Catechumens)
- ☐ Confirmatory letter from the priest (for applications from Candidates for Reception)
- ☐ Letter from priest and certificate of Baptism / Reception (for members of an Orthodox Church) ☐ Letter from minister of religion confirming membership of other Christian denomination (for members of other Christian denominations)
- ☐ Letter from faith leader confirming membership of other faith (for members of other faiths)

**Additional Note for Catholic applicants:**

The School may request additional supporting evidence if the written documents that are provided do not clarify the fact that the child was baptised or received into the Catholic Church e.g. where the name and address of the church is not on the certificate or where the name of the church does not state whether it is a Catholic church or not. Those who have difficulty obtaining written evidence of baptism or reception into the Catholic Church should contact their parish priest.

**When you have completed this form please return it (together with supporting documentation, if applicable) to: The Admissions Manager at St Peter's Catholic Primary School, Sullington Way, Shoreham by Sea, West Sussex BN43 6PJ.**

**Reminder:**

The closing date for return of this form for a Reception Year place for September 2021 is: **15 January 2021**

## Appendix 1

### **Tangmere – Tangmere Primary Academy**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website.

	<b>Oversubscription Criteria Tangmere Primary Academy 2021</b>	How places were allocated for September 2020
	Children with an Education Health and Care Plan	0
1	Children who need a place for compelling and exceptional social, psychological or medical grounds	0
2	Looked after children (or children previously looked after	0
3	Children who live in catchment with siblings at the school who will be there when they start	16
4	Children who live in the catchment	13
5	Children who live out of catchment with siblings at the school who will be there when they start	1
6	Children who live out of catchment	0
	<b>Total offers</b>	30
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria 4 1780.898</b>

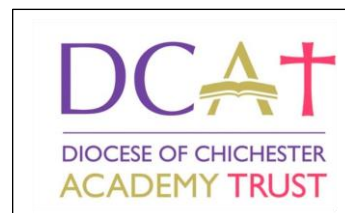
## Appendix 1

### Westhampnett – The March CE Primary School

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website. A copy of the school's Supplementary Information Form follows this table.

	<b>Oversubscription Criteria The March CE Primary School 2021</b>	How places were allocated for September 2020
	Children with an Education Health and Care Plan	1
1	Looked after children or previously looked after children. A 'looked after child' is a child who is in the care of a local authority or provided with accommodation by that authority. Previously looked after children are children who were looked after, but ceased to be so because they were adopted or became subject to a residence order or special guardianship order	0
2	Exceptional social or medical need	0
3	Children who have a sibling who will be on roll in the forthcoming academic year living in our catchment area. <i>A sibling is defined as a full, half, adopted or foster brother or sister living permanently in the same household. (A map of our catchment area and boundary is available from the school)</i>	5
4	Children who have a sibling who will be on roll in the forthcoming academic year living outside catchment area.	10
5	Children who live in our catchment area and whose parent/carer regularly and verifiably attends at least once a month for at least one year preceding date of application at the Parish Churches of St Peter's Westhampnett or St Andrew's Oving. In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship. <i>For families who have recently moved into the area, documented evidence of attendance is accepted from their previous church in addition to St Peter's or St Andrew's</i>	0
6	Children living within the boundaries of the ecclesiastical parishes of St Peter's Westhampnett or St Andrews Oving	1
7	Children living in our catchment area	2
8	Children living outside our catchment area whose parent/carer*regularly and verifiably attends at least once a month for at least one year preceding the date of application at another Christian Church (being a full member of Churches Together in Britain and Ireland or of the Evangelical Alliance). This includes families attending St Peter's or St Andrew's who do not live in the catchment area. In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship. <i>For families who have recently moved into the area, documented evidence of attendance is accepted from their previous church in addition to St Peter's or St Andrew's.</i>	1
9	Other children	10
	<b>Total offers</b>	30
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria 9 1500.879</b>

