

Supplementary Information Forms

This Appendix contains a copy of the Supplementary Information Form (SIF) for all West Sussex Church Voluntary Aided Schools, Church Voluntary Controlled Schools and Academies who use a SIF.

SIFs are used to process applications. In West Sussex SIFs can only request additional information which has a direct bearing on decisions about oversubscription criteria.

FAITH SCHOOL ADMISSION ARRANGEMENTS and COVID-19:

Some faith based admission authorities define children's or families' membership or practice of the faith for the purpose of school admissions through regular attendance at a place of worship over a specified period. Due to the coronavirus (COVID-19) outbreak, there have been restrictions on the opening of places of worship (especially for communal worship) and parents and their children may have been unable to attend their place of worship as normal.

This has meant that faith schools with admissions arrangements that prioritise applicants based on membership or practice of the faith, evidenced through regular attendance at a place of worship and/or at communal worship, may find their admission arrangements have been affected for the September 2022 intake.

When making a preference for a faith school please check the school's website to see if they have made any changes to their arrangements for the 2022 intake. For example, some schools may have changed their Supplementary Information Form (SIF) or faith leader reference requirements. If in doubt please check directly with the school.

Please note that it is a parent's responsibility when making an application to a faith school to ensure that any changes to the original admissions arrangements are complied with.

Town	School Name	SIF	School Type*
Angmering	St Margaret's CE Primary School	Yes	CVA
Angmering	St Wilfrid's Catholic Primary School	Yes	CVA
Arundel	Arundel CE Primary School	Yes	CVA
Arundel	St Philip's Catholic Primary School	Yes	CVA
Ashurst	Ashurst CE Primary School	Yes	CVA
Bognor Regis	Nyewood CE Infant School	Yes	CVA
Bognor Regis	St Mary's Catholic Primary School	Yes	CVA
Bury	Bury CE Primary School	Yes	CVA
Chichester	St Richard's Catholic Primary School	Yes	CVA
Clymping	St Mary's CE Primary School	Yes	CVA
Felpham	Bishop Tufnell CE Primary School	Yes	CVA
Findon	St John The Baptist CE Primary School	Yes	CVA
Henfield	St Peter's CE Primary School	Yes	CVA
Littlehampton	St Catherine's Catholic Primary School	Yes	CVA
Shoreham/Southwick	Holmbush Primary school	Yes	A
Shoreham	St Nicolas & St Mary's CE Primary School	Yes	CVA
Shoreham	St Peter's Catholic Primary School	Yes	CVA
Westhampnett	The March CE Primary School	Yes	A
Worthing	Broadwater CE Primary School	Yes	CVA
Worthing	English Martyrs Catholic Primary	Yes	CVA
Worthing	Goring CE Primary School	Yes	CVA
Worthing	Heene CE Primary School	Yes	CVA
Worthing	St Mary's Catholic Primary School	Yes	CVA

*CVA = Church Voluntary Aided School

VC = Church Voluntary Controlled School

A = Academy

F = Free School



Headteacher: Mr M Jee

01903 785416

school@stmargaretsprimary.org.uk

stmargaretsprimary.org.uk

**SUPPLEMENTARY FORM FOR CHILDREN APPLYING TO ST MARGARET'S CE
PRIMARY SCHOOL FOR SEPTEMBER INTAKE UNDER A CHURCH CATEGORY**

It is the responsibility of parents to provide evidence of church attendance when applying to St Margaret's CE Primary School under a church category (categories C, G and H).

Please complete this form and pass on to the leader of your church who can then complete and forward it to School.

In the absence of this information you cannot be considered under a church category for admission.

Name of Child:

Date of Birth:

Name of Church attended:

Contact name and number:

Level of commitment (weekly, fortnightly etc.):

To the Church Leader: On a separate sheet, please comment upon the attendance at church of the family of the above named child, stating whether they have been attending at least twice a month over the past year.

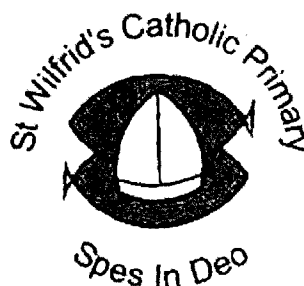
Name _____

Signed _____

Date _____

St Margaret's C.E. Primary School, Arundel Road, Angmering, West Sussex, BN16 4LP

*to develop a life-long love of learning; to grow spiritually and reflect Jesus in our words and action; to foster self-respect and love for others;
to provide opportunities for ALL to flourish; to serve our community; to prepare and equip for an ever-changing world.*



St Wilfrid's Catholic Primary School

A Catholic School in the Diocese of Arundel and Brighton

Arundel Road, Angmering, West Sussex BN16 4JR

Telephone: 01903 782188

Email: admin@stwilfridsang.co.uk

www.stwilfridsangmering.co.uk

SUPPLEMENTARY INFORMATION FORM

For admission in 2022-23

Important note to Parent/Carer:

- If you are expressing a preference for a place for your child at this school and wish to apply in connection with one of the faith criteria, you should complete this Supplementary Information Form (SIF).
- If you do not complete the SIF and return it to the school with all supporting documents by the closing date, your child may not be placed in the appropriate faith criterion. This is likely to affect your child's chance of being offered a place.
- For a Reception Year Admission in the normal admissions round for the Year **2022-23**, the completed SIF, together with all supporting documents, should be returned to the school by **15 January 2022**.
- For an In-Year Admission in the Year **2022-23**, the completed SIF, together with all supporting documents, should be returned to the school as soon as possible.
- If you are applying to more than one Catholic school, you will need to fill out a separate SIF for each school.
- You **must** also complete the local authority Common Application Form (CAF). The SIF is not valid without the CAF.

PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS**Child Details**

Surname

Forenames (in full)

Gender

Boy

☐

Girl

☐

Date of birth:

 / / Child's Home
Address Post Code:Is the child resident in the parish of
East Preston with Angmering or Rustington?Yes ☐No ☐(Zoomable maps of the parishes are available at: www.abdiocese.org.uk/education/find-a-school)

Home Telephone Number

Proposed Date of Admission

Parent/Carer Details

Name (in full)

Address
(if different
from child)Contact
telephone
number(s)

Email

A Brothers/Sisters: When completing the Local Authority's Common Application Form (CAF), it is important that you provide details of any brothers and sisters who will be attending this school at the proposed time of admission. If this information is not provided on the CAF, the governors may not be able to place the application within the correct criteria. As a 'back-up mechanism', if you would also like to confirm to governors here (**NB this is optional**), that there will be a brother/sister at the school at the time of admission, please list below the Name(s)/Year Group(s) of the brother(s) &/or sister(s):

Name of child: _____

Year Group: _____

Name of child: _____

Year Group: _____

Name of child: _____

Year Group: _____

Applications for Catholic children - evidence required:

My child is a Baptised Catholic or has been received into the Church

Yes

☐

No

☐

Date of Baptism

 / /

Parish where child baptised

Note: A copy of the Certificate of Baptism/Reception into the Church must be included with this application.**Applications from Catechumens or Candidates for Reception - evidence required:**

If application is being made for a place at the school where the parent/carer is a Catechumen or a Candidate for reception into the Catholic Church, evidence of their being a member of the catechumenate of a Catholic Church or a candidate for reception will be required. Proof of acceptance into the catechumenate, and evidence for a candidate, should be by a confirmatory letter from the appropriate priest. This evidence should be provided at the same time as this form is returned to the school.

Applications for children who are members of an Orthodox Church - evidence required:

If application is being made for a place at the school where the child is a member of an Orthodox Church, evidence of membership will be required. A letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest, will be required. The letter and a certificate of baptism or reception from the authorities of that Church should be provided at the same time as this form is returned to the school.

Applications for children of other Christian denominations - evidence required:

If application is being made for a place at the school where the child is a member of another Christian denomination, a letter confirming membership of that Christian denomination, and signed by the appropriate minister of religion, will be required. The letter should be provided at the same time as this form is returned to the school.

Applications for children of other faiths - evidence required:

If application is being made for a place at the school where the child is a member of another faith, a letter confirming membership of that faith, and signed by the appropriate faith leader, will be required. The letter should be provided at the same time as this form is returned to the school.

Application Declaration (to be signed by parent/carer)

Please note, for a valid application, the Common Application Form (CAF) must be returned either online or in paper form to the appropriate Local Authority.

*I have completed and returned (either online or by post) the Local Authority Common Application Form (CAF) to the Local Authority showing **St. Wilfrid's Catholic Primary School, Angmering** as one of my preferred schools*

Yes ☐ No ☐

I confirm that I have read and understood the Admissions Policy and that the information I have given on this form is accurate and truthful. I understand that I must notify the school immediately if there is a change to these details and that should any information I have given prove false, the Governors may withdraw any offer of a place, even if the child has already started at the school. (An example of false information would be the use of an address that is not the child's normal residence).

Signed:

Parent/Carer Signature: _____

Print full name Mr/Mrs/Miss/Ms/Dr: _____

Date:

IMPORTANT CHECKLIST:

- ☐ I have fully completed this Supplementary Information Form
- ☐ I have enclosed, where applicable, a copy of:
 - ☐ Certificate of Baptism in a Catholic Church (for Catholic applicants) or
 - ☐ Certificate of Reception into Full Communion with the Catholic Church (for Catholic applicants)
 - ☐ Confirmatory letter from the priest (for applications from Catechumens)
 - ☐ Confirmatory letter from the priest (for applications from Candidates for Reception)
 - ☐ Letter from priest and certificate of Baptism / Reception (for members of an Orthodox Church)
 - ☐ Letter from minister of religion confirming membership of other Christian denomination (for members of other Christian denominations)
 - ☐ Letter from faith leader confirming membership of other faith (for members of other faiths)

Additional Note for Catholic applicants:

The School may request additional supporting evidence if the written documents that are provided do not clarify the fact that the child was baptised or received into the Catholic Church e.g. where the name and address of the church is not on the certificate or where the name of the church does not state whether it is a Catholic church or not. Those who have difficulty obtaining written evidence of baptism or reception into the Church should contact their parish priest.

When you have completed this form please return it (together with supporting documentation, if applicable) to: The Admissions Manager (Mrs M Feest) at St Wilfrid's Catholic Primary School, Arundel Road, Angmering, West Sussex BN16 4JR

Reminder:

The closing date for return of this form for a Reception Year place for September 2022 is: **15 January 2022.**

Note: The school is committed to protecting the information provided by parents/carers and using it only for the purpose for which it was obtained. For information on the school's Privacy Notice please look on the school website or contact the school for a hard copy.