# Church Reference Form



Childs Details	Surname:		
Please Print	Christian Name:	Date of Birth	
Address:			
<b>Governors Criteria for admission to March CE Primary School</b>		Yes	No
<b>Category 5</b> Children who live in our catchment area and who regularly and verifiably attend at least once a month for at <b>least one year</b> preceding date of application at the Parish Churches of St Peter's Westhampnett or St Andrew's Oving. <i>For families who have recently moved into the area, documented evidence of attendance is accepted from their previous church in addition to any current local church.</i>			
<b>Category 8</b> Children living outside our catchment area and regularly and verifiably attend at least once a month for at <b>least one year</b> preceding the date of application at another Christian Church (being a full member of Churches Together in Britain and Ireland or of the Evangelical Alliance). This includes families attending St Peter's or St Andrew's who do not live in the catchment area. <i>For families who have recently moved into the area, documented evidence of attendance is accepted from their previous church in addition to any current local church.</i>			
<b>For Church use</b>			
Name of Church:.....  I hereby certify That this family have attended this church for at least once a month for at least one year preceding the date of this application. In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.   Signature of church leader:.....  Name(printed):.....  Date:.....			

**Worthing – Broadwater CE Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website. A copy of the school's Supplementary Information Form follows this table.

	<b>Oversubscription Criteria Broadwater CE Primary School 2021</b>	How places were allocated for September 2020
	Children with an Education Health and Care Plan	1
1	Looked after children/children in public care.	0
2	Children whose parent(s) show commitment to the life of the Parish of Broadwater by sustained regular worship at St. Mary's Church, Queen Street Church, St Stephen's Café Church or Worthing Chinese Christian Fellowship	13
3	Children whose parent(s) live within the Parish of Broadwater and are sustained, regular worshippers at another Christian church, Anglican or otherwise	5
4	Brothers and sisters of children who have attended the school from Reception onwards and are still attending when the younger child starts school	15
5	Children who need a place at the school on exceptional and compelling social, psychological or medical grounds and whose parent(s) live within the Parish of Broadwater	0
6	Brothers and sisters of children who have been admitted to the school after Reception and are still attending when the younger child starts school	3
7	Any other children	23
	<b>Total offers</b>	60
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria 7 1048.34</b>



**BROADWATER**  
CHURCH OF ENGLAND  
PRIMARY SCHOOL

Rectory Gardens  
Worthing  
West Sussex  
BN14 7TQ

TEL 01903 235389  
EMAIL [office@broadwaterce.org](mailto:office@broadwaterce.org)  
[www.broadwater.w-sussex.sch.uk](http://www.broadwater.w-sussex.sch.uk)

## **SUPPLEMENTARY INFORMATION FOR ADMISSION (School Year 2021-22)**

Child's Surname:	Child's First Name:
Date of Birth:	
Parent(s)/Guardian(s):	
Address:	
Postcode:	Home Telephone:
Mobile Phone:	Email:
If moving, future address:	

"Application for a School Place" must be registered and received (an online process) by the Education office by 15<sup>th</sup> January 2021. **This supplementary information form** must be completed and received directly by Broadwater C of E School office also by 15<sup>th</sup> January 2021, if you wish to apply under any of the Church attendance categories.

In the space below you are invited to give your reasons for applying to this school or matters that you wish considered. (Please indicate if you have any regular church involvement – see Governors' Admissions policy.)

<b>Church Involvement (Tick or Cross)</b>	<input type="checkbox"/>
---	--------------------------

Name of church(es) attended:
------------------------------

*Please continue on the back of this form if insufficient space)*

Date:	Signed (parent/guardian):
-------	---------------------------

*For office use only*

Dear

Child's Name:
---------------

Your Supplementary Information for the admission (under a church attendance category) of the child named above to this school is acknowledged. All applications for those children who become five years old between 1<sup>st</sup> September and 31<sup>st</sup> August will be considered by the Governors in the spring term before those born in September become five. You can expect to hear the Governors' decision sent out by County Admissions in April 2021.

*(Headteacher/Admissions Officer)*

**\*Please do let us know if there are any future changes with regard to your application.**

**IN ADDITION, YOU MUST ENSURE YOU COMPLETE THE ON-LINE LOCAL AUTHORITY FORM.**

**Worthing – Downsbrook Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website.

**\*All applicants who requested this school for September 2020 were offered a place, including children who applied after the deadline and those whose preferences for other schools couldn't be offered where this was either their catchment school or the nearest school with a place available.**

	<b>Oversubscription Criteria Downsbrook Primary School 2021</b>	<b>How places were allocated for September 2020*</b>
	Children with an Education Health and Care Plan	
1	Looked after children and children who are previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order	
2	Children who need a place at school on exceptional and compelling social, psychological or medical grounds	
3	Children who have a sibling in attendance at the academy and who will still be attending the academy at the applicant's date of entry to the academy. Please note that children in Year 6 at the time of the application will not be considered to be a sibling for the purposes of this criterion.;	
4	Children of staff who have been employed by the school for at least two years	
5	Other children that live in the catchment area;	
6	6. Other children who live outside the catchment area.	
	<b>Total offers</b>	
	<b>The criteria and distance in metres of the last place offered.</b>	

## **Worthing – English Martyrs Catholic Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website. A copy of the school's Supplementary Information Form follows this table.

	<b>Oversubscription Criteria English Martyrs Catholic Primary School 2021</b>	How places were allocated for September 2020
	Children with an Education Health and Care Plan	0
1	Catholic looked after children or previously looked after children	0
2	Catholic children with a brother or sister at the school at the time of admission, resident in the parish of English Martyrs, Goring-By-Sea or St Michael's, Worthing <i>The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church</i>	5
3	Catholic children with a brother or sister at the school at the time of admission who are not resident in the parish of English Martyrs, Goring-By-Sea or St Michael's, Worthing <i>The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church</i>	3
4	Catholic children without a brother or sister at the school at the time of admission, resident in the parish of English Martyrs, Goring-By-Sea or St Michael's, Worthing <i>The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church</i>	7
5	Catholic children without a brother or sister at the school at the time of admission, who are not resident in the parish of English Martyrs, Goring-By-Sea or St Michael's, Worthing <i>The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church.</i>	3
6	Other looked after children or previously looked after children	0
7	Catechumens, Candidates for Reception into the Church and children who are members of an Orthodox Church <i>If application is being made for a place at the school where the parent/carer is a Catechumen or Candidate for reception into the Church, evidence of their being a member of the Catechumenate of a Catholic Church or a Candidate for reception will be required. Proof of acceptance into the catechumenate, and evidence for a candidate, should be by letter from the appropriate priest. Applications for children from an Orthodox Church must be supported with a certificate of baptism and a letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest</i>	0
8	Other children with a brother or sister at the school at the time of admission.	8
9	Children of other Christian denominations whose membership is evidenced by a minister of religion. <i>The application must be supported by a letter confirming membership of the Christian denomination, signed by the minister of religion.</i>	2
10	Children of other faiths whose membership is evidenced by a religious leader. <i>The application must be supported by a letter confirming membership of that faith, signed by the faith leader.</i>	0
11	Any other children	2
	<b>Total offers</b>	<b>30</b>
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria 11</b>





# English Martyrs Catholic Primary School

*A Catholic School in the Diocese of Arundel and Brighton*

Derwent Drive, Worthing, West Sussex BN12 6LA

Telephone: 01903 502868

Email: [office@englishmartyrs.w-sussex.sch.uk](mailto:office@englishmartyrs.w-sussex.sch.uk)  
[www.englishmartyrs.w-sussex.sch.uk](http://www.englishmartyrs.w-sussex.sch.uk)

## SUPPLEMENTARY INFORMATION FORM

### For admission in 2021-22

#### Important note to Parent/Carer:

- If you are expressing a preference for a place for your child at this school and wish to apply in connection with one of the faith criteria, you should complete this Supplementary Information Form (SIF).
- If you do not complete the SIF and return it to the school with all supporting documents by the closing date, your child may not be placed in the appropriate faith criterion. This is likely to affect your child's chance of being offered a place.
- For a Reception Year Admission in the normal admissions round for the Year 2021–22, the completed SIF, together with all supporting documents, should be returned to the school by **15 January 2021**.
- For an In-Year Admission in the Year 2021–22, the completed SIF, together with all supporting documents, should be returned to the school as soon as possible.
- If you are applying to more than one Catholic school, you will need to fill out a separate SIF for each school.

PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS

**Child Details**

Surname

Forenames (in full)

Gender Boy ☐ Girl ☐ Date of birth:  /  /

Child's Home Address

Post Code:

Is the child resident in the parish of English Martyrs, Goring or St Michael's, Worthing? Yes ☐ No ☐  
(Zoomable maps of the parishes are available at [www.abdiocese.org.uk/Parishes](http://www.abdiocese.org.uk/Parishes))

Home Telephone Number

Proposed Date of Admission

**Parent/Carer details**

Name (in full)

Address  
(if different from child)

Contact telephone number(s)

Email Address

**Brothers/Sisters:** When completing the Local Authority's Common Application Form (CAF), it is important that you provide details of any brothers and sisters who will be attending this school at the proposed time of admission. If this information is not provided on the CAF, the governors may not be able to place the application within the correct criteria. As a 'back-up mechanism', if you would also like to confirm to governors here (**NB this is optional**), that there will be a brother/sister at the school at the time of admission, please list below the Name(s)/Year Group(s) of the brother(s) &/or sister(s):

Name of child: \_\_\_\_\_ Year Group: \_\_\_\_\_

Name of child: \_\_\_\_\_ Year Group: \_\_\_\_\_

**Applications for Catholic children - evidence required:**

My child is a Baptised Catholic or has been received into the Church

Yes

☐

No

☐

Date of Baptism

Parish where child baptised

**Note:** A copy of the Certificate of Baptism/Reception into the Church must be included with this application.

**Applications from Catechumens or Candidates for Reception - evidence required:**

If application is being made for a place at the school where the parent/carer is a Catechumen or a Candidate for reception into the Catholic Church, evidence of their being a member of the catechumenate of a Catholic Church or a candidate for reception will be required. Proof of acceptance into the catechumenate, and evidence for a candidate, should be by a confirmatory letter from the appropriate priest. This evidence should be provided at the same time as this form is returned to the school.

**Applications for children who are members of an Orthodox Church - evidence required:**

If application is being made for a place at the school where the child is a member of an Orthodox Church, evidence of membership will be required. A letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest, will be required. The letter and a certificate of baptism or reception from the authorities of that Church should be provided at the same time as this form is returned to the school.

**Applications for children of other Christian denominations - evidence required:**

If application is being made for a place at the school where the child is a member of another Christian denomination, a letter confirming membership of that Christian denomination, and signed by the appropriate minister of religion, will be required. The letter should be provided at the same time as this form is returned

**Applications for children of other faiths - evidence required:**

If application is being made for a place at the school where the child is a member of another faith, a letter confirming membership of that faith, and signed by the appropriate faith leader, will be required. The letter

### Application Declaration (to be signed by parent/carer)

Please note, for a valid application, the Common Application Form (CAF) must be returned either online or in paper form to the appropriate Local Authority.

*I have completed and returned (either online or by post) the Local Authority Common Application Form (CAF) to the Local Authority showing **English Martyrs Catholic Primary School, Goring** as one of my preferred schools.*

Yes ☐ No ☐

*I confirm that I have read and understood the Admissions Policy and that the information I have given on this form is accurate and truthful. I understand that I must notify the school immediately if there is a change to these details and that should any information I have given prove false, the*

*Governors may withdraw any offer of a place, even if the child has already started at the school. (An example of false information would be the use of an address that is not the child's normal residence).*

Signed:

Parent/Carer Signature: \_\_\_\_\_

Date:

### IMPORTANT CHECKLIST:

- ☐ I have fully completed this Supplementary Information Form
- ☐ I have enclosed, where applicable, a copy of:
  - ☐ Certificate of Baptism in a Catholic Church (for Catholic applicants) or
  - ☐ Certificate of Reception into Full Communion with the Catholic Church (for Catholic applicants)
  - ☐ Confirmatory letter from the priest (for applications from Catechumens)
  - ☐ Confirmatory letter from the priest (for applications from Candidates for Reception)
  - ☐ Letter from priest and certificate of Baptism / Reception (for members of an Orthodox Church)
  - ☐ Letter from minister of religion confirming membership of other Christian denomination (for members of other Christian denominations)
  - ☐ Letter from faith leader confirming membership of other faith (for members of other faiths)

#### Additional Note for Catholic applicants:

The School may request additional supporting evidence if the written documents that are provided do not clarify the fact that the child was baptised or received into the Catholic Church e.g. where the name and address of the church is not on the certificate or where the name of the church does not state whether it is a Catholic church or not. Those who have difficulty obtaining written evidence of baptism or reception into the Church should contact their parish priest.

**When you have completed this form please return it (together with supporting documentation, if applicable) to: The Admissions Officer at English Martyrs Catholic Primary School, Derwent Drive, Worthing, West Sussex BN12 6LA.**

#### Reminder:

The closing date for return of this form for a Reception Year place for September 2021 is: **15 January 2021.**

**Note:** The school is committed to protecting the information provided by parents/carers and using it only for the purpose for which it was obtained. For information on the school's Privacy Notice please look on the school website [add link] or contact the school for a hard copy.

## Appendix 1

### **Worthing – Goring CE Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website. A copy of the school's Supplementary Information Form follows this table.

	<b>Oversubscription Criteria Goring CE Primary School 2021</b>	<b>How places were allocated for September 2020</b>
	Children with an Education Health and Care Plan	0
1	A child looked after or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (section 22(1) of the Children Act 1989 applies). Evidence must be provided	0
2	Children who need a place at the school on exceptional and compelling social, psychological, or medical grounds. Evidence must be provided	0
3	Children from Church families who regularly worship at St Mary's Church or St Laurence's Church, Goring-By-Sea	5
4	Children from Church families who worship at another Church that is affiliated to Churches Together in Britain and Ireland or to the Evangelical Alliance and who will have a sibling at the school at the time of admission	4
5	All other children who will have a sibling at the school at the time of admission	18
6	Children from Church families who worship at another Church that is affiliated to Churches Together in Britain and Ireland or to the Evangelical Alliance	4
7	Children living within the school's catchment area as designated by the Local Authority	13
8	All other children	16
	<b>Total offers</b>	<b>60</b>
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria 8 2039.09</b>



**Goring Church of England  
(Aided) Primary School**  
Faith, Love and Learning

**West Sussex County Council**

**Supplementary Information Form**

Parent's Name (s):			
<b>Address:</b>			
<b>Postcode:</b>			
<b>Home Tel No.:</b>		<b>Mobile Tel:</b>	
<b>Email Address:</b>			

Name of child:			
Date of Birth:	Gender:	Male/Female	
Brother/Sister on Roll: Yes/No			
Name (s):	DOB (s):		

I apply for a place at the school under category _____ of the admission policy	
Additional Information:	
Signed: (parent/carer)	Date:

Church Minister (if applying under category 3, 4 or 6)  
Please note: children of church families, applying for a place at Goring Church of England Primary School need a Church Supported Form signed by their Minister. This is available on the website or from school. Families new to the area will need a Church Supported Form from the Minister of their previous church

**Please return this Supplementary form to:**

Appendix 1

**Worthing – Heene CE Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website. A copy of the school's Supplementary Information Form follows this table.