Arundel Church of England School

Love of God, Love of Neighbour, Love of Learning

Application Form for Arundel Church of England Primary School

Child's Details:

Surname:

Forename:

Middle Name(s)

Date of Birth:

Boy or Girl:

Address:

Post Code:

Home Telephone No.:

Mother's Details:

Surname:

Forename:

Address (*if different from child's*):

Post Code:

Home Telephone No.:

Father's Details:

Surname:

Forename:

Address (*if different from child's*):

Post Code:

Home Telephone No.:

Please give detail for your application (e.g. moving into area, siblings, starting school):



Arundel Church of England School

Love of God, Love of Neighbour, Love of Learning

Previous Nursery/Playschool/School:
Requested date or term of admission:

Requested date or term of admission:
Names & dates of birth of siblings already attending Arundel CofE (Aided) Primary:
Name..... Date of Birth:
Name: Date of Birth:
Name: Date of Birth:

Please state under which category you wish to make your application. Please circle one category only:-							
1	2	3	4	5	6	7	8

I understand that this form is **not** an offer of a place and I confirm that the information given above is correct

Signed:

Parent/Guardian Date:

If you wish your application to be considered under category 2 or 5, please pass this form to Father David Twinley of St Nicholas Church, Arundel for verification. If in the case of category 6, please pass to your priest for verification.*

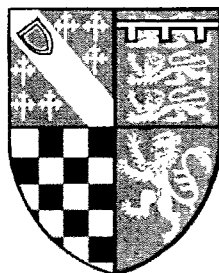
I can/cannot confirm that this family has regularly attended the Church of St Nicholas Arundel for a minimum of one day per month for a minimum of six months prior to application.

.....

Signed:

Print Name: Date:

*In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.

SIF - PRIVATE AND CONFIDENTIAL

St Philip's Catholic Primary School

A Catholic School in the Diocese of Arundel and Brighton

London Road, Arundel, West Sussex, BN18 9BA

Telephone: 01903 882115

Email: office@st-philips.w-sussex.sch.uk

www.stphilipsarundel.org.uk

SUPPLEMENTARY INFORMATION FORM

For admission in 2022-23

Important note to Parent/Carer:

- If you are expressing a preference for a place for your child at this school and wish to apply in connection with one of the faith criteria, you should complete this Supplementary Information Form (SIF).
- If you do not complete the SIF and return it to the school with all supporting documents by the closing date, your child may not be placed in the appropriate faith criterion. This is likely to affect your child's chance of being offered a place.
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- For an In-Year Admission in the Year 2022-23, the completed SIF, together with all supporting documents, should be returned to the school as soon as possible.
- If you are applying to more than one Catholic school, you will need to fill out a separate SIF for each school.
- You **must** also complete the local authority Common Application Form (CAF). The SIF is not valid without the CAF.

PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS**Child Details**

Surname

Forenames (in full)

Gender

Boy ☐Girl ☐

Date of birth:

 / / Child's Home
Address Post Code:

Is the child resident in the parish of Arundel or Storrington?

Yes ☐No ☐(Zoomable maps of the parishes are available at www.abdiocese.org.uk/education/find-a-school)

Home Telephone Number

Proposed Date of Admission

Parent/Carer details

Name (in full)

Address
(if different
from child)Contact
telephone
number(s)Email
Address

Brothers/Sisters: When completing the Local Authority's Common Application Form (CAF), it is important that you provide details of any brothers and sisters who will be attending this school at the proposed time of admission. If this information is not provided on the CAF, the governors may not be able to place the application within the correct criteria. As a 'back-up mechanism', if you would also like to confirm to governors here (**NB this is optional**), that there will be a brother/sister at the school at the time of admission, please list below the Name(s)/Year Group(s) of the brother(s) &/or sister(s):

Name of child: _____

Year Group: _____

Name of child: _____

Year Group _____

Name of child: _____

Year Group _____

Applications for Catholic children - evidence required:

My child is a Baptised Catholic or has been received into the Church

Yes

☐

No

☐

Date of Baptism

Parish where child baptised

Note: A copy of the Certificate of Baptism/Reception into the Church must be included with this application.

Applications from Catechumens or Candidates for Reception - evidence required:

If application is being made for a place at the school where the parent/carer is a Catechumen or a Candidate for reception into the Catholic Church, evidence of their being a member of the catechumenate of a Catholic Church or a candidate for reception will be required. Proof of acceptance into the catechumenate, and evidence for a candidate, should be by a confirmatory letter from the appropriate priest. This evidence should be provided at the same time as this form is returned to the school.

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If application is being made for a place at the school where the child is a member of an Orthodox Church, evidence of membership will be required. A letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest, will be required. The letter and a certificate of baptism or reception from the authorities of that Church should be provided at the same time as this form is returned to the school.

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If application is being made for a place at the school where the child is a member of another Christian denomination, a letter confirming membership of that Christian denomination, and signed by the appropriate minister of religion, will be required. The letter should be provided at the same time as this form is returned to the school.

Applications for children of other faiths - evidence required:

If application is being made for a place at the school where the child is a member of another faith, a letter confirming membership of that faith, and signed by the appropriate faith leader, will be required. The letter should be provided at the same time as this form is returned to the school.

Application Declaration (to be signed by parent/carer)

Please note, for a valid application, the Common Application Form (CAF) must be returned either online or in paper form to the appropriate Local Authority.

*I have completed and returned (either online or by post) the Local Authority Common Application Form (CAF) to the Local Authority Showing **St Philip's Catholic Primary School, Arundel** as one of my preferred schools*

Yes ☐ No ☐

I confirm that I have read and understood the Admissions Policy and that the information I have given on this form is accurate and truthful. I understand that I must notify the school immediately if there is a change to these details and that should any information I have given prove false, the Governors may withdraw any offer of a place, even if the child has already started at the school. (An example of false information would be the use of an address that is not the child's normal residence).

Signed:

Parent/Carer Signature: _____

Print full name Mr/Mrs/Miss/Ms/Dr: _____

Date:

IMPORTANT CHECKLIST:

- ☐ I have fully completed this Supplementary Information Form
- ☐ I have enclosed, where applicable, a copy of:
 - ☐ Certificate of Baptism in a Catholic Church (for Catholic applicants) or
 - ☐ Certificate of Reception into Full Communion with the Catholic Church (for Catholic applicants)
 - ☐ Confirmatory letter from the priest (for applications from Catechumens)
 - ☐ Confirmatory letter from the priest (for applications from Candidates for Reception)
 - ☐ Letter from priest and certificate of Baptism / Reception (for members of an Orthodox Church)
 - ☐ Letter from minister of religion confirming membership of other Christian denomination (for members of other Christian denominations)
 - ☐ Letter from faith leader confirming membership of other faith (for members of other faiths)

Additional Note for Catholic applicants:

The School may request additional supporting evidence if the written documents that are provided do not clarify the fact that the child was baptised or received into the Catholic Church e.g. where the name and address of the church is not on the certificate or where the name of the church does not state whether it is a Catholic church or not. Those who have difficulty obtaining written evidence of baptism or reception into the Church should contact their parish priest.

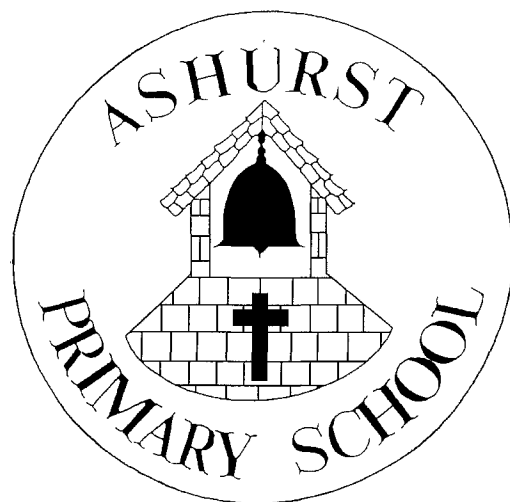
When you have completed this form please return it (together with supporting documentation, if applicable) to:

The Admissions Secretary, St Philip's Catholic Primary School, London Road, Arundel, West Sussex BN18 9BA.

Reminder:

The closing date for return of this form for a Reception Year place for September 2022 is: **15 January 2022.**

ASHURST C E (AIDED) PRIMARY SCHOOL



ADMISSIONS

SUPPLEMENTARY INFORMATION

2022-2023

FULL NAME OF CHILD:

DATE OF BIRTH:

**ASHURST CE AIDED PRIMARY SCHOOL
GOVERNORS' ADMISSIONS POLICY**

CONFIDENTIAL

APPLICATION FOR ADMISSION TO ASHURST CE (AIDED) SCHOOL

Names & Address of * Parent/s; Guardian/s; Person(s) having actual custody:

Post Code:

Telephone Number:

Names of brothers/sisters:

Date of Birth of brothers/sisters:

Please state which criterion and number you are applying under, according to the Admissions Policy, and supply any necessary supporting papers eg clergy reference (please see attached):

Signature of *Parent(s)/Guardians/Person(s) having actual custody:

Date:

Applications to be in by 15th January 2022.

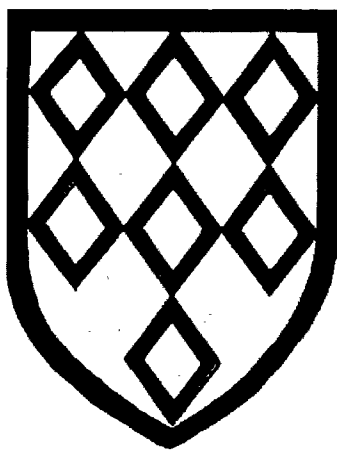
The LA will inform parents of the Governors' allocation of places on/after 16th April 2022.

Please note that for all of the above criteria, the postal address of the child will be that of the parent or parents with whom he resides.

* Please delete where applicable.

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NYEWOOD CE INFANT SCHOOL



APPLYING FOR A PLACE
NYEWOOD CE INFANT SCHOOL
2022/2023

Applying for a place at Nyewood CE Infant School

Nyewood CE Infant School is a voluntary aided Church of England School and as such the Governors are responsible for determining the admissions of pupils.

The school has an agreed admission number of 90 pupils for entry into Year R. The school will accordingly admit up to 90 pupils in the relevant age group each year if sufficient applications are received. All applicants will be admitted if 90 or fewer apply.

If the school is oversubscribed, after the admission of pupils with a Statement of Special Educational Needs (SEN) or Education, Health and Care Plan (EHCP) where the school is named in the Statement or Plan, priority for admission will be given to those children who meet the criteria set out below, in order:

Oversubscription Criteria

The following admission criteria are applied strictly in order and when making their application parents should state which number their application is based on.

- ☐ 1. Children who are children looked after (CLA) and all previously children looked after. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to child arrangements order or special guardianship order). (See note 1)
- ☐ 2. Children of parents or legal guardians with at least one parent who is a regular worshipper at the churches of • St Richard, Aldwick • St Wilfrid, Bognor • St Thomas A'Becket, Pagham • Holy Cross, North Bersted • St Mary Magdalene, South Bersted. (See note 2)
- ☐ 3. Children who have a sibling attending Nyewood CE Infant School at the time of admission. Sibling is defined in these arrangements as children who live as brother and sister in the same house, including natural brothers and sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters. (See note 3)
- ☐ 4. Children who will have a sibling attending the linked Nyewood CE Junior School at the time of admission. Sibling is defined in these arrangements as children who live as brother and sister in the same house, including natural brothers and sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters. (See note 4)
- ☐ 5. Children who need a place at the school on exceptional and compelling psychological or medical grounds. (See note 5)
- ☐ 6. Children resident within the local authority catchment area.
- ☐ 7. Children whose parents are regular worshippers at any other Christian church (See note 6)
- ☐ 8. Any other children by distance from the school, with priority for admission given to children who live nearest to the school as measured using Ordnance Survey data to plot an address in this system. Distances are measured from point data from a central point in the child's home and the school building.