**\*All applicants who requested this school for September 2020 were offered a place, including children who applied after the deadline and those whose preferences for other schools couldn't be offered where this was either their catchment school or the nearest school with a place available.**

	<b>Oversubscription Criteria Heene CE Primary School 2021</b>	<b>How places were allocated for September 2020*</b>
	Children with an Education Health and Care Plan	
1	A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (section 22(1) of the Children Act 1989 applies). Evidence must be provided. (	
2	Children who need a place at the school on exceptional and compelling social, psychological, or medical grounds. Evidence must be provided	
3	Children of church families with letters of support from the parish priests or churchwardens of the parish of St Botolph's – Heene, or St Matthew's – Worthing	
4	Children of church families with letters of support from another church minister or leader (Anglican or other), whose home address is within the parish of St Botolph's – Heene, St Matthew's – Worthing or the Local Authority Catchment Area	
5	Children whose home address is located within the designated school catchment area at the time of application and remains so at the time of allocation	
6	Children whose home address is located within the designated parishes of St Botolph's – Heene or St Matthew's – Worthing	
7	Children not satisfying a higher criterion	
	<b>Total offers</b>	
	<b>The criteria and distance in metres of the last place offered.</b>	



**Heene Church of England (Aided) Primary School**  
*'Learning together, loving others, guided by God'*

**SUPPLEMENTARY INFORMATION FORM  
FOR RECEPTION INTAKE - SEPTEMBER 2021**

<b>PARENT'S NAME (S):</b>		
<b>ADDRESS:</b>		
<b>POSTCODE:</b>		
<b>HOME TEL NO:</b>	<b>MOBILE TEL NO:</b>	
<b>EMAIL:</b>		

<b>NAME OF CHILD:</b>		
<b>DATE OF BIRTH:</b>	<b>GENDER: MALE / FEMALE</b>	
<b>BROTHER/SISTER ON ROLL: YES / NO</b>		
<b>NAME (S):</b>	<b>DOB (S):</b>	

I apply for a place at the school under category \_\_\_\_\_ of the admission policy.

Signed:  
(Parent)

Date:

**Church Minister (if applying under category 3 or 4):**

*Please note: Children of Church families, applying for a place at Heene, need a letter of support from their parish priest. Letters of support will be given only if there is attendance for worship once a month for at least one year. Families new to the area will need a letter of support from the minister of their previous church.*

Return this Supplementary form to:

**Heene Church of England (Aided) Primary School, Norfolk Street, WORTHING, West Sussex BN11 4BB**

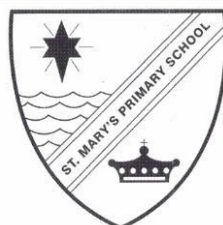


## Appendix 1

### Worthing – St Mary’s Catholic Primary School

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school’s full Admissions Policy on their website. A copy of the school’s Supplementary Information Form follows this table.

	<b>Oversubscription Criteria St Mary’s Catholic Primary School 2021</b>	How places were allocated for September 2020
	Children with an Education Health and Care Plan	0
1	Catholic looked after children or previously looked after children	0
2	Catholic children with a brother or sister at the school at the time of admission, resident in the parish of St Mary’s Worthing or East Worthing & Lancing <i>The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church</i>	2
3	Catholic children with a brother or sister at the school at the time of admission, who are not resident in the parish of St Mary’s Worthing or East Worthing & Lancing <i>The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church</i>	0
4	Catholic children without a brother or sister at the school at the time of admission, resident in the parish of St Mary’s Worthing or East Worthing & Lancing <i>The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church</i>	5
5	Catholic children without a brother or sister at the school at the time of admission, who are not resident in the parish of St Mary’s Worthing or East Worthing & Lancing <i>The application must be supported with a certificate of Catholic baptism or reception into the Catholic Church</i>	1
6	Other looked after children or previously looked after children	
7	Catechumens, Candidates for Reception into the Church and children who are members of an Orthodox Church <i>If application is being made for a place at the school where the parent/carers is a Catechumen or Candidate for reception into the Church, evidence of their being a member of the Catechumenate of a Catholic Church or a Candidate for reception will be required. Proof of acceptance into the catechumenate, and evidence for a candidate, should be by letter from the appropriate priest. Applications for children from an Orthodox Church must be supported with a certificate of baptism and a letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest</i>	
8	Other children with a brother or sister at the school at the time of admission.	8
9	Children of other Christian denominations whose membership is evidenced by a minister of religion. <i>The application must be supported by a letter confirming membership of the Christian denomination, signed by the minister of religion.</i>	
10	Children of other faiths whose membership is evidenced by a religious leader. <i>The application must be supported by a letter confirming membership of that faith, signed by the faith leader.</i>	
11	Any other children	14
	<b>Total offers</b>	<b>30</b>