Note 1, Under category 1. Evidence is required to support applications for Children Looked After or previously Children Looked After who ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order). Applications for Children Looked After should be made by the relevant social worker. Applications for Children who are adopted should be supported by a copy of the new birth certificate, adoption order, child arrangements order or special guardianship order and a letter from the local authority that last looked after the child confirming that he or she was looked after immediately prior to that order being made.

Note 2, Under category 2. 'Regular' is defined as attending Sunday service at least once a month for the past 12 months. If applying under this category, please ask your parish priest for a letter to attach to this application. If the applicant has moved from another place of worship on the preceding 12 months, we also need a supporting letter from the priest or minister from the previous place of worship.

Note 3, Under category 3. It is the parent's responsibility to tell the admissions team about sibling links at the time of application.

Note 4, Under category 4. It is the parent's responsibility to tell the admissions team about sibling links at the time of application.

Note 5, Under category 5. Unless a child has a statement of SEN or EHCP naming the school, parents must provide a letter from a qualified person (usually a doctor or social worker) stating clearly why it is essential that the child attends this particular school.

Note 6, Under category 7 (i.e. a church that is a full member of Churches Together in Britain and Ireland or of the Evangelical Alliance). If applying in this category. Please ask your priest for a letter to attach to this application and state which church.

Admission Procedure

The LEA and the school must receive applications for admission by the date published in the Admission Timetable in the year prior to starting school. Parents will be made aware about procedures from the Local Authority. Applications should be returned to the Local Authority and parents will be able to give up to three preferences for schools. The Local Authority will notify parents of the school place that is offered. As we are a Church Aided school, the Governors are the admission authority for allocating places and this is based strictly on the oversubscription criteria, which are detailed previously. These are only applied when the school is oversubscribed. In order to allocate places, parents will need to complete our Additional Information Form and return it to the school office.

This is in addition to the Local Authority form. Please note that your application will be affected unless both forms have been submitted.

Appeals Procedure

The Governors are not permitted to exceed 30 in a class under the Government's Infant Class Size legislations. Additional children may be admitted under limited exceptional circumstances as defined in the School Admission Code 2014. Parents who do not get a preferred place at the school have a 'Right of Appeal'. An independent panel hears all appeals. Parents wishing to exercise this right should write to the Clerk to Governors c/o the school within the following dates.

Parents will have 20 school days, following notification of refusal of a place, to lodge an appeal to an independent panel. Parents will receive at least 10 school days' notice of the appeal hearing;

For applications made in the normal admissions round, appeals will be heard within 40 school days of the deadline for lodging appeals;

For late applications, appeals should be heard within 40 school days from the deadline for lodging appeals where possible, or within 30 school days of the appeal being lodged;

Parents wishing to appeal should write to the Clerk to the Governing Body c/o Nyewood CE Infant School, Brent Road, Bognor Regis, West Sussex, PO21 5NW or apply online at: <https://www.westsussex.gov.uk/education-children-and-families/schools-and-colleges/school-places/school-appeals/> or in writing to West Sussex County Council at the address detailed below.

The timescales are set out in the Appeals Timetable which is published on the school website www.nyewood-inf.w-sussex.sch.uk.

Important Information

Those who are not successful in obtaining a place may, if they wish, have their application placed on a waiting list. As vacancies arise, applications on file, together with late applications, will be offered places in priority according to the admissions criteria and not according to the date of application or the date being entered onto the waiting list. Children Looked After, previously looked after children and those allocated a place in accordance with a Fair Access Protocol will take precedence over those on the waiting list.

Following the offer of a place at our school, we shall write to you with more information and ask you to confirm your acceptance of a place in writing within 20 school days from the date on the letter.

- All children will be offered full time education in the September following their fourth birthday
- A child's parents can defer the date their child is admitted to the school until later in the school year but not beyond the point at which they reach compulsory school age and not beyond the beginning of the final term of the school year for which it was made: and
- Where the parents wish, the child may attend part-time until later in the school year but not beyond the point at which they reach compulsory school age.

Parents may seek a place for their child outside of their normal age group. In addition, parents of a child born between 1 April and 31 August (summer born) may choose not to send that child to school until the September following their fifth birthday and may request they are admitted out of their normal age group, which is to Year R instead of Year 1. Parents' requests should be received in writing at the time of application.

Admissions for children coming from overseas will be treated in accordance with European law or Home office rules for non-European Economic Area nationals.

Department for Education 2014 School Admission Code and the 2012 School Admission Appeals Code.

WE APPLY FOR ADMISSION OF OUR CHILD IN THE CATEGORY TICKED ON THE PRECEDING PAGE.

Christian Name _____
name _____

Middle

Legal Surname _____

Preferred Forename (if different)

Date of Birth _____

Gender _____

Proposed month of admission

Parent/Carer name _____

Current Home Address

Postcode _____

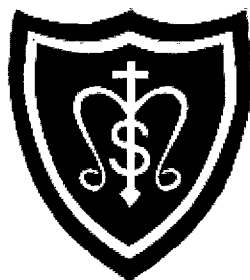
Home Telephone

Mobile Number

Siblings:

Will there be any siblings attending Nyewood CE Infant School at the date of admission for the above child?

Yes / No* delete as appropriate



St Mary's Catholic Primary School

A Catholic School in the Diocese of Arundel and Brighton

Glamis Street, Bognor Regis, West Sussex, PO21 1DJ

Telephone: 01243 822287

Email: office@stmarysbognor.co.uk

www.st-marys-bognor.co.uk

SUPPLEMENTARY INFORMATION FORM

For admission in 2022-23

Important note to Parent/Carer:

- If you are expressing a preference for a place for your child at this school and wish to apply in connection with one of the faith criteria, you should complete this Supplementary Information Form (SIF).
- If you do not complete the SIF and return it to the school with all supporting documents by the closing date, your child may not be placed in the appropriate faith criterion. This is likely to affect your child's chance of being offered a place.
- For a Reception Year Admission in the normal admissions round for the Year 2022–23, the completed SIF, together with all supporting documents, should be returned to the school by **15th January 2022**.
- For an In-Year Admission in the Year 2022–23, the completed SIF, together with all supporting documents, should be returned to the school as soon as possible.
- If you are applying to more than one Catholic school, you will need to fill out a separate SIF for each school.
- You **must** also complete the local authority Common Application Form (CAF). The SIF is not valid without the CAF.

PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS**Child Details**

Surname

Forenames (in full)

Gender

Boy

☐

Girl

☐

Date of birth:

 / / Child's Home
Address Post Code:

Is the child resident in the parish of Bognor Regis and Slindon?

Yes

☐

No

☐(For zoomable map of the parish see link: www.abdiocese.org.uk/education/find-a-school)

Home Telephone Number

Proposed Date of Admission

Parent/Carer details

Name (in full)

Address
(if different
from child)Contact
telephone
number(s)Email
Address

Brothers/Sisters: When completing the Local Authority's Common Application Form (CAF), it is important that you provide details of any brothers and sisters who will be attending this school at the proposed time of admission. If this information is not provided on the CAF, the governors may not be able to place the application within the correct criteria. As a 'back-up mechanism', if you would also like to confirm to governors here (**NB this is optional**), that there will be a brother/sister at the school at the time of admission, please list below the Name(s)/Year Group(s) of the brother(s) &/or sister(s):

Name of child: Year Group: Name of child: Year Group: Name of child: Year Group:

Applications for Catholic children - evidence required:

My child is a Baptised Catholic or has been received into the Church

Yes

☐

No

☐

Date of Baptism

Parish where child baptised

Note: A copy of the Certificate of Baptism/Reception into the Church must be included with this application.

Present Parish ***:

The application should be supported by the Parish Priest's signature and stamp. Please ask your Parish Priest to sign/stamp the box below ***

NOTE: This box to be completed by priest(s) only

Name of Parish Priest(s):

Signature of Parish Priest(s):

Date:

Affix Parish stamp(s) or seal(s), right:

*** The priest concerned would be the priest where the parent/carer normally worship or, if they do not practise their faith by attending Mass, the parish priest of the parish in which they are resident.

Applications from Catechumens or Candidates for Reception - evidence required:

If application is being made for a place at the school where the parent/carer is a Catechumen or a Candidate for reception into the Catholic Church, evidence of their being a member of the catechumenate of a Catholic Church or a candidate for reception will be required. Proof of acceptance into the catechumenate, and evidence for a candidate, should be by a confirmatory letter from the appropriate priest. This evidence should be provided at the same time as this form is returned to the school.

Applications for children who are members of an Orthodox Church - evidence required:

If application is being made for a place at the school where the child is a member of an Orthodox Church, evidence of membership will be required. A letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest, will be required. The letter and a certificate of baptism or reception from the authorities of that Church should be provided at the same time as this form is returned to the school.

Applications for children of other Christian denominations - evidence required:

If application is being made for a place at the school where the child is a member of another Christian denomination, a letter confirming membership of that Christian denomination, and signed by the appropriate minister of religion, will be required. The letter should be provided at the same time as this form is returned to the school.

Applications for children of other faiths - evidence required:

If application is being made for a place at the school where the child is a member of another faith, a letter confirming membership of that faith, and signed by the appropriate faith leader, will be required. The letter should be provided at the same time as this form is returned to the school.

Application Declaration (to be signed by parent/carers)

Please note, for a valid application, the Common Application Form (CAF) must be returned either online or in paper form to the appropriate Local Authority.

*I have completed and returned (either online or by post) the Local Authority Common Application Form (CAF) to the Local Authority showing **St Mary's Catholic Primary School, Bognor** as one of my preferred schools*

Yes ☐ No ☐

I confirm that I have read and understood the Admissions Policy and that the information I have given on this form is accurate and truthful. I understand that I must notify the school immediately if there is a change to these details and that should any information I have given prove false, the Governors may withdraw any offer of a place, even if the child has already started at the school. (An example of false information would be the use of an address that is not the child's normal residence).

Signed:

Parent/Carer Signature: _____

Print full name Mr/Mrs/Miss/Ms/Dr: _____

Date:

IMPORTANT CHECKLIST:

- ☐ I have fully completed this Supplementary Information Form
- ☐ My parish priest has signed/dated the correct section of the form (for Catholic applicants)
- ☐ I have enclosed, where applicable, a copy of:
 - ☐ Certificate of Baptism in a Catholic Church (for Catholic applicants) or
 - ☐ Certificate of Reception into Full Communion with the Catholic Church (for Catholic applicants)
 - ☐ Confirmatory letter from the priest (for applications from Catechumens)
 - ☐ Confirmatory letter from the priest (for applications from Candidates for Reception)
 - ☐ Letter from priest and certificate of Baptism / Reception (for members of an Orthodox Church)
 - ☐ Letter from minister of religion confirming membership of other Christian denomination (for members of other Christian denominations)
 - ☐ Letter from faith leader confirming membership of other faith (for members of other faiths)

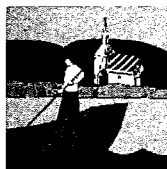
Additional Note for Catholic applicants:

The School may request additional supporting evidence if the written documents that are provided do not clarify the fact that the child was baptised or received into the Catholic Church e.g. where the name and address of the church is not on the certificate or where the name of the church does not state whether it is a Catholic church or not. Those who have difficulty obtaining written evidence of baptism or reception into the Catholic Church should contact their parish priest.

When you have completed this form please return it (together with supporting documentation, if applicable) to: The Admissions Manager at St Mary's Catholic Primary School, Glamis Street, Bognor Regis, PO21 1DJ

Reminder:

The closing date for return of this form for a Reception Year place for September 2022 is: **15 January 2022**



SUPPLEMENTARY INFORMATION FORM BURY C OF E SCHOOL

Parents should fill in this form when applying for a place at the school and should ensure that they have a copy of the admission policy prior to completing the form and returning it to the school by the closing date for admission applications.

Pupil Information:

Surname of child:

Other Name(s):

Date of birth:

Name of parent(s)/guardian(s):

Home address:

Home telephone:

Daytime telephone (if different):

Name and denomination of church which family attends, length of attendance and frequency:

Name of Church of England Parish in which you live:

Name of Minister (who can confirm your church/ attendance):

Address of Minister:

NB: If you have moved recently, please give the name & address of your previous minister.

Signed:

Date:

(Parent/guardian)

CLERGY REFERENCE

The parents/guardians of the child named above have applied for a place at this school and have given your name as a referee. Would you kindly complete this form and return it to the family?

Is your church Anglican? Yes ☐ No ☐

If no, is your church either a full or associate member of the Churches Together in Britain and Ireland or the Evangelical Alliance? - Full member/associate member

Have the family worshipped at your church for 6 months? Yes ☐ No ☐

In the event that during the period specified for attendance at worship the church [or, in relation to those of other faiths, relevant place of worship] has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period when the church [or in relation to those of other faiths, relevant place of worship] or alternative premises have been available for public worship".

Do they attend church worship at least fortnightly? Yes ☐ No ☐

NB In the event of an appeal, the information used on this form may be submitted to the panel as evidence.



St Richard's Catholic Primary School

A Catholic School in the Diocese of Arundel and Brighton

Cawley Road, Chichester, West Sussex PO19 1XB

Telephone: 01243 784549 Fax: 01243 530646

Email: office@strichardsprimary.co.uk

www.strichardsprimary.co.uk

SUPPLEMENTARY INFORMATION FORM

For admission in 2022-23

Important note to Parent/Carer:

- If you are expressing a preference for a place for your child at this school and wish to apply in connection with one of the faith criteria, you should complete this Supplementary Information Form (SIF).
- If you do not complete the SIF and return it to the school with all supporting documents by the closing date, your child may not be placed in the appropriate faith criterion. This is likely to affect your child's chance of being offered a place.
- For a Reception Year Admission in the normal admissions round for the Year 2022-23, the completed SIF, together with all supporting documents, should be returned to the school by **15 January 2022**.
- **For an In-Year Admission in the Year 2022-23, the completed SIF, together with all supporting documents, should be returned to the school as soon as possible.**
- If you are applying to more than one Catholic school, you will need to fill out a separate SIF for each school.
- You **must** also complete the local authority Common Application Form (CAF). The SIF is not valid without the CAF.

PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS**Child Details**

Surname

Forenames (in full)

Gender

Boy ☐Girl ☐

Date of birth:

Child's Home
Address

Post Code:

Is the child resident in the parish of Chichester with The Witterings or Selsey?

Yes ☐No ☐(Zoomable maps of the parishes are available at: www.abdiocese.org.uk/education/find-a-school)

Home Telephone Number

Proposed Date of Admission

Parent/Carer details

Name (in full)

Address
(if different
from child)Contact
telephone
number(s)Email
Address

Brothers/Sisters: When completing the Local Authority's Common Application Form (CAF), it is important that you provide details of any brothers and sisters who will be attending this school at the proposed time of admission. If this information is not provided on the CAF, the governors may not be able to place the application within the correct criteria. As a 'back-up mechanism', if you would also like to confirm to governors here (**NB this is optional**), that there will be a brother/sister at the school at the time of admission, please list below the Name(s)/Year Group(s) of the brother(s) &/or sister(s):

Name of child: Year Group: Name of child: Year Group: Name of child: Year Group:

Applications for Catholic children - evidence required:

My child is a Baptised Catholic or has been received into the Church

Yes ☐ No ☐

Date of Baptism

Parish where child baptised

Note: A copy of the Certificate of Baptism/Reception into the Church must be included with this application.**DECLARATION BY PARENT/CARER:****I, the Parent/Carer (of the child for whom the application is being made) attend Sunday Mass** (note: includes Saturday evening Vigil Mass) **at least once a month and have done so for at least one year prior to the closing date for applications.**Yes ☐ No ☐

If 'YES', my signature at the end of the form confirms this as a true statement.

Parish(es) where the parent/carer worships:

If you have answered 'Yes' to the statement regarding attendance at Mass at least once a month for at least one year prior to the closing date for applications, please ask the priest(s) at the parish(es) where you worship to verify the statement and to sign/stamp the box below.

NOTE: This box to be completed by priest(s) only

I/We certify that _____ has signed this self-declaration form and that the information he/she has given concerning Mass attendance is accurate to the best of my/our knowledge.

Please comment, if appropriate, only to clarify the Mass attendance: _____

Name of Parish Priest(s): _____

Signature of Parish Priest(s): _____

Date:

Affix Parish stamp(s) or seal(s), right:

**** NOTE: The governing body of St Richard's Catholic Primary School has agreed the following statement in order to clarify how its faith-based oversubscription criteria will be interpreted whilst churches are closed or attendance at church is not possible due to COVID19. This statement has been shared widely with local parishes in order to ensure that determinations made by parish priests concerning regular practice of the faith are being made on a consistent basis.

The suspension of the obligation to attend Sunday Mass was announced on 18th March 2020 by the Bishops' Conference of England and Wales. If a parent/carer attended Mass at a particular parish (or parishes) prior to 18th March 2020 then they will be considered to have attended Mass in that parish (or parishes) regularly since that time. This will remain the case until the Sunday obligation is reintroduced by the Bishops.

Applications from Catechumens or Candidates for Reception - evidence required:

If application is being made for a place at the school where the parent/carer is a Catechumen or a Candidate for reception into the Catholic Church, evidence of their being a member of the catechumenate of a Catholic Church or a candidate for reception will be required. Proof of acceptance into the catechumenate, and evidence for a candidate, should be by a confirmatory letter from the appropriate priest. This evidence should be provided at the same time as this form is returned to the school.

Applications for children who are members of an Orthodox Church - evidence required:

If application is being made for a place at the school where the child is a member of an Orthodox Church, evidence of membership will be required. A letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest, will be required. The letter and a certificate of baptism or reception from the authorities of that Church should be provided at the same time as this form is returned to the school.

Applications for children of other Christian denominations - evidence required:

If application is being made for a place at the school where the child is a member of another Christian denomination, a letter confirming membership of that Christian denomination, and signed by the appropriate minister of religion, will be required. The letter should be provided at the same time as this form is returned to the school.

Applications for children of other faiths - evidence required:

If application is being made for a place at the school where the child is a member of another faith, a letter confirming membership of that faith, and signed by the appropriate faith leader, will be required. The letter should be provided at the same time as this form is returned to the school.

Application Declaration (to be signed by a parent/carers)

Please note, for a valid application, the Common Application Form (CAF) must be returned either online or in paper form to the appropriate Local Authority.

*I have completed and returned (either online or by post) the Local Authority Common Application Form (CAF) to the Local Authority showing **St Richard's Catholic Primary School, Chichester** as one of my preferred schools*

Yes

☐

No

☐

I confirm that I have read and understood the Admissions Policy and that the information I have given on this form is accurate and truthful. I understand that I must notify the school immediately if there is a change to these details and that should any information I have given prove false, the Governors may withdraw any offer of a place, even if the child has already started at the school. (An example of false information would be the use of an address that is not the child's normal residence).

Signed:

Parent/Carer Signature: _____

Print full name Mr/Mrs/Miss/Ms/Dr: _____

Date:

IMPORTANT CHECKLIST:

- ☐ I have fully completed this Supplementary Information Form
- ☐ My parish priest has signed/dated the correct section of the form (for Catholic applicants)
- ☐ I have enclosed, where applicable, a copy of:
 - ☐ Certificate of Baptism in a Catholic Church (for Catholic applicants) or
 - ☐ Certificate of Reception into Full Communion with the Catholic Church (for Catholic applicants)
 - ☐ Confirmatory letter from the priest (for applications from Catechumens)
 - ☐ Confirmatory letter from the priest (for applications from Candidates for Reception)
 - ☐ Letter from priest and certificate of Baptism / Reception (for members of an Orthodox Church)
 - ☐ Letter from minister of religion confirming membership of other Christian denomination (for members of other Christian denominations)
 - ☐ Letter from faith leader confirming membership of other faith (for members of other faiths)

Additional Note for Catholic applicants:

The School may request additional supporting evidence if the written documents that are provided do not clarify the fact that the child was baptised or received into the Catholic Church e.g. where the name and address of the church is not on the certificate or where the name of the church does not state whether it is a Catholic church or not. Those who have difficulty obtaining written evidence of baptism or reception into the Catholic Church should contact their parish priest.

When you have completed this form please return it (together with supporting documentation, if applicable) to: The Admissions Officer at St Richard's Catholic Primary School, Cawley Road, Chichester, West Sussex PO19 1XB.

Reminder:

The closing date for return of this form for a Reception Year place for September 2022 is: **15 January 2022.**

St. Mary's C. E. Primary School

Brookpit Lane, Clymping, Littlehampton, West Sussex, BN17 5QU

Tel: 01903 714325 • email: office@st-marysclymping.w-sussex.sch.uk • www.stmarysclymping.org.uk



Headteacher: A. Morrissey

Entry

Supplementary Information Form St Mary's CE (Aided) Primary School

Please complete in capital letters and using black ink

Child's Full Legal Name:

Home Address:

.....

.....Post Code:

Home Tel No:.....Alternative Contact No:

Child's Date of Birth Birth Certificate seenYes/No

Names of parents and/or legal guardians

(please state relationship of guardian to child)

Mothers Name

Fathers Name

Legal Guardians Name

Relationship to child.....

Any Other Information

Church Links

In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship

Please give details of links, if any, which you have with your Church

e.g. Attendance at worship
Participation in other Church visits
Voluntary work for the Church

Name of Church

If you would like your parish priest/minister to support your nomination, please ask him/her to sign below:

Signature of priest/minister

Name of priest/minister
(block capitals please)

Address for correspondence :

.....

.....

.....

Any other comments or statements to support your application for your child's admission to St Mary's CE Primary School Clymping:

Please indicate if you will be applying to any other Schools: Yes/No

Parent/Guardian Signature Date

Please return your completed form to St Marys CE Primary School for the attention of the School Office.