# **St Mary's Catholic Primary School**

*A Catholic School in the Diocese of Arundel and  
Brighton*

Cobden Road, Worthing, West Sussex. BN11  
4BD Telephone: 01903 234115 Fax: 01903  
215034  
Email:  
[office@stmarysworthing.org.uk](mailto:office@stmarysworthing.org.uk)  
[www.stmarysworthing.org.uk](http://www.stmarysworthing.org.uk)

## **SUPPLEMENTARY INFORMATION FORM**

### **For admission in 2021-22**

important note to  
Parent/Carer:

- If you are expressing a preference for a place for your child at this school and wish to apply in connection with one of the faith criteria, you should complete this Supplementary Information Form (SIF).
- If you do not complete the SIF and return it to the school with all supporting documents by the closing date, your child may not be placed in the appropriate faith criterion. This is likely to affect your child's chance of being offered a place.
- For a Reception Year Admission in the normal admissions round for the Year 2021-22, the completed SIF, together with all supporting documents, should be returned to the school by **15 January 2021**.
- For an In-Year Admission in the Year 2021-22, the completed SIF, together with all supporting documents, should be returned to the school as soon as possible.
- If you are applying to more than one Catholic school, you will need to fill out a separate SIF for each school.
- You **must** also complete the local authority Common Application Form (CAF). The SIF is not valid without the CAF.

**PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS**

**Child Details**

Surname

Forenames (in full)

Gender Boy ☐ Girl ☐ Date of birth:  /  /

Child's Home Address

Post Code:

Is the child resident in the parish of St Mary of the Angels, Worthing or the parish of East Worthing & Lancing?

Yes ☐ No ☐

(Zoomable maps of the parishes are available at : [www.abdiocese.org.uk/Parishes](http://www.abdiocese.org.uk/Parishes))

Home Telephone Number

Proposed Date of Admission

**Parent/Carer details**

Name (in full)

Address  
(if different from child)

Contact telephone number(s)

Email Address

**Brothers/Sisters:** When completing the Local Authority's Common Application Form (CAF), it is important that you provide details of any brothers and sisters who will be attending this school at the proposed time of admission. If this information is not provided on the CAF, the governors may not be able to place the application within the correct criteria. As a 'back-up mechanism', if you would also like to confirm to governors here (**NB this is optional**), that there will be a brother/sister at the school at the time of admission, please list below the Name(s)/Year Group(s) of the brother(s) &/or sister(s):

Name of child: \_\_\_\_\_ Year Group: \_\_\_\_\_

Name of child: \_\_\_\_\_ Year Group: \_\_\_\_\_

Name of child: \_\_\_\_\_ Year Group: \_\_\_\_\_

**Applications for Catholic children - evidence required:**

My child is a Baptised Catholic or has been received into the Church

Yes

☐

No

☐

Date of Baptism

Parish where child baptised

**Note:** A copy of the Certificate of Baptism/Reception into the Church must be included with this application.

**Applications from Catechumens or Candidates for Reception - evidence required:**

If application is being made for a place at the school where the parent/carer is a Catechumen or a Candidate for reception into the Catholic Church, evidence of their being a member of the catechumenate of a Catholic Church or a candidate for reception will be required. Proof of acceptance into the catechumenate, and evidence for a candidate, should be by a confirmatory letter from the appropriate priest. This evidence should be provided at the same time as this form is returned to the school.

**Applications for children who are members of an Orthodox Church - evidence required:**

If application is being made for a place at the school where the child is a member of an Orthodox Church, evidence of membership will be required. A letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest, will be required. The letter and a certificate of baptism or reception from the authorities of that Church should be provided at the same time as this form is returned to the school.