Office Use Only:

Date Received:

Acknowledged

Category

Approval

Accepted



Supplementary Form for Admission
for Church Aided Schools

Bishop Tufnell C.E. (Aided) Primary School
Pennyfields, Felpham, Bognor Regis,
West Sussex, PO22 6BN

Telephone: 01243 584412

Email: office@tufnell.org

Website: <https://btjs-wsussex.secure-dbprimary.com/wsussex/primary/btjs>

Full Name of Child	Date of Birth <small>(please bring in Birth Certificate for checking)</small>
Boy or Girl	
Father's Name	
Mother's Name	
Address	
	Post Code
Telephone Numbers	
Brothers/Sisters Names	Date of Birth
I apply for a place at the school under criteria of the Admission Policy	
Signed	Date



Bishop Tufnell CE Primary School

This form to be completed if applying under Criteria 2, 4 or 5.

Church Support For

Application for Entry in September _____

Full name of child

Address

Date of Birth _____

Church and Parish

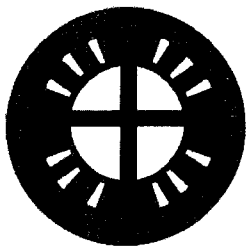
To be completed by the Incumbent or Minister for children of families who claim to be in active membership of the Church.

In the event of a Formal Appeal by the parents against the Admissions Committee's decision this form will be photocopied and sent to the parents.

I confirm that the above child's parents attend _____
Church at least fortnightly and have done for at least two years.

Signed _____ Incumbent or Minister





St John the Baptist CofE (Aided) Primary School

School Hill, Findon, West Sussex BN14 0TR

Telephone: 01903 873072 Fax: 01903 877205

E-mail: office@stjbps.co.uk www.st-john-baptist.w-sussex.sch.uk

Headteacher: Richard Yelland BA

SUPPLEMENTARY INFORMATION FORM

The Admissions Policy for this school is attached to this form.

We wish to apply for entry to St John the Baptist C of E Primary School under category 3, 5, 6 & 8 of the oversubscription criteria. Please indicate the category for which you are applying:

- For category 3, we attach supportive evidence and have completed child's name, date of birth below.

Or

- For category 5, 6 & 8 we confirm we have attended Church at least monthly for a period of or he/she was baptised on (date of baptism). In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.
- The church attendance form below will also need to be completed by your member of the clergy.

Child's name Date of birth.....
Parent/Carer Name Date
Signature

Supplementary Information Form for Church Attendance

As part of the school's admission procedure, we need to collect information regarding church attendance. Please could you confirm the parents' attendance of worship at your church, as stated above. If there are any comments you would like to make concerning any social circumstances affecting attendance at worship, which you are aware of, please give details. Thank you for your help.

I confirm that the family of the following address

.....

worship at Church. I would also like to make the following additional comments:

.....

Signed

Date.....

Role in Church

Print Name



Fabians Way Henfield West Sussex BN5 9PU	Tel : 01273 492447 Email : office@stpetershenfield.org.uk Web : www.stpetershenfield.org.uk
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**SUPPLEMENTARY INFORMATION FORM FOR RECEPTION INTAKE
SEPTEMBER 2022**

Parents name(s) : Mr/Mrs/Miss/Ms (Please circle as necessary)	
Address :	
Telephone No :	Mobile No :
Email Address :	

Name of child :	Date of Birth :
Gender : Male / Female	
Brother/Sisters on Roll :	Date of birth :

I apply for a place at the school under category ____ of the admission policy (Please see overleaf). If an application is being made under categories 2, 3 or 4 then please submit the attached 'Clergy Reference Form', which needs to be completed by the Priest/Minister	
Signed : _____ Parent/Carer	Date : _____

To review our 'Privacy Notice for Pupils' which explains how and why we store personal information about pupils and their Parents/Carers, please refer to our website www.stpetershenfield.org.uk/privacy-notice-for-pupils/. It provides a guide about our legal obligations and your own rights.

Application Procedures

If you would like your child to go to St Peter's Church of England (Aided) Primary School, Henfield, you must complete an application through West Sussex County Council and return it online (applicants from outside West Sussex should follow their home Local Authority's application process).

Website: www.westsussex.gov.uk/admissions If you do not have access to the internet, please call: 03330 142 903

In addition, any parent wishing to apply for a place at St Peter's Church of England (Aided) Primary School, Henfield should complete and return a supplementary information sheet for Reception intake and return to the school addressed as follows:-

Admissions Authority

St Peter's Church of England (Aided) Primary School

Fabians Way

Henfield

West Sussex, BN5 9PU

Tel: 01273 492447

Website: www.stpetershenfield.org.uk

The deadline for the submission of the supplementary information sheet and a clergy reference form for criteria 2, 3 or 4 (see oversubscription criteria) must be submitted to the school by the national closing date for primary school applications, which can be found at www.westsussex.gov.uk/admissions

Oversubscription Criteria (extract from our Admission Policy)

If your child has a Statement of Special Educational Needs or EHCP that names St Peter's Church of England (Aided) Primary School, Henfield, then the named school must offer a place.

If you have a child who has a Statement/Proposed Statement of SEN or EHCP and you have any queries about the process, please contact SENAT on 0330 222 8882

Where there are less applications than the PAN, all children will be admitted unless they can be offered a higher ranked preference. In the event that the School is oversubscribed, the admission authority will apply the following oversubscription criteria in order of priority:

- 1) Looked after children and all previously looked after children (for further details please refer to our Admission Policy)
- 2) Children from families whose home address is in the ecclesiastical parishes of Henfield, Woodmancote and Shermanbury, where at least one parent is committed to regular worship at St Peter's Church, Henfield, St Giles' Church, Shermanbury or St Peter's Church, Woodmancote over 6 consecutive months within the determination year and have a sibling who will be attendance at the time of entry to the school.
- 3) Children from families whose home address is in the ecclesiastical parishes of Henfield, Woodmancote and Shermanbury where at least one parent is committed to regular worship at St Peter's Church, Henfield, St Giles' Church, Shermanbury or St Peter's Church, Woodmancote over 6 consecutive months within the determination year.
- 4) Children whose families attend worship at a Church, that is a full member of the Churches together in Britain and Ireland or of the Evangelical Alliance, where at least one parent is committed to regular worship over 6 consecutive months within the determination year and whose home address is in the ecclesiastical parishes of Henfield, Woodmancote and Shermanbury

In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.

- 5) Children who already have a sibling or siblings who are attending the school in the term for which a place has been applied for.
- 6) Children from families whose home address is in the ecclesiastical parishes of Henfield, Woodmancote and Shermanbury
- 7) Any other children whose families make an application



Fabians Way Henfield West Sussex BN5 9PU	Tel : 01273 492447 Email : office@stpetershenfield.org.uk Web : www.stpetershenfield.org.uk
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CLERGY REFERENCE FORM FOR RECEPTION ADMISSION

The Governors of St. Peter's Church of England (Aided) Primary School, Fabians Way, Henfield, West Sussex give priority to admitting children of **Parents** who **are committed* to regular worship** at St. Peter's Church, Henfield, St. Giles Church, Shermanbury and St. Peter's Church, Woodmancote or a place of worship of a church that is a full member of the Churches Together in Britain and Ireland or of the Evangelical Alliance.

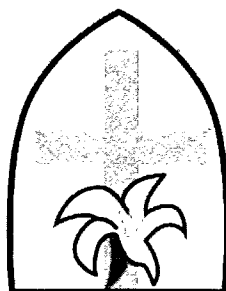
*Committed is to demonstrate a commitment by attending church more than once a month at a Sunday service for at least six consecutive months within the determination year. In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.

This completed form must be submitted to the school in addition to the Supplementary Information Sheet, by the national closing date for primary school applications, which can be found at www.westsussex.gov.uk/admissions

I confirm that (Parent/s name/s) are committed worshippers at (Church name) of the address (Church address).	
Signed :	Date :
Name :	Title : (Priest/Minister)
Contact number : (Should we need to contact you regarding this Clergy Reference Form)	

OFFICE USE:

Received by Date:



St Catherine's Catholic Primary School

A Catholic School in the Diocese of Arundel and Brighton

Highdown Drive, Littlehampton, West Sussex BN17 6HL

Telephone: 01903 716039 Fax: 01903 722521

Email: office@st-catherines.w-sussex.sch.uk

www.st-catherines.w-sussex.sch.uk

SUPPLEMENTARY INFORMATION FORM

For admission in 2022-23

Important note to Parent/Carer:

- If you are expressing a preference for a place for your child at this school and wish to apply in connection with one of the faith criteria, you should complete this Supplementary Information Form (SIF).
- If you do not complete the SIF and return it to the school with all supporting documents by the closing date, your child may not be placed in the appropriate faith criterion. This is likely to affect your child's chance of being offered a place.
- For a Reception Year Admission in the normal admissions round for the Year 2022–23, the completed SIF, together with all supporting documents, should be returned to the school by **15 January 2022**.
- For an In-Year Admission in the Year 2022-23, the completed SIF, together with all supporting documents, should be returned to the school as soon as possible.
- If you are applying to more than one Catholic school, you will need to fill out a separate SIF for each school.
- You **must** also complete the local authority Common Application Form (CAF). The SIF is not valid without the CAF

PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS

Child Details

Surname

Forenames (in full)

Gender Boy ☐ Girl ☐ Date of birth: / /

Child's Home Address

Post Code:

Home Telephone Number

Proposed Date of Admission

Parent/Carer details

Name (in full)

Address
(if different from child)

Contact telephone number(s)

Email Address

Brothers/Sisters: When completing the Local Authority's Common Application Form (CAF), it is important that you provide details of any brothers and sisters who will be attending this school at the proposed time of admission. If this information is not provided on the CAF, the governors may not be able to place the application within the correct criteria. As a 'back-up mechanism', if you would also like to confirm to governors here (**NB this is optional**), that there will be a brother/sister at the school at the time of admission, please list below the Name(s)/Year Group(s) of the brother(s) &/or sister(s):

Name of child: Year Group:

Name of child: Year Group:

Name of child: Year Group:

Applications for Catholic children - evidence required:

My child is a Baptised Catholic or has been received into the Church

Yes

☐

No

☐

Date of Baptism

Parish where child baptised

Note: A copy of the Certificate of Baptism/Reception into the Church must be included with this application.

Applications from Catechumens or Candidates for Reception - evidence required:

If application is being made for a place at the school where the parent/carer is a Catechumen or a Candidate for reception into the Catholic Church, evidence of their being a member of the catechumenate of a Catholic Church or a candidate for reception will be required. Proof of acceptance into the catechumenate, and evidence for a candidate, should be by a confirmatory letter from the appropriate priest. This evidence should be provided at the same time as this form is returned to the school.

Applications for children who are members of an Orthodox Church - evidence required:

If application is being made for a place at the school where the child is a member of an Orthodox Church, evidence of membership will be required. A letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest, will be required. The letter and a certificate of baptism or reception from the authorities of that Church should be provided at the same time as this form is returned to the school.

Applications for children of other Christian denominations - evidence required:

If application is being made for a place at the school where the child is a member of another Christian denomination, a letter confirming membership of that Christian denomination, and signed by the appropriate minister of religion, will be required. The letter should be provided at the same time as this form is returned to the school.

Applications for children of other faiths - evidence required:

If application is being made for a place at the school where the child is a member of another faith, a letter confirming membership of that faith, and signed by the appropriate faith leader, will be required. The letter should be provided at the same time as this form is returned to the school.

Application Declaration (to be signed by parent/carer)

Please note, for a valid application, the Common Application Form (CAF) must be returned either online or in paper form to the appropriate Local Authority.

*I have completed and returned (either online or by post) the Local Authority Common Application Form (CAF) to the Local Authority showing **St Catherine's Catholic Primary School** as one of my preferred schools.*

Yes ☐ No ☐

I confirm that I have read and understood the Admissions Policy and that the information I have given on this form is accurate and truthful. I understand that I must notify the school immediately if there is a change to these details and that should any information I have given prove false, the Governors may withdraw any offer of a place, even if the child has already started at the school. (An example of false information would be the use of an address that is not the child's normal residence).

Signed:

Parent/Carer Signature: _____

Print full name Mr/Mrs/Miss/Ms/Dr: _____

Date:

IMPORTANT CHECKLIST:

- ☐ I have fully completed this Supplementary Information Form
- ☐ I have enclosed, where applicable, a copy of:
 - ☐ Certificate of Baptism in a Catholic Church (for Catholic applicants) or
 - ☐ Certificate of Reception into Full Communion with the Catholic Church (for Catholic applicants)
 - ☐ Confirmatory letter from the priest (for applications from Catechumens)
 - ☐ Confirmatory letter from the priest (for applications from Candidates for Reception)
 - ☐ Letter from priest and certificate of Baptism / Reception (for members of an Orthodox Church)
 - ☐ Letter from minister of religion confirming membership of other Christian denomination (for members of other Christian denominations)
 - ☐ Letter from faith leader confirming membership of other faith (for members of other faiths)

Additional Note for Catholic applicants:

The School may request additional supporting evidence if the written documents that are provided do not clarify the fact that the child was baptised or received into the Catholic Church e.g. where the name and address of the church is not on the certificate or where the name of the church does not state whether it is a Catholic church or not. Those who have difficulty obtaining written evidence of baptism or reception into the Church should contact their parish priest.

When you have completed this form please return it (together with supporting documentation, if applicable) to: The School Business Manager at St Catherine's Catholic Primary School, Highdown Drive, Littlehampton, West Sussex BN17 6HL

Reminder:

The closing date for return of this form for a Reception Year place for September 2022 is: **15 January 2022.**

Admissions – Supplementary Information Form for children of staff members

The University of Brighton Academies Trust is the admissions authority for all academies in the Trust.

The oversubscription criteria for each academy are published on the individual academy website and on the Trust website www.brightonacademiestrust.org.uk

So that the application can be considered by the Local Board Admissions Sub-Committee in the correct category, completion of this form is required for all applications made in the following category only:

Children of staff employed at the academy in either or both of the following circumstances:

- (a) Where the member of staff has been employed at the academy for two or more years at the time at which the application for admission to the academy is made*
- (b) The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage*

Please note:

- If this application form is not received by the academy by the application deadline, then it will not be possible to consider the application in the staff category and an alternative applicable oversubscription criteria will be applied.
- This is **not** an application form. Parent/carers **MUST** complete the relevant Common Application Form application form and submit to the Local Authority.
- Application for admission in the staff category should be submitted by the qualifying staff member with parental responsibility.

Academy applied to	
---------------------------	--

Childs details	
Forenames in full	
Surname	
Date of birth	
Home address	

Parent/carers details	
Forename	
Surname	
Name of academy you work at	
Date employment commenced	
Were you recruited to fill a vacant post for which there is a demonstrable skill shortage as defined in the admissions policy?	

Telephone number	
Email address	
Home address	

Declaration	
<ul style="list-style-type: none"> - I confirm that I have completed and submitted the Common Application Form to the Local Authority - I confirm that I have read and understood the Trust Admissions policy and that all information on this information form is truthful and accurate 	
Name	
Signature	
Date	

Please submit this form to the academy by post or email.

Academy	Email contact details
Blackthorns Community Primary Academy	office@blackthornsprimaryacademy.org.uk
Churchwood Primary Academy	office@churchwoodprimaryacademy.org.uk
Desmond Anderson Primary Academy	office@desmondandersonprimaryacademy.org.uk
Dudley Infant Academy	office@dudleyinfantacademy.org.uk
Hollington Primary Academy	office@hollingtonprimaryacademy.org.uk
Holmbush Primary Academy	office@holmbushprimaryacademy.org.uk
Lindfield Primary Academy	office@lindfieldprimaryacademy.org.uk
Pound Hill Infant Academy	office@phiacademy.org.uk
Robsack Wood Primary Academy	office@robsackwoodprimaryacademy.org.uk
Silverdale Primary Academy	office@silverdaleprimaryacademy.org.uk
The Baird Primary Academy	office@thebairdprimaryacademy.org.uk
The Burgess Hill Academy	office@theburgesshillacademy.org.uk
The Hastings Academy	office@thehastingsacademy.org.uk
The St Leonards Academy	tsla.office@thestleonardsacademy.org.uk
West St Leonards Primary Academy	office@wslprimaryacademy.org.uk



CONFIDENTIAL
ST NICOLAS & ST MARY CE
VOLUNTARY AIDED PRIMARY SCHOOL
CHURCH SUPPORT FORM (for entry in September 2022)

PART 1 – TO BE COMPLETED BY PARENT(S) / CARER(S)

Full Name of Child

Address

Date of Birth

Parent(s)/Guardian(s) Surname..... Forename

Telephone Number Email address:.....

Church and Parish

Name and Address of Priest or Minister

.....Post Code Tel. No.

PART 2

TO THE PRIEST OR MINISTER

The Governors give places to the children of a parent or parents who fulfil the criteria as set out in the Admissions Policy.

This section is to be completed by the Priest or Minister for children of families who claim to worship regularly in your church.

In the event of a formal appeal by the parents against the Admission Committee's decision this form will be photocopied and sent to the parents.

The Parents/Carers have stated that at least one parent/carer worships regularly at your church. Regular worship is defined in the Admissions Policy as attending a main Church Service at least once a month over a minimum of a twelve month period prior to application for admission. Could you please confirm that this is the case by circling 'Yes' or 'No'?

In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.

YES / NO

(if neither is circled the Admissions Committee shall interpret it as a 'No')

Please confirm whether your church is a member of Churches Together in England (CTE) or Evangelical Alliance.

YES / NO

Signed (Priest or Minister)

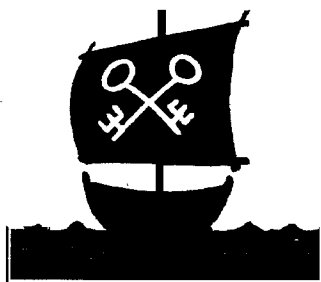
Parish or Church

Date

TO BE RETURNED TO ST NICOLAS AND ST MARY CE PRIMARY SCHOOL BY 15th JANUARY 2022

(A dated receipt will be issued when an application is received.)

To: The Governors (Admissions), St. Nicolas and St. Mary CE Primary School, Eastern Avenue,
Shoreham-by-Sea, West Sussex BN43 6PE



St Peter's Catholic Primary School

A Catholic School in the Diocese of Arundel and Brighton

Sullington Way, Shoreham by Sea, West Sussex BN43 6PJ

Telephone: 01273 454066 Fax: 01273 440257

Email: office@stpetersshoreham.co.uk

www.stpeterscatholicprimary.com

SUPPLEMENTARY INFORMATION FORM

For admission in 2022-23

Important note to Parent/Carer:

- If you are expressing a preference for a place for your child at this school and wish to apply in connection with one of the faith criteria, you should complete this Supplementary Information Form (SIF).
- If you do not complete the SIF and return it to the school with all supporting documents by the closing date, your child may not be placed in the appropriate faith criterion. This is likely to affect your child's chance of being offered a place.
- For a Reception Year Admission in the normal admissions round for the Year 2022–23, the completed SIF, together with all supporting documents, should be returned to the school by **15 January 2022**.
- For an In-Year Admission in the Year 2022–23, the completed SIF, together with all supporting documents, should be returned to the school as soon as possible.
- If you are applying to more than one Catholic school, you will need to fill out a separate SIF for each school.
- You **must** also complete the local authority Common Application Form (CAF). The SIF is not valid without the CAF.

PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS**Child Details**

Surname

Forenames (in full)

Gender

Boy ☐Girl ☐

Date of birth:

 / / Child's Home
Address Post Code:Is the child resident in the parish of Adur Valley or East Worthing and Lancing?
(Zoomable maps of the parishes are available at www.abdiocese.org.uk/Parishes)Yes ☐No ☐

Home Telephone Number

Proposed Date of Admission

Parent/Carer details

Name (in full)

Address
(if different
from child)Contact
telephone
number(s)Email
Address

Brothers/Sisters: When completing the Local Authority's Common Application Form (CAF), it is important that you provide details of any brothers and sisters who will be attending this school at the proposed time of admission. If this information is not provided on the CAF, the governors may not be able to place the application within the correct criteria. As a 'back-up mechanism', if you would also like to confirm to governors here (**NB this is optional**), that there will be a brother/sister at the school at the time of admission, please list below the Name(s)/Year Group(s) of the brother(s) &/or sister(s):

Name of child: _____

Year Group: _____

Name of child: _____

Year Group: _____

Name of child: _____

Year Group: _____

Applications for Catholic children - evidence required:

My child is a Baptised Catholic or has been received into the Church

Yes ☐No ☐

Date of Baptism

/ /

Parish where child baptised

Note: A copy of the Certificate of Baptism/Reception into the Church must be included with this application.**DECLARATION BY PARENT/CARER:****I, the Parent/Carer (of the child for whom the application is being made) am a frequent and regular attender* at Sunday Mass** (note includes Saturday evening Vigil Mass)Yes ☐No ☐*** i.e at least 3 times a month over at least one year prior to the closing date for applications.***If 'YES', my signature at the end of the form confirms this as a true statement.*At which church(es) does the parent/
carer normally worship?**If you have answered 'Yes' to the statement regarding frequent and regular Mass attendance, for at least one year prior to the closing dates for applications, please ask the priest(s) at the parish(es) where you worship to verify the statement and to sign/stamp the box below.**

NOTE: This box to be completed by priest(s) only

I/We certify that _____ has signed this self-declaration form and that the information he/she has given concerning their religious practice is accurate to the best of my/our knowledge.

Please comment, if appropriate, only to clarify the Mass attendance: _____

Name of Parish Priest(s): _____

Signature of Parish Priest(s): _____

Date:

/ /

*Affix Parish stamp(s) or seal(s), right:***Applications from Catechumens or Candidates for Reception - evidence required:**

If application is being made for a place at the school where the parent/carers is a Catechumen or a Candidate for reception into the Catholic Church, evidence of their being a member of the catechumenate of a Catholic Church or a candidate for reception will be required. Proof of acceptance into the catechumenate, and evidence for a candidate, should be by a confirmatory letter from the appropriate priest. This evidence should be provided at the same time as this form is returned to the school.