**Applications for children of other Christian denominations - evidence required:**

If application is being made for a place at the school where the child is a member of another Christian denomination, a letter confirming membership of that Christian denomination, and signed by the appropriate minister of religion, will be required. The letter should be provided at the same time as this form is returned to the school.

**Applications for children of other faiths - evidence required:**

If application is being made for a place at the school where the child is a member of another faith, a letter confirming membership of that faith, and signed by the appropriate faith leader, will be required. The letter should be provided at the same time as this form is returned to the school.

### Application Declaration (to be signed by parent/carer)

Please note, for a valid application, the Common Application Form (CAF) must be returned either online or in paper form to the appropriate Local Authority.

*I have completed and returned (either online or by post) the Local Authority Common Application Form (CAF) to the Local Authority showing **St Mary's Catholic Primary School, Worthing** as one of my preferred schools*

Yes ☐ No ☐

*I confirm that I have read and understood the Admissions Policy and that the information I have given on this form is accurate and truthful. I understand that I must notify the school immediately if there is a change to these details and that should any information I have given prove false, the Governors may withdraw any offer of a place, even if the child has already started at the school. (An example of false information would be the use of an address that is not the child's normal residence).*

Signed:

Parent/Carer Signature: \_\_\_\_\_

Print full name Mr/Mrs/Miss/Ms/Dr: \_\_\_\_\_

Date:

**IMPORTANT  
CHECKLIST:**

- ☐ I have fully completed this Supplementary Information Form
- ☐ I have enclosed, where applicable, a copy of:
  - ☐ Certificate of Baptism in a Catholic Church (for Catholic applicants) or
  - ☐ Certificate of Reception into Full Communion with the Catholic Church (for Catholic applicants)
  - ☐ Confirmatory letter from the priest (for applications from Catechumens)
  - ☐ Confirmatory letter from the priest (for applications from Candidates for Reception)
  - ☐ Letter from priest and certificate of Baptism / Reception (for members of an Orthodox Church)
  - ☐ Letter from minister of religion confirming membership of other Christian denomination (for members of other Christian denominations)
  - ☐ Letter from faith leader confirming membership of other faith (for members of other faiths)

**Additional Note for Catholic applicants:**

The School may request additional supporting evidence if the written documents that are provided do not clarify the fact that the child was baptised or received into the Catholic Church e.g. where the name and address of the church is not on the certificate or where the name of the church does not state whether it is a Catholic church or not. Those who have difficulty obtaining written evidence of baptism or reception into the Church should contact their parish priest.

**When you have completed this form please return it (together with supporting documentation, if applicable) to: The Admissions Manager at St Mary's Catholic Primary School, Cobden Road, Worthing, West Sussex, BN11 4BD**

**Reminder:**

The closing date for return of this form for a Reception Year place for September 2021 is: **15 January 2021**

Note: The school is committed to protecting the information provided by parents/carers and using it only for the purpose for which it was obtained. For information on the school's Privacy Notice, please look on the school website or contact the school for a hard copy.

## Appendix 1

### **Worthing – The Laurels Primary School**

Oversubscription Criteria for September 2021 showing the number of applications received under each category for September 2020 entry. For explanatory notes and evidence requirements please see the school's full Admissions Policy on their website.

	<b>Oversubscription Criteria The Laurels Primary School 2021</b>	How places were allocated for September 2020
	Children with an Education Health and Care Plan	0
1	Looked or previously looked after children	1
2	Children who live in the borough of Worthing and whom have a brother or sister already at the school and who will still be attending when the child starts	13
3	Children who live outside the borough of Worthing and have a brother or sister already at the school and who will still be attending when the child starts	3
4	Children living in the borough of Worthing	13
5	Children of staff who have been employed by the school for at least two years	
6	Other children who live outside the borough of Worthing	0
	<b>Total offers</b>	30
	<b>The criteria and distance in metres of the last place offered.</b>	<b>Criteria 4 607.10</b>