Applications for children who are members of an Orthodox Church - evidence required:

If application is being made for a place at the school where the child is a member of an Orthodox Church, evidence of membership will be required. A letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest, will be required. The letter and a certificate of baptism or reception from the authorities of that Church should be provided at the same time as this form is returned to the school.

Applications for children of other Christian denominations - evidence required:

If application is being made for a place at the school where the child is a member of another Christian denomination, a letter confirming membership of that Christian denomination, and signed by the appropriate minister of religion, will be required. The letter should be provided at the same time as this form is returned to the school.

Applications for children of other faiths - evidence required:

If application is being made for a place at the school where the child is a member of another faith, a letter confirming membership of that faith, and signed by the appropriate faith leader, will be required. The letter should be provided at the same time as this form is returned to the school.

Application Declaration (to be signed by parent/carers)

Please note, for a valid application, the Common Application Form (CAF) must be returned either online or in paper form to the appropriate Local Authority.

*I have completed and returned (either online or by post) the Local Authority Common Application Form (CAF) to the Local Authority showing **St Peter's Catholic Primary School, Shoreham** as one of my preferred schools.*

Yes ☐No ☐

I confirm that I have read and understood the Admissions Policy and that the information I have given on this form is accurate and truthful. I understand that I must notify the school immediately if there is a change to these details and that should any information I have given prove false, the Governors may withdraw any offer of a place, even if the child has already started at the school. (An example of false information would be the use of an address that is not the child's normal residence).

Signed:

Parent/Carer Signature: _____

Print full name Mr/Mrs/Miss/Ms/Dr: _____

Date:

IMPORTANT CHECKLIST:

- ☐ I have fully completed this Supplementary Information Form
- ☐ My parish priest has signed/dated the correct section of the form (for Catholic applicants)
- ☐ I have enclosed, where applicable, a copy of:
 - ☐ Certificate of Baptism in a Catholic Church (for Catholic applicants) or
 - ☐ Certificate of Reception into Full Communion with the Catholic Church (for Catholic applicants)
 - ☐ Confirmatory letter from the priest (for applications from Catechumens)
 - ☐ Confirmatory letter from the priest (for applications from Candidates for Reception)
 - ☐ Letter from priest and certificate of Baptism / Reception (for members of an Orthodox Church)
 - ☐ Letter from minister of religion confirming membership of other Christian denomination (for members of other Christian denominations)
 - ☐ Letter from faith leader confirming membership of other faith (for members of other faiths)

Additional Note for Catholic applicants:

The School may request additional supporting evidence if the written documents that are provided do not clarify the fact that the child was baptised or received into the Catholic Church e.g. where the name and address of the church is not on the certificate or where the name of the church does not state whether it is a Catholic church or not. Those who have difficulty obtaining written evidence of baptism or reception into the Catholic Church should contact their parish priest.

When you have completed this form please return it (together with supporting documentation, if applicable) to: The Admissions Manager at St Peter's Catholic Primary School, Sullington Way, Shoreham by Sea, West Sussex BN43 6PJ.

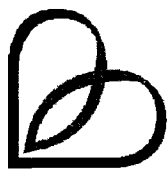
Reminder:

The closing date for return of this form for a Reception Year place for September 2022 is: **15 January 2022**

Church Reference Form

Childs Details	Surname:		
Please Print	Christian Name:		Date of Birth
Address:			
Governors Criteria for admission to March CE Primary School		Yes	No
Category 5 Children who regularly and verifiably attend at least once a month for at least one year preceding date of application at the Parish Churches of St Peter's Westhampnett or St Andrew's Oving. <i>For families who have recently moved into the area, documented evidence of attendance is accepted from their previous church in addition to any current local church.</i>			
Category 7 Children who regularly and verifiably attend at least once a month for at least one year preceding the date of application who are, regular worshippers at a Christian or another major world faith place of worship which is a member body of the UK Inter-Faith Network. <i>For families who have recently moved into the area, documented evidence of attendance is accepted from their previous church in addition to any current local church.</i>			

<p>For Church use</p>	
<p>Name of Church:.....</p>	
<p>I hereby certify That this family have attended this church for at least once a month for at least one year preceding the date of this application. In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.</p>	
<p>Signature of church leader:.....</p>	
<p>Name(printed):.....</p>	
<p>Date:.....</p>	



Rectory Gardens
Worthing, West Sussex
BN14 7TQ

TEL: **01903 235389**

EMAIL: office@broadwaterce.org

Headteacher: Mrs N Simpson

**BROADWATER
CHURCH OF ENGLAND
PRIMARY SCHOOL**

www.broadwater.w-susse.x.sch.uk

SUPPLEMENTARY INFORMATION FORM (School Year 2022-2023)

**TO BE RETURNED TO BROADWATER C OF E PRIMARY SCHOOL BY THE
WEST SUSSEX APPLICATION DEADLINE (15th January 2022):**

Parent Name(s):	
Address:	
Postcode:	
Home Telephone No:	Mobile Phone:
Email address:	

Child's Name:	
Date of Birth:	Gender: Male / Female
Brother/Sister on roll: Yes / No Name (s):	DOB(s):

I am applying for a place under category _____ of the Governors' Admissions Policy.* If needed please provide any additional Information relevant to the category you are applying under (e.g. name of church):

Signed:

(Parent/Carer)

Date:

** If you are applying for a place at Broadwater C of E Primary School under category 2 or 3 you will need to arrange for the completion and submission of the 'Church Support Form' from your church minister/leader. The form is available on the website or from the school.*

If a family applies, having moved into the parish within the previous six months, they will need a 'Church Support Form' from the minister/leader of their previous church confirming that the criteria of 'sustained regular worship' was met.

***Please do let us know if there any future changes with regard to your application .*

IN ADDITION, YOU MUST ENSURE YOU COMPLETE THE ON-LINE LOCAL AUTHORITY APPLICATION FORM.

Please return this supplementary information form to:

**Attn: Admissions Officer, Broadwater CofE Primary School,
Rectory Gardens, Worthing, West Sussex, BN14 7TQ**



C; N A L

CONFIDENTIAL CHURCH SUPPORT FORM

(For starting school in September 2022)

**TO BE RETURNED TO BROADWATER C OF E PRIMARY SCHOOL BY
THE WEST SUSSEX APPLICATION DEADLINE (1 5th January 2022):**

For the attention of the Governors c/o The Admissions Officer,
Broad water C of E Primary School, Rectory Gardens, Worthing, West Suss e x, BN 1 4 7 T Q

PART 1 - TO BE COMPLETED BY PARENT(S)/GUARDIAN

Full Name of Child Date of Birth

Address

Parent(s)/Guardian(s) Surname Forename.....

Telephone No.: Email address:

Church

Name and Address of Minister or Church Leader.....

..... Post Code Tel No

PART 2 - TO THE MINISTER OR CHURCH LEADER

The Governors give places to the children of a parent or parents who fulfil the criteria as set out in the Admissions Policy.

This section is to be completed by the Minister or Church Leader of children of families who claim to worship regularly in your church. **PLEASE COMPLETE IN YOUR OWN HANDWRITING.**

In the event of a formal appeal by the parents against the Admission Committee's decision this form will be photocopied and sent to the parents.

The Parents / Guardians have stated that they are a Church family regularly worshipping at your church.

By 'sustained regular worship' the governors understand attendance for six months or more in church at least two Sundays each month before the published application deadline. All such applications based on church commitment will require personal verification by the relevant minister. If a family applies, having moved into the parish within the previous six months, they will need a 'Church Support Form' from the minister/leader of their previous church confirming that the criteria of 'sustained regular worship' was met.

Could you please confirm that this is the case? ☐ **YES** ☐ **NO**

In the event that during the period specified for attendance at worship, the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.

Please confirm whether your church is affiliated to:

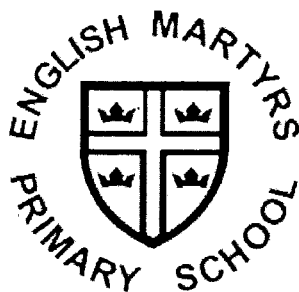
Churches Together in Britain and Ireland ☐ **YES** ☐ **NO**

or

Evangelical Alliance ☐ **YES** ☐ **NO**

Signed (Minister or Church Leader).....

Church Date



English Martyrs Catholic Primary School

A Catholic School in the Diocese of Arundel and Brighton

Derwent Drive, Worthing, West Sussex BN12 6LA

Telephone: 01903 502868

Email: office@englishmartyrs.w-sussex.sch.uk

www.englishmartyrs.w-sussex.sch.uk

SUPPLEMENTARY INFORMATION FORM

For admission in 2022-23

Important note to Parent/Carer:

- If you are expressing a preference for a place for your child at this school and wish to apply in connection with one of the faith criteria, you should complete this Supplementary Information Form (SIF).
- If you do not complete the SIF and return it to the school with all supporting documents by the closing date, your child may not be placed in the appropriate faith criterion. This is likely to affect your child's chance of being offered a place.
- For a Reception Year Admission in the normal admissions round for the Year 2022–23, the completed SIF, together with all supporting documents, should be returned to the school by **15 January 2022**.
- For an In-Year Admission in the Year 2022–23, the completed SIF, together with all supporting documents, should be returned to the school as soon as possible.
- If you are applying to more than one Catholic school, you will need to fill out a separate SIF for each school.
- You **must** also complete the local authority Common Application Form (CAF). The SIF is not valid without the CAF.

PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS**Child Details**

Surname

Forenames (in full)

Gender

Boy

☐

Girl

☐

Date of birth:

 / / Child's Home
Address

Post Code:

Is the child resident in the parish of English Martyrs, Goring or
St Michael's, Worthing?Yes ☐No ☐(Zoomable maps of the parishes are available at www.abdiocese.org.uk/education/find-a-school)

Home Telephone Number

Proposed Date of Admission

Parent/Carer details

Name (in full)

Address
(if different
from child)Contact
telephone
number(s)Email
Address

Brothers/Sisters: When completing the Local Authority's Common Application Form (CAF), it is important that you provide details of any brothers and sisters who will be attending this school at the proposed time of admission. If this information is not provided on the CAF, the governors may not be able to place the application within the correct criteria. As a 'back-up mechanism', if you would also like to confirm to governors here (**NB this is optional**), that there will be a brother/sister at the school at the time of admission, please list below the Name(s)/Year Group(s) of the brother(s) &/or sister(s):

Name of child: _____

Year Group: _____

Name of child: _____

Year Group _____

Name of child: _____

Year Group _____

Applications for Catholic children - evidence required:

My child is a Baptised Catholic or has been received into the Church

Yes

☐

No

☐

Date of Baptism / /

Parish where child baptised

Note: A copy of the Certificate of Baptism/Reception into the Church must be included with this application.

Applications from Catechumens or Candidates for Reception - evidence required:

If application is being made for a place at the school where the parent/carer is a Catechumen or a Candidate for reception into the Catholic Church, evidence of their being a member of the catechumenate of a Catholic Church or a candidate for reception will be required. Proof of acceptance into the catechumenate, and evidence for a candidate, should be by a confirmatory letter from the appropriate priest. This evidence should be provided at the same time as this form is returned to the school.

Applications for children who are members of an Orthodox Church - evidence required:

If application is being made for a place at the school where the child is a member of an Orthodox Church, evidence of membership will be required. A letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest, will be required. The letter and a certificate of baptism or reception from the authorities of that Church should be provided at the same time as this form is returned to the school.

Applications for children of other Christian denominations - evidence required:

If application is being made for a place at the school where the child is a member of another Christian denomination, a letter confirming membership of that Christian denomination, and signed by the appropriate minister of religion, will be required. The letter should be provided at the same time as this form is returned to the school.

Applications for children of other faiths - evidence required:

If application is being made for a place at the school where the child is a member of another faith, a letter confirming membership of that faith, and signed by the appropriate faith leader, will be required. The letter should be provided at the same time as this form is returned to the school.

Application Declaration (to be signed by parent/carer)

Please note, for a valid application, the Common Application Form (CAF) must be returned either online or in paper form to the appropriate Local Authority.

*I have completed and returned (either online or by post) the Local Authority Common Application Form (CAF) to the Local Authority showing **English Martyrs Catholic Primary School, Goring** as one of my preferred schools.*

Yes ☐ No ☐

I confirm that I have read and understood the Admissions Policy and that the information I have given on this form is accurate and truthful. I understand that I must notify the school immediately if there is a change to these details and that should any information I have given prove false, the Governors may withdraw any offer of a place, even if the child has already started at the school. (An example of false information would be the use of an address that is not the child's normal residence).

Signed:

Parent/Carer Signature: _____

Print full name Mr/Mrs/Miss/Ms/Dr: _____

Date:

IMPORTANT CHECKLIST:

- ☐ I have fully completed this Supplementary Information Form
- ☐ I have enclosed, where applicable, a copy of:
 - ☐ Certificate of Baptism in a Catholic Church (for Catholic applicants) or
 - ☐ Certificate of Reception into Full Communion with the Catholic Church (for Catholic applicants)
 - ☐ Confirmatory letter from the priest (for applications from Catechumens)
 - ☐ Confirmatory letter from the priest (for applications from Candidates for Reception)
 - ☐ Letter from priest and certificate of Baptism / Reception (for members of an Orthodox Church)
 - ☐ Letter from minister of religion confirming membership of other Christian denomination (for members of other Christian denominations)
 - ☐ Letter from faith leader confirming membership of other faith (for members of other faiths)

Additional Note for Catholic applicants:

The School may request additional supporting evidence if the written documents that are provided do not clarify the fact that the child was baptised or received into the Catholic Church e.g. where the name and address of the church is not on the certificate or where the name of the church does not state whether it is a Catholic church or not. Those who have difficulty obtaining written evidence of baptism or reception into the Church should contact their parish priest.

When you have completed this form please return it (together with supporting documentation, if applicable) to: The Admissions Officer at English Martyrs Catholic Primary School, Derwent Drive, Worthing, West Sussex BN12 6LA.

Reminder:

The closing date for return of this form for a Reception Year place for September 2022 is: **15 January 2022.**



**Goring Church of England
(Aided) Primary School**
Faith, Love and Learning

West Sussex County Council

Supplementary Information Form

Parent's Name (s):			
Address:			
Postcode:			
Home Tel No.:		Mobile Tel:	
Email Address:			

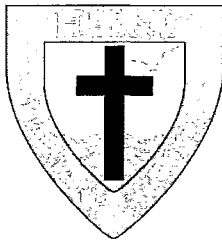
Name of child:			
Date of Birth:	Gender:	Male/Female	
Brother/Sister on Roll: Yes/No			
Name (s):	DOB (s):		

I apply for a place at the school under category _____ of the admission policy	
Additional Information:	
Signed: (parent/carer)	Date:

Church Minister (if applying under category 3, 4 or 6) Please note: children of church families, applying for a place at Goring Church of England Primary School need a Church Supported Form signed by their Minister. This is available on the website or from school. Families new to the area will need a Church Supported Form from the Minister of their previous church

Please return this Supplementary form to:

Goring Church of England Primary School, Mulberry Lane, Goring-by-Sea, Worthing BN12 4RN



'Learning together, loving others, guided by God'

Heene Church of England (Aided) Primary School

CHURCH SUPPORT FORM (For entry September 2022 onwards)

PART 1 – TO BE COMPLETED BY PARENT/CARER

FULL NAME OF CHILD:	
ADDRESS:	
DOB:	
PARENT/CARER NAME:	
TELEPHONE NO:	
CHURCH/PARISH:	
NAME OF MINISTER/ CHURCH WARDEN	

PART 2 Notes - TO THE MINISTER or CHURCH WARDEN

The Governors allocate places to the children of a parent/carer, who fulfil specific criteria as set out in Heene Primary Schools Admissions Arrangements.

A Church family is defined as parent/carer who is a *sustained regular worshipper.

The Parents/Carers named above have stated that they are a Church family *regularly worshipping at your church.

*By 'sustained regular worship' the Governors understand attendance to be at least twice a month over a period of 6 months preceeding the closing date for applications and whose application is supported by an appropriate Minister/Church Warden. If a family applies having moved into the parish within the previous 6 months, confirmation will be required from all relevant Ministers past and present.

In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admission arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.

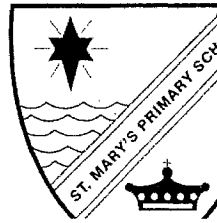
PART 2 – TO BE COMPLETED BY CHURCH MINISTER OR CHURCH WARDEN (handwritten please)

NAME OF MINISTER/ CHURCH WARDEN:	
CHURCH/PARISH:	
CONFIRMATION THAT THIS FAMILY ARE 'SUSTAINED REGULAR WORSHIPPERS':	YES / NO
If a family applies having moved into the parish within the previous 6 months, this form should be completed by their previous minister to support their application.	
SIGNED: MINISTER OR CHURCH WARDEN	DATE:

THIS FORM MUST BE RETURNED BY THE WEST SUSSEX APPLICATION DEADLINE

To: THE GOVERNORS (Admissions)

HEENE CHURCH OF ENGLAND PRIMARY SCHOOL, NORFOLK STREET, WORTHING, BN11 4BB



St Mary's Catholic Primary School

A Catholic School in the Diocese of Arundel and Brighton

Cobden Road, Worthing, West Sussex. BN11 4BD

Telephone: 01903 234115 Fax: 01903 215034

Email: office@stmarysworthing.org.uk

www.stmarysworthing.org.uk

SUPPLEMENTARY INFORMATION FORM

For admission in 2022-23

Important note to Parent/Carer:

- If you are expressing a preference for a place for your child at this school and wish to apply in connection with one of the faith criteria, you should complete this Supplementary Information Form (SIF).
- If you do not complete the SIF and return it to the school with all supporting documents by the closing date, your child may not be placed in the appropriate faith criterion. This is likely to affect your child's chance of being offered a place.
- For a Reception Year Admission in the normal admissions round for the Year 2022-23, the completed SIF, together with all supporting documents, should be returned to the school by **15 January 2022**.
- For an In-Year Admission in the Year 2022-23, the completed SIF, together with all supporting documents, should be returned to the school as soon as possible.
- If you are applying to more than one Catholic school, you will need to fill out a separate SIF for each school.
- You **must** also complete the local authority Common Application Form (CAF). The SIF is not valid without the CAF.

PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS**Child Details**Surname Forenames (in full) Gender Boy ☐ Girl ☐ Date of birth: / / Child's Home Address Post Code: Is the child resident in the parish of St Mary of the Angels, Worthing
or the parish of East Worthing & Lancing?Yes ☐ No ☐(Zoomable maps of the parishes are available at : www.abdiocese.org.uk/education/find-a-school)Home Telephone Number Proposed Date of Admission **Parent/Carer details**Name (in full) Address
(if different
from child) Contact
telephone
number(s) Email
Address

Brothers/Sisters: When completing the Local Authority's Common Application Form (CAF), it is important that you provide details of any brothers and sisters who will be attending this school at the proposed time of admission. If this information is not provided on the CAF, the governors may not be able to place the application within the correct criteria. As a 'back-up mechanism', if you would also like to confirm to governors here (**NB this is optional**), that there will be a brother/sister at the school at the time of admission, please list below the Name(s)/Year Group(s) of the brother(s) &/or sister(s):

Name of child: Year Group: Name of child: Year Group: Name of child: Year Group:

Applications for Catholic children - evidence required:

My child is a Baptised Catholic or has been received into the Church

Yes

☐

No

☐

Date of Baptism

 / /

Parish where child baptised

Note: A copy of the Certificate of Baptism/Reception into the Church must be included with this application.**Applications from Catechumens or Candidates for Reception - evidence required:**

If application is being made for a place at the school where the parent/carer is a Catechumen or a Candidate for reception into the Catholic Church, evidence of their being a member of the catechumenate of a Catholic Church or a candidate for reception will be required. Proof of acceptance into the catechumenate, and evidence for a candidate, should be by a confirmatory letter from the appropriate priest. This evidence should be provided at the same time as this form is returned to the school.

Applications for children who are members of an Orthodox Church - evidence required:

If application is being made for a place at the school where the child is a member of an Orthodox Church, evidence of membership will be required. A letter confirming membership of the applicable Orthodox Church, signed by the appropriate priest, will be required. The letter and a certificate of baptism or reception from the authorities of that Church should be provided at the same time as this form is returned to the school.

Applications for children of other Christian denominations - evidence required:

If application is being made for a place at the school where the child is a member of another Christian denomination, a letter confirming membership of that Christian denomination, and signed by the appropriate minister of religion, will be required. The letter should be provided at the same time as this form is returned to the school.

Applications for children of other faiths - evidence required:

If application is being made for a place at the school where the child is a member of another faith, a letter confirming membership of that faith, and signed by the appropriate faith leader, will be required. The letter should be provided at the same time as this form is returned to the school.

Application Declaration (to be signed by parent/carer)

Please note, for a valid application, the Common Application Form (CAF) must be returned either online or in paper form to the appropriate Local Authority.

*I have completed and returned (either online or by post) the Local Authority Common Application Form (CAF) to the Local Authority showing **St Mary's Catholic Primary School, Worthing** as one of my preferred schools*

Yes ☐ No ☐

I confirm that I have read and understood the Admissions Policy and that the information I have given on this form is accurate and truthful. I understand that I must notify the school immediately if there is a change to these details and that should any information I have given prove false, the Governors may withdraw any offer of a place, even if the child has already started at the school. (An example of false information would be the use of an address that is not the child's normal residence).

Signed:

Parent/Carer Signature: _____

Print full name Mr/Mrs/Miss/Ms/Dr: _____

Date:

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When you have completed this form please return it (together with supporting documentation, if applicable) to: The Admissions Manager at St Mary's Catholic Primary School, Cobden Road, Worthing, West Sussex, BN11 4BD

Reminder:

The closing date for return of this form for a Reception Year place for September 2022 is: **15 January 2022